

ADAMS COUNTY BOARD OF SUPERVISORS MEETING
Adams County Board Room, Feb, 19th, 2013 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approve minutes of January 15, 2013
8. Public Participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Roseberry, Sebastiani, Stuchlak, Allen, Babcock and Bays.
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** Appoint Debra Johnson-Schuh to replace Maureen Bruce on Health & Human Services committee; appoint Mary Nelson as a representative to the South Central Library System and Pat Townsend (citizen) as an alternative; reappoint Kathy Challoner as trustee on Library Board; Appoint Kathleen Peterson to replace Ashley Gnat on Long Term Support; Appoint Emergency Fire Wardens from the list included in Board Packet.
13. **Unfinished Business:** None
14. **Reports and Presentations:**
 - A. Miscellaneous:
 - Employee Recognition-as included in packet
 - Promise Neighborhood presentation
 - Administrative Coordinator/Director of Finance report
 - Register of Deeds Annual Report
 - Treasurer /Register of Deeds presentation
 - Clerk of Circuit Court and Community Service Annual Report
 - Daric Smith, RIDC
 - Update on the status of the biogas production facility to be located on the Site of New Chester Dairy, LLC. The project, New Chester Clean Energy, LLC, includes construction of an anaerobic digester and biogas pipeline from the dairy to a combined heat and power facility located at Brakebush Brothers, Inc. in Marquette County.

15. Review Committee Minutes			
Admin & Fin 1-11 Airport 1-21 Board of Adjust 12-19 County Board 1-15	Executive 1-8 H&HS 12-14, 1-11 Highway 1-10 L&W 11-1, 12-10, 1-14	Parks 12-11 P & Z 1-2 Property 1-7 PS&J 12-12, 12-28, 1-9	Solid Waste 1-9 Surveyor 2-6 UW Ext 1-8

16. **Resolutions:**
 - Res. #03:** To recognize Maureen Bruce's service to Adams County on the Health and Human Services Committee.
 - Res. #04:** To urge support by State Legislators for passage of second consideration of the Constitutional amendment to protect the transportation fund.
 - Res. #05:** To endorse and support a collaborative project to deploy floating solar power plants on Petenwell Lake in Adams County, Wisconsin to undertake the electrolytic flocculation of the lake, improve water quality by limiting nutrients and remove algae and cyano bacterial blooms, while creating a manufacturing facility within Adams County.
 - Res. #06:** To sell County Advertised Tax Foreclosure Property Tax No. 34-2202-542
 - Res. #07:** To sell County Advertised Tax Foreclosure Property Tax No. 8-220
 - Res. #08:** To sell County Advertised Tax Foreclosure Property Tax No. 2-1785
 - Res. #09:** To sell County Advertised Tax Foreclosure Property Tax No. 10-873

Res. #10: To sell County Advertised Tax Foreclosure Property Tax No. 24-678

Res. #11: To enter into an Intergovernmental Agreement between Adams County, Juneau County and Monroe County to form a solid waste disposal system.

Res. #12: To create a full-time Recycling Building Operator position in the Solid Waste Department.

Res. #13: To establish Medical Examiner positions as County positions governed by the Adams County Personnel and General Administrative Policies.

17. **Ordinances:**

Ord. #04: Rezone an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance. Property (20.15 acres) located in the SE ¼, NE ¼, Section 5, Township 15 North, Range 7 East, at 523 Fawn Court, Town of Jackson, Adams County, Wisconsin. (Brian & Jessica Gardner)

Ord. #05: Rezone an A-1 & A1-15 Exclusive Agriculture Districts and an A-3 Secondary Agriculture District to an R1-LL Single Family Residential District. Property (1.89 acres) located in the Pt. of the SE ¼, SE ¼, Section 11, Township 15 North, Range 6 East and Pt. of the NE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, all being Pt. of Lot 1, CSM 3401 on Fish Avenue, Town of Springville, Adams County, Wisconsin. (James Elliot)

Ord. #06: Rezone an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance. Property (approx. 12 acres) located in Pt. E ½, SW ¼, SE ¼, and Pt. W ½, SE ¼, SE ¼, Section 21, Township 14 North, Range 7 East, at 424 Golden Avenue, Town of New Haven, Adams County, Wisconsin. (Jason John & Sarah Lee Canales)

18. **Denials:** None

19. **Petition:** None

20. Approve Claims

21. Approve Per Diem and Mileage

22. Motion for County Clerk to correct errors

23. Set next meeting date

24. Adjournment

2012 YEARS OF SERVICE RECOGNITION

35 Years of Service

Julie Goodhue, Register of Deeds, 8/22/77
Doris Gullickson, H&HS, 12/5/77

30 Years of Service

Judith Kaye, Health & Human Services
Linda Gilman, Health & Human Services

25 Years of Service

(recognized with plaque in 2012 quarter achieved)

Dennis Premo, Highway
Henry Strohmeyer, Solid Waste
Myrna Diemert, Solid Waste
Thomas Charles, Health & Human Services

20 Years of Service

David Allen, Health & Human Services
Tami Broome, Health & Human Services
Diane Osborne, Health & Human Services
Cheryl Thompson, Sheriff's Office

15 Years of Service

Darin Babcock, Sheriff's Office
Paul Craddock, Highway
Pete Landon, Maintenance
Chris Lange, Health & Human Services
Patrick Pare, Highway
Linda Rusch, Sheriff's Office
Susan Theisen, Treasurer's Department
Kristine Thorne-Daub, Sheriff's Office
Lorie Tomsyck, Health & Human Services
Emma Williams, Health & Human Services

10 Years of Service

Carrie Allard, Clerk of Circuit Courts
Linda Arneson, UW-Extension
Tori Babcock, Child Support
Reesa Evans, Land & Water Conservation
Willfred Hammond, Sheriff's Office
Allen Kotlowski, Solid Waste
Christopher Murphy, Land & Water Cons.
Christine Saloun, Health & Human Services
Barbara Solchenberger, Sheriff's Office
Arthur Stormoen, Sheriff's Office
Diane VanBeek, Health & Human Services

5 Years of Service

John (Jack) Albert, Corporation Counsel
Laura Brown, Health & Human Svcs
Cynthia Flynn, Health & Human Services
Ryan Greeno, Sheriff's Office
Patrick Heuer, Sheriff's Office
Crystal Hiller, Veterans Services Office
Todd Johnson, Sheriff's Office
Eric Joslin, Solid Waste
Karen Kallies, Health & Human Services
Theodore Ladell, Sheriff's Office
Wendy Newsom, AC/DOF
Brenda Quinzel, Solid Waste
Charles Sibilsky, Land & Water Cons.



Trena Larson

Administrative Coordinator/Director of Finance

400 N. Main Street

P.O. Box 102

Friendship, WI 53934-0102

Phone: 608-339-4579

Cell: 608-403-1618

Fax: 608-339-4509

Trena.Larson@co.adams.wi.us

County Board

2/19/13

Office Activities

1. EO Johnson – Managed Print Vender
 - a. Coordinate implementation of Papercut and set-up of billing
2. Prepare documents and communications from Prelim Audit (12/3 -12/6)
 - a. Ongoing follow up and drafting of actions steps
3. Manage the transition and collaborate with Interim Medical Examiner
 - a. Work with Personnel director on proposed salary structure
4. Continued follow-up on employee problems related to Health Insurance Change
5. Recruitment GIS Specialist/Assistant Land Information
6. Wage Study Consortium (WIPFLI)
 - a. Identify positions for external analysis
 - b. Begin the Point Factor Analysis Method (ongoing should be completed in March)
7. Contact EAP program
 - a. Request Administration Manual
 - b. Set up training for department heads
8. Participated in WCA/CAP program

Upcoming Activities

1. Recruitment Payroll Specialist/Account Technician Position
2. Budget
 - a. Prepare 2013 Journal Entries
3. Municipality Meeting
 - a. Next Meeting January 30, 2013 7 p.m. (canceled) Rescheduled February 20, 2013 7 p.m.
4. Cross Training of Staff
 - a. Payroll (1st priority)
 - b. General Ledger/Account Reconciliations
 - c. Accounts Payable (new employee)
5. Adding office supply vendors – Staples
 - a. Training in February 2013 at Department Head Meeting
6. Prepare for Year-end audit
 - a. Balance Fixed Assets
 - b. Prepare multiple work papers for auditors
 - c. Calculate Carryovers
7. Prepare Year-end analysis
8. Safety – loss prevention, training, coordination
9. Complete Incident Command System (ICS) 400 – Emergency Management



ADAMS COUNTY REGISTER OF DEEDS

JODI M. HELGESON



PO Box 219
402 MAIN ST
FRIENDSHIP WI 53934
608-339-4206

DEPUTIES:
CHRIS BILY
JULIE GOODHUE

2012 ANNUAL REPORT

To the Honorable Board of Supervisors of the County of Adams, State of Wisconsin.

I, Jodi M. Helgeson, Register of Deeds for Adams County, Wisconsin, respectfully submit the following report for 2012.

Documents recorded: 7088
179 of them were electronically recorded

Vital Records –Certified Copies issued:

Birth -271

Death -1408

Marriage -303

Domestic Partnerships - 0

Veterans Discharges – 5

Web Sales for 2012

Total Sales \$15,467.00

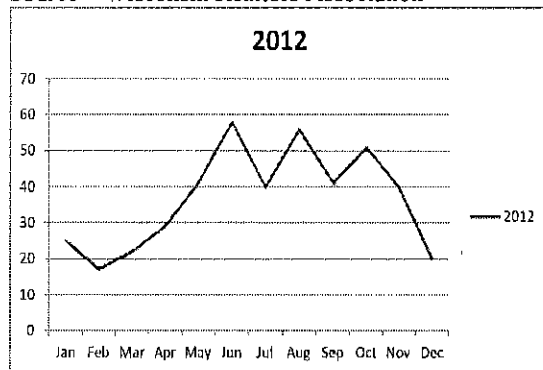
Number of Transactions 1262

Web sales of documents continue to be a good source of revenue. We continue to add older documents to the online website.

Number of Home Sales 2012 in Adams County– Average 36.6 –

2011 it was 27.58

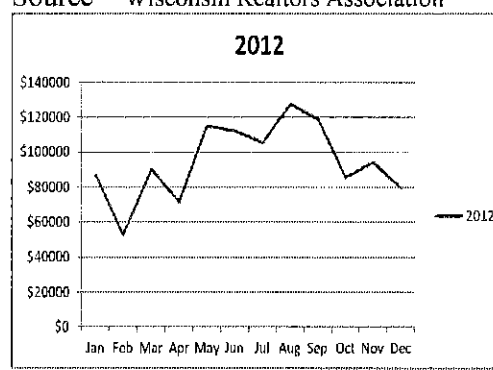
Source – Wisconsin Realtors Association



Median Home 2012 in Adams County was \$95,117

2011 it was \$84,721

Source – Wisconsin Realtors Association



ADAMS COUNTY REGISTER OF DEEDS REVENUES *

Total Monies Deposited:	\$514,993.26
Monies send to state agencies ¹	\$229,176.71

Balance for Adams County	\$285,816.55
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Monies for Adams County
distributed as follows:

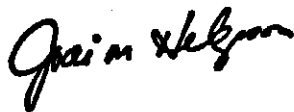
Revenue #1013.46130 (Register of Deeds)	\$230,528.55
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Revenue #1013.46131 & 32 (Adams County Land Information)	\$55,288.00
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The office is in the beginning of Phase II of the redaction project. Currently 66 Volumes are being imaged after which they will be reviewed for redaction.

Recordings in the Register of Deeds office are the source of funding for the Adams County Land Information program through recording fees collected for each document. Monthly reports are provided to the Land Information Officer on monies received for this purpose.

Respectfully submitted this 19th of February, 2013



Jodi M. Helgeson
Register of Deeds

*Pre-audit totals

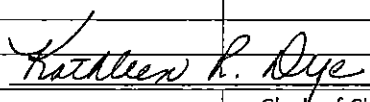
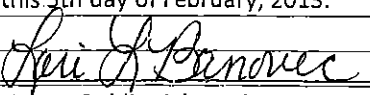
¹ 80% of Real Estate Transfer Fees to Dept. of Revenue; Birth Certs: \$7.00 of first copy sale to Children's Trust Fund, \$8.00 to automation fund; Death, Marriage and Domestic Partnerships: \$13.00 of first copy sale to automation fund \$2.00 of each recording fee to Wisconsin Land Information Program.

Adams County Clerk of Circuit Court
Annual Report 2012



Kathleen R. Dye
Clerk of Circuit Court
February 19, 2013

TO THE HONORABLE BOARD OF SUPERVISORS FOR ADAMS COUNTY:			
I, KATHLEEN R. DYE, CLERK OF CIRCUIT COURT FOR ADAMS COUNTY, WISCONSIN,			
RESPECTFULLY SUBMIT THE FOLLOWING REPORT OF RECEIPTS AND DISBURSEMENTS OF			
THIS OFFICE FROM JANUARY 1, 2012 THROUGH DECEMBER 31, 2012			
BALANCE BROUGHT FORWARD JANUARY 1, 2012			\$ 128,824.09
RECEIPTS			
COURT REVENUE:		\$ 902,844.88	
Circuit Fees	\$ 105,886.85		
Clerk's Fees	\$ 23,622.37		
Penalty Assessment	\$ 47,283.36		
Crime Victim/Witness Surcharge	\$ 22,238.31		
Justice Information Fee	\$ 73,060.56		
Jail Assessment	\$ 22,328.90		
Driver Improvement Surcharge	\$ 43,351.63		
Wild Animal Surcharge	\$ 365.70		
DNR Restitution	\$ 945.82		
DNR Assessment	\$ 9,855.25		
Wildlife Violator Compact Surcharge	\$ 1,111.59		
Domestic Abuse Assessment	\$ 1,248.54		
Truck Driver Education Surcharge	\$ 100.12		
Interest Revenue	\$ 5,036.40		
Drug Offender Diversion Surcharge	\$ 160.00		
Weapons Assessment	\$ 380.62		
Occupational License Fee	\$ -		
Ignition Interlock Device Surcharge	\$ 2,280.76		
Family Counseling Service Fee	\$ 2,059.00		
Mediation Fee	\$ 1,433.51		
Drug Abuse Surcharge	\$ 2,300.32		
DNA Surcharge	\$ 435.00		
Crime Lab/Drug Law Assessment	\$ 28,914.87		
Consolidated Court Automation Project	\$ 25,294.08		
Court Service Fee	\$ 242,117.03		
Municipal Fees	\$ 1,910.00		
10% Restitution Surcharge	\$ 2,411.07		
Blood Test Costs	\$ 587.65		
Sales Tax	\$ 28.10		
Recoupments	\$ 54,008.81		
FINES AND FORFEITURES:			
County	\$ 74,021.39		
State - Chapter 341-347, 349 & 351	\$ 57,049.47		
State - Chapter 348	\$ 218.16		
State - All Others	\$ 50,799.64		
TRI-LAKES DISTRICT		\$ 327.73	
CITY OF ADAMS		\$ 15,424.98	
TOWN OF ROME		\$ 616.54	
RESTITUTION		\$ 8,068.62	
BAIL		\$ 152,685.76	
TRUST		\$ 121,308.55	
			\$ 1,201,277.06
TOTAL RECEIPTS			\$ 1,330,101.15

		<u>DISBURSEMENTS</u>		
TREASURER, COUNTY OF ADAMS		\$	902,844.88	
TREASURER, TRI-LAKES DISTRICT		\$	327.73	
TREASURER, CITY OF ADAMS		\$	15,424.98	
TREASURER, TOWN OF ROME		\$	616.54	
RESTITUTION		\$	9,478.08	
BAIL		\$	85,480.76	
TRUST		\$	132,215.10	
TOTAL DISBURSEMENTS:				\$ 1,146,388.07
		<u>BALANCE ON HAND 12-31-12</u>		
RESTITUTION		\$	17.54	
BAIL		\$	133,784.00	
TRUST		\$	49,911.54	
TOTAL BALANCE ON HAND 12-31-12				\$ 18,371,308.00
				<u>\$1,330,101.15</u>
SPECIAL FEES PAID:		JURY FEES	No. issued: 126	\$ 4,832.98
		WITNESS FEES	No. issued: 31	\$ 885.00
		INTERPRETER FEES	No. issued: 18	\$ 5,915.20
		LAND COMMISSIONERS	No. issued: 5	\$183.87
STATE OF WISCONSIN)				
) SS.				
COUNTY OF ADAMS)				
I, Kathleen R. Dye, Clerk of Circuit Court for Adams County, Wisconsin, being first duly sworn on oath, do say that the within and foregoing report is true to the best of my belief and knowledge based upon the records of my office.				
Dated this 5th day of February, 2013.				
		 Kathleen R. Dye Clerk of Circuit Court Adams County, Wisconsin		
Subscribed and Sworn to before me				
this 5th day of February, 2013.				
 Notary Public, Adams County, Wisconsin MCE: 12-13-2015				
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CASE DATA - 5 YR COMPARISON									
FILED:	2008	2009	2010	2011	2012				
CIVIL CASES	488	479	475	366	308				
FAMILY CASES	137	144	146	119	122				
PATERNITY ACTIONS	54	42	54	46	76				
CRIMINAL MISDEMEANORS	590	619	504	494	498				
CRIMINAL FELONIES	210	143	146	150	186				
TRAFFIC /NON-TRAFFIC FORFEITURES	3520	3407	3389	2801	3157				
COMPLEX FORFEITURES	0	8	4	1	4				
JUVENILE FORFEITURES	287	245	314	290	222				
SMALL CLAIMS	905	866	654	760	721				
GARNISHMENTS	320	410	404	420	341				
APPEALS PROCESSED	6	8	12	9	4				
INCARCERATED PERSONS CASES	0	2	0	0	0				
CIVIL COMMITMENTS (Chapter 980)	0	0	0	0	0				
PASSPORT APPLICATIONS PROCESSED				127					
OCCUPATIONAL LICENSE APPLICATIONS				0					
JURY TRIALS HELD				4					
MISCELLANEOUS DATA									
State tax liens, transcript judgments, foreign judgments, construction liens, maintenance liens, hospital liens, property tax liens, DWD warrants and executions, lists of officers, oaths of office, and Judicial appointments are processed and recorded in this office as well, but not included in the above listed categories.									
This office maintains the daily scheduling and court calendar for matters filed in this County as well as coordinating dates with other Judges that have been assigned to Adams County cases. We also have 2 Court Commissioners that have schedules/calendars that we maintain on a weekly basis. It is common to have Courtroom B being used 2 to 3 days a week. It is our responsibility to report the case filings and closings to the Wisconsin Information System through CCAP. We must also report all monies that pass through this office and that of the office of the Register in Probate to CCAP.									
Dee retired effective 01-05-2013. Kathleen R. Dye was appointed to finish the term of office.									

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COMMUNITY SERVICE PROGRAM ANNUAL REPORT FOR 2012

The Community Service program had 250 active participants in the program for 2011. The participants completed 23,703.0 hours of Community Service. 223 adults completed 23,222.5 hours and 32 juveniles completed 480.5 hours. At a credit of \$6.00 per hour, this results in a benefit of \$142,218.00 of labor completed by participants.

A new state statute requires individuals who are sentenced to jail due to an OWI conviction must have an Ignition Interlock Device installed in their vehicle(s) prior to being released on Huber. This statute has decreased the number of eligible individuals in jail that qualify for community service.

Truancy court for juveniles has been moved from the courthouse to the high school. This has decreased the amount juveniles utilizing the program. Community Service Program Staff and the high school principal met prior to school starting in an attempt to create an awareness of the Community Service Program. Community Service Program is also working with the school Social Worker with supervising juveniles and coordinating work opportunities.

COMMUNITY SERVICE PROGRAM SUMMARY

The Community Service Program gives great financial benefit to the Adams County community. At the \$6.00 per hour credit that is given to participants, the worksites receive the benefit of labor that could otherwise cost a great deal more if temporary help or contractors were hired to complete the labor done by participants.

Community Service participants benefit because most are in a low-income bracket, unemployed or living off Social Security benefits. These individuals must be responsible for their offenses, yet paying of their fines would result in a financial burden to themselves or their families. Many would not be able to pay which could result in a punishment of jail time which would cost the County money, or a suspension of their driver's license which could affect their employment and family responsibilities.

COMMUNITY SERVICE PROGRAM ASSISTS ELDERLY/DISABLED INDIVIDUALS

The Community Service Program accepts and screens applications from elderly and disabled individuals requesting help with work, maintenance and repairs that they can not perform themselves and can not afford to hire out.

COMMUNITY SERVICE PROGRAM PARTNERS WITH ALIVE

The Community Service Program has a strong working relationship with the ALIVE alternative school in town. ALIVE students perform requested tasks as ALIVE staff provides supervision.

ADULT COMPONENT OF THE PROGRAM

The 223 adults participating in the program in 2012 were active for the following reasons:

Community Service	# of Cases	Status	Comment
Court Ordered	24	15 Completed 6 Discharged/ NonCompliant 3 Remain active	1,226.5 hours were assigned and 500 hours were credited. Court Ordered hours were assigned by the following counties: 22 Adams County 1 Richland County 1 Juneau County
Fines	374 (170 participants)	191 Cases Satisfied 20 Credit given for payment plan 122 Discharged/ NonCompliant 5 Remain active 6 Misc 6 Participants have 46 fines at collections that they are currently working off.	22,815.75 hours were assigned and 11,965.75 hours or \$71,794.50 was credited.
Probation Ordered	11	6 Completed 2 Discharged/ NonCompliant 3 Remain active	A total of 832 hours were assigned.
Earned Good Time	25 participants	408 Earned Good Days 10,006.5 hours performed	Earned Good Time was started in June 2008. Inmates are allowed to earn 1 good day with every 24 hrs performed.
DA Ordered	34 Participants 1 Participant from Juneau Cty	26 Completed 5 Offers were withdrawn 3 Remain Active Juneau Cty-offer withdrawn	A total of 810 hours were assigned and 612.75 hours were credited.

Monthly calendars are sent to participating adults with a variety of community service activities to attend. Adults are assigned 10 hours per month and are encouraged to perform more hours if able. Failure to contact the Community Service office and perform hours for 3 consecutive months' results in termination from program and cases are then referred back to the Clerk of Courts office for payment.

JUVENILE COMPONENT OF THE PROGRAM

The 32 juveniles participating in the program in 2012 were active for the following reasons:

Community Service	# of Cases	Status	Comment
Court Ordered	1	1 Remains Active	20 hours assigned
Fines	49 (29 participants)	15 Completed 1 Credit given for payment plan 23 Discharged/ NonCompliant 10 Remain active	1,893.75 hours were assigned and 531.25 or \$3187.50 was credited.
DA Ordered	3	3 Completed	55 hours assigned.

Monthly calendars are sent to participating juveniles with a variety of community service activities to attend. Juveniles are assigned 5 hours per month and are encouraged to perform more hours if able. Failure to contact the Community Service office and perform hours for 3 consecutive months' results in termination from program and cases are then referred back to the Clerk of Courts office for payment.

COMMUNITY SERVICE PROGRAM OVERVIEW 1998-2012

YEAR / PARTICIPANTS	TOTAL HOURS	BENEFIT AT \$6.00 PER HR
1998 / 105	4,575.25 hrs	\$27,451.60
1999 / 147	7,615 hrs	\$45,690.00
2000 / 154	8,426.5 hrs	\$50,559.00
2001 / 215	13,516.25 hrs	\$81,099.00
2002 / 289	16,55.75 hrs	\$99,328.50
2003 / 325	13,477.5 hrs	\$80,865.00
2004	No Report Available	
2005	No Report Available	
2006 / 285	19,932.75 hrs	\$119,596.50
2007 / 296	15,075 hrs	\$90,450.00
2008 / 358	29,208 hrs	\$175,248.00
2009 / 341	27,517 hrs	\$165,102.00
2010 / 283	18,761.25 hrs	\$112,567.50
2011 / 250	21,041.50 hrs	\$126,249.00
2012 / 255	23,703.00 hrs	\$142,218.00

Worksites**Hours****Dollars**

Adams Co. Courthouse & Annex	2862.5	\$17,175.00
Adams Co. Dept. of Aging	1599.5	\$9,597.00
Adams Co. Dept. of Parks & Recreation	208.5	\$1,251.00
Adams Co. Jail	2914.5	\$17,487.00
Adams Co. Landfill	5784.5	\$34,707.00
Adams Co. Practical Cents	2783.25	\$16,699.50
Adams Co. Schools	119	\$714.00
Adams Co. Humane Society	4774.5	\$28,647.00
ALIVE	187	\$1,122.00
Elderly/Disabled	58.75	\$352.50
Food Pantry	386	\$2,316.00
Miscellaneous**	447.25	\$2,683.50
Non-Profit Organizations *	1577.75	\$9,466.50
TOTALS	23,703.00	\$142,218.00

Non Profit Organizations:

ACT
Adams County Fairgrounds
AF Youth Sports
Area Churches
Band Aid
Community Play
Faith in Action
Feline Friends
Friends of the Park, RAC State Park
Grand Marsh Community Center
Grand Marsh Corn & Tater
Habitat for Humanity
Have a Heart Rescue
Kids Day
Little League
Lions Club
Relay for Life
Salvation Army
Special Olympics
Stuff the Bus School Supply Drive
Womens Night Out

Misc.:

AARP/Taxes
Adams County Airport
Adams County Fire Department
Big Flats Fire Dept
Burt Morris Park
City of Adams
Grand Marsh
Kilbourn Library
Preston Township
Town of Big Flats
Town of Rome
Village of Friendship
UW Extension
VFW

**RESOLUTION RECOGNIZING MAUREEN BRUCE
FOR HER YEARS OF SERVICE TO ADAMS COUNTY ON THE
HEALTH AND HUMAN SERVICES COMMITTEE**

INTRODUCED BY: Health & Human Services Committee

INTENT & SYNOPSIS: To recognize Maureen Bruce's service to Adams County on the Health and Human Services Committee.

FISCAL NOTE: NONE.

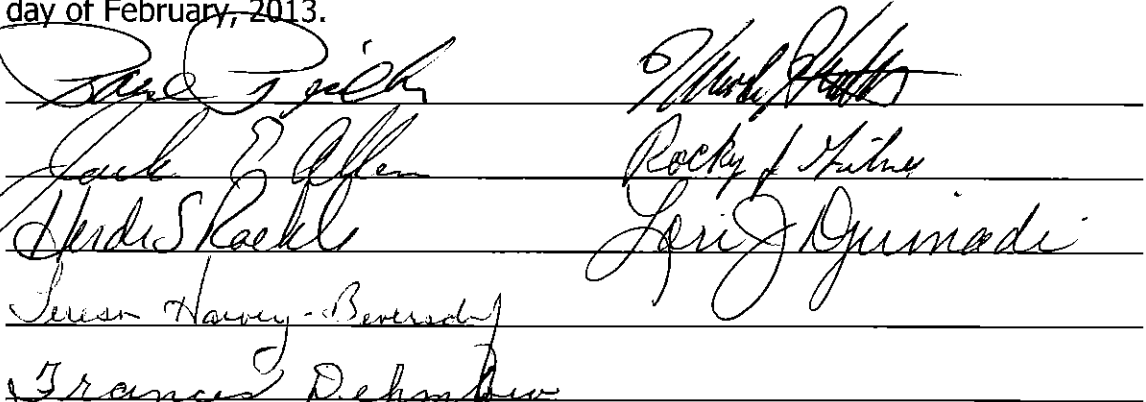
WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to Maureen Bruce for her many years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to Maureen Bruce for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend and thank Maureen Bruce for her years of dedicated and conscientious service as an Adams County Health and Human Services Committee member.

Recommended for adoption by the Health & Human Services Committee this 8th day of February, 2013.


The block contains seven lines of handwritten signatures. The first two lines have two signatures each. The next three lines have one signature each. The final line has one signature. The signatures are written in dark ink on a white background.

Adopted _____
Defeated _____
Tabled _____

by the Adams County Board of Supervisors this 19th
day of February, 2013.

County Board Chair

County Clerk

RESOLUTION 04 -201~~2~~3

**RESOLUTION URGING STATE LEGISLATORS TO VOTE IN FAVOR OF
TRANSPORTATION DOLLARS FOR TRANSPORTATION**

INTRODUCED BY: HIGHWAY COMMITTEE

INTENT & SYNOPSIS: TO URGE SUPPORT BY STATE LEGISLATORS FOR
PASSAGE OF SECOND CONSIDERATION OF THE CONSTITUTIONAL
AMENDMENT TO PROTECT THE TRANSPORTATION FUND

FISCAL NOTE: NONE

WHEREAS, Wisconsin's transportation infrastructure is a fundamental
component of its ability to attract and retain business and produce jobs; and

WHEREAS, gas tax and vehicle registration fees comprise over 85% of the
state's segregated transportation account. Revenues from these two user fees
have been declining and are inadequate to meet the existing transportation
needs in this state; and

WHEREAS, Wisconsin's past practice of transferring money from the segregated
transportation fund to the general fund has eroded the public's confidence that
the "user fees" they pay through the state gasoline tax and vehicle registration
fees will be used for their intended purpose; and

WHEREAS, Wisconsin's practice of replacing the dollars transferred from the
state's segregated transportation fund with general obligation (GO) bonds put
our state in the precarious position of bonding to fund ongoing operations; and

WHEREAS, the debt service for these bonds are being paid for out of the state's
general fund which hinders its ability to fund other programs like Shared
Revenue, Youth Aids, Community Aids and courts in the future; and

WHEREAS, Adams County placed an advisory referendum on the November
2010 ballot asking "Should the Wisconsin Constitution be amended to prohibit
any further transfers or lapses from the segregated transportation fund?"; and

WHEREAS, the people of Adams County voted overwhelmingly in favor of this
constitutional amendment – nearly 70% voted "yes"; and

WHEREAS, Fifty-three other counties in Wisconsin also asked the same advisory
referendum question and the support was similar across the state with an
average "yes" vote of 70%; and

WHEREAS, first consideration of this constitutional amendment passed the
Wisconsin State Legislature overwhelmingly last session, on a bipartisan basis

44 **WHEREAS**, the 2012-13 session of the Wisconsin State Legislature has the
45 opportunity to pass second consideration of this constitutional amendment and in
46 so doing will give the citizens of the entire state the opportunity to vote for
47 amending the state constitution to ensure transportation revenues are spent for
48 transportation purposes; and

49 **WHEREAS**, providing constitutional protection for transportation user fees will
50 align Wisconsin with our neighbors in Minnesota, Iowa and Michigan.

51
52 **NOW, THEREFORE, BE IT RESOLVED** that the Adams County Board of
53 Supervisors strongly urges our state representatives to vote in favor of second
54 consideration of the joint resolution to protect the transportation fund, thereby
55 giving voters across this state the opportunity to vote on a binding referendum
56 to amend the constitution and ensure the transportation user fees they pay will
57 be spent for transportation purposes.

58
59 **BE IT FURTHER RESOLVED** that the Adams County Board of Supervisors
60 supports the second consideration of the Constitutional Amendment to protect
61 the Transportation Fund.

62
63 **BE IT FURTHER RESOLVED** that the County Clerk is directed to forward a
64 copy of this Resolution to the Wisconsin Counties Association and the
65 Transportation Development Association.

66
67 Recommended for adoption by the Highway Committee this ____ day of
68 _____, 20____.

69 Larry Bobcock

Katuk Lotturo

71 James Bayr

72 Dean R Morgan

73
74
75 Adopted _____

76 Defeated _____ by the Adams County Board of Supervisors this

77 Tabled _____ day of _____, 20____.

78
79
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81 _____
County Board Chair

County Clerk

**RESOLUTION TO ENDORSE AND SUPPORT GLOBAL ENVIRONMENTAL
INFRASTRUCTURE TECHNOLOGY SOLUTIONS (GEITS) TO ESTABLISH A
FLOATING SOLAR PLANT ON PETENWELL LAKE AND A
MANUFACTURING, ASSEMBLY, TESTING AND INSPECTION FACILITY
IN ADAMS COUNTY**

INTRODUCED BY: Land & Water Conservation Committee

INTENT & SYNOPSIS: To endorse and support a collaborative project to deploy floating solar power plants on Petenwell Lake in Adams County, Wisconsin to undertake the electrolytic flocculation of the lake, improve water quality by limiting nutrients and remove algae and cyano bacterial blooms, while creating a manufacturing facility within Adams County.

FISCAL NOTE: No financial impact (reference 2013 budget) In-kind services of Administrative Coordinator/Director of Finance and County Conservationist.

WHEREAS: Global Environmental Infrastructure Technology Solutions, (hereinafter referred to as "GEITS") GEITS ANZ Pty Ltd, is a Company duly constituted and existing under the laws of Australia, who desires to work collaboratively with agencies under the jurisdiction of Adams County and the State of Wisconsin; and

WHEREAS: Adams County recognizes a need to collaborate with GEITS to address the challenges of improving water quality on Lake Petenwell, develop a manufacturing facility to boost local employment and develop a project in power generation that shall demonstrate innovative technology and engineering in water quality management and power generation; and

WHEREAS: GEITS intends to be responsible for and/or procure setting up a local operation in the County for the manufacturing, assembly, testing and inspection of all floating solar projects undertaken in the United States, except for all components that may be imported from other countries, either due to technology and / or cost, subject to an incentive package as applicable; and

WHEREAS: GEITS intends to have total responsibility for all the funding and permit requirements necessary to design and set-up of the floating solar plant; and

50
51 **WHEREAS:** GEITS intends to have total responsibility for all the funding needed
52 for the one time clean up of Lake Petenwell from nutrients, algae and cyano
53 bacterial bloom, which at the end of the clean-up period, Adams County or other
54 organizations associated with Lake Petenwell may buy the flocculation units at
55 cost price; and
56

57
58 **WHEREAS:** GEITS intends to negotiate the Power Purchase Agreement for the
59 purchase of power produced, with the relevant buyers of green power and/or
60 become a retailer/sub retailer; and
61

62
63 **WHEREAS:** GEITS intends to comply with the relevant state and federal laws,
64 including and not limited to, submission of environmental, project planning,
65 construction and manufacturing planning documentation, to the applicable
66 authorities; and
67

68
69 **WHEREAS:** GEITS intends to train local staff for manufacturing and
70 maintenance operations, while insuring products at all time; and
71

72
73 **WHEREAS:** GEITS intends to identify and educate Adams County on possible
74 revenue streams for the County that are within the potential of the project.
75

76
77 **NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of
78 Supervisors hereby supports GEITS and endorses its efforts as follows:
79

- 80 1. Develop a project plan that includes the details of project controls,
81 environmental management, design engineering reports and water quality
82 monitoring including an "Approvals Matrix" and "Responsibilities Matrix"
83 for the purpose of maintaining organized and defined actions and to
84 facilitate good communications between the parties.
85
- 86 2. Install flocculation units on Petenwell Lake for the purpose of a one- time
87 clean-up.
88
- 89 3. Develop a 25-year or longer power purchasing agreement with the
90 relevant buyers of green power and/or become a retailer/sub retailer.
91
- 92 4. Install, at a minimum, a 500 MWp floating solar plant on Lake Petenwell.
93
- 94 5. Develop a manufacturing, assembly, testing and inspection facility owned
95 by GEITS, located in Adams County, providing an estimated 100 to 150
96 jobs.
97

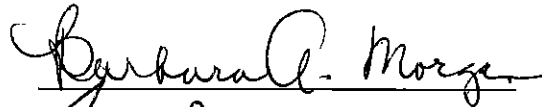
98 **BE IT FURTHER RESOLVED:** That Adams County shall provide the following

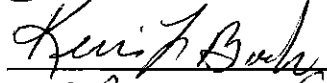
support toward the project:

1. Assign the Adams County Administrative Coordinator/Director of Finance as the lead on identifying, applying and obtaining all relevant local, state and federal grants funding for the project in the areas of lake clean up and power, so as to improve the effectiveness of the project.
2. Assign the Adams County Rural and Industrial Development Director the lead on identifying, applying, negotiating and obtaining all relevant funding sources for training the local workforce. Additionally, to set up manufacturing in the County, as well as serve as a point of contact with responsibilities including, but not limited to, coordinating local activities, providing assistance and support to GEITS to obtain all approvals, licenses, permits etc., from the relevant authorities. Finally, acting as liaison with the Adams County Board and other officials within the County.
3. Assign the Adams County Conservationist the lead in obtaining all necessary project information as necessary by the project, from the applicable local, state and federal agencies. Further, a point of contact and be the support to GEITS in assisting the preparation of required return submissions and information on the project to the appropriate authorities and agencies. The Adams County Conservationist shall be additionally, responsible for educating the non-profit organization, "Petenwell and Castle Rock Stewards" about the project, who shall additionally, educate local, state and federal legislators and seek their support;
4. Provide appropriate office space for two (2) persons, with no equipment, at the start of the project for a minimum duration of 12 months or until GEITS is able to relocate to its own offices to Adams County.

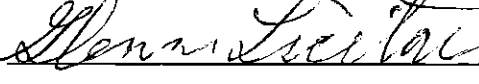
Recommended for adoption by the Land & Water Conservation Committee this 11th day of February, 2013.













Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ 19th day of February, 2013.

County Board Chair

County Clerk

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED FORECLOSURE PROPERTY

County Clerk

**RESOLUTION TO APPROVE THE SALE OF
COUNTY ADVERTISED FORECLOSURE PROPERTY**

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED TAX FORECLOSURE
PROPERTY

FISCAL NOTE: \$18,746.46 REVENUE TO ACCOUNT NO. 100A12400-TAX
PORTION; \$7,553.54 REVENUE TO ACCOUNT NO. 100.10.48350-PROPERTY
SALES; \$200.00 REVENUE TO ACCOUNT NO. 100.10.46120 TREASURER FEE;
\$30.00 REVENUE TO ACCOUNT NO. 100.13.46130-REGISTER OF DEEDS
RECORDING FEES

WHEREAS: Anna Cernomordaja has submitted a bid of \$26,500.00 for the
parcel of land described as follows: **Tax No. 8-220** Lots One (1) and Two (2) of
Block Two (2) of the Village of Plainville, of Section Eight, Township Fourteen North,
Range Six East; And a parcel in the Northwest Quarter of the Northwest Quarter (NW ¼
NW ¼) lying East of U.S. Highway 13 in Section 8, Township 14 North, Range 6 East, in
the Town of Dell Prairie, Adams County, Wisconsin; and


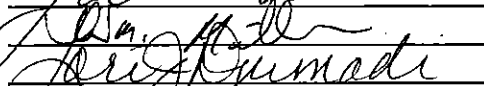
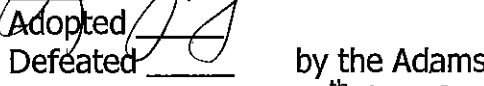
WHEREAS: Adams County took deed of this property on July 27, 2011
per judgment of tax foreclosure; and

WHEREAS: Anna Cernomordaja has submitted full payment of
\$26,500.00 plus \$30 recording fee, which is on deposit with
the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
Supervisors, that the above described property is hereby approved for sale to
Anna Cernomordaja for the bid of \$26,500.00.

BE IT FURTHER RESOLVED: That the County Clerk issue to Anna
Cernomordaja a Quit Claim Deed to the above described property.

Recommended for adoption by the Property Committee this 7th day of January,
2013.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ 19th day of February, 2013.

County Board Chair

County Clerk

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED FORECLOSURE PROPERTY

County Clerk

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County Clerk

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2 **RESOLUTION 2013 - //**
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5 **RESOLUTION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT**
6 **BETWEEN ADAMS COUNTY, JUNEAU COUNTY AND MONROE COUNTY**
7 **TO FORM A SOLID WASTE DISPOSAL SYSTEM**
8

9 **INTRODUCED BY:** Adams County Solid Waste Committee
10

11 **INTENT & SYNOPSIS:** To enter into an Intergovernmental Agreement between
12 Adams County, Juneau County and Monroe County to form a solid waste disposal
13 system.
14

15 **FISCAL NOTE:** Additional revenues obtained from said Agreement will help offset
16 operating and future construction expenses in the Solid Waste Department Enterprise
17 Fund.
18

19 **WHEREAS:** The County and Town of Strongs Prairie (Town) have an existing
20 Agreement pursuant to Chapter 289, Wis. Stats. for the Adams County Landfill Site,
21 which allows for out-of-county waste coming into the facility; and
22

23 **WHEREAS:** the Juneau County Landfill will reach waste capacity in the near future and
24 said landfill site will not be expanded; and
25

26 **WHEREAS:** Juneau County has expressed their desire to continue providing waste
27 disposal services to its citizens and has established a transfer station at their site; and
28

29 **WHEREAS:** Juneau County has also expressed its desire to utilize public landfill
30 facilities near Juneau County, primarily Adams County and Monroe County; and
31

32 **WHEREAS:** engineering studies show that Adams County has sufficient landfill
33 capacity remaining to accept out-of County waste into the facility through the March
34 2019 Agreement with Strongs Prairie; and
35

36 **WHEREAS:** by working together the above counties can more effectively, conveniently
37 and efficiently provide for the solid waste disposal and transferring needs of their citizens
38 for many years into the future; and
39

40 **WHEREAS:** additional tonnage will provide additional revenues to the Adams County
41 facility to allow funds to be set aside for depreciation and future construction costs.
42

43 **NOW THEREFORE, BE IT RESOLVED BY THE ADAMS COUNTY BOARD OF**
44 **SUPERVISORS,** that it is hereby approved to enter into an Intergovernmental
45 Agreement between Adams, Juneau, and Monroe Counties to form a solid waste disposal
46 system that provides waste disposal options to the citizens of Juneau County.
47

48 **NOW THEREFORE, BE IT FURTHER RESOLVED BY THE ADAMS COUNTY**
49 **BOARD OF SUPERVISORS,** that additional revenues obtained from said Agreement
50 will help offset operations and future construction expenses in the Solid Waste
51 Department Enterprise Fund.
52

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55 Recommended for adoption by the Solid Waste Committee this 11 day of Feb., 2013.

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Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this

_____ day of _____, 2013.

County Board Chair

County Clerk

INTERGOVERNMENTAL SOLID WASTE DISPOSAL AGREEMENT

For Adams, Juneau and Monroe Counties

THIS AGREEMENT, made and entered into as of the Effective Date as set forth below, by and between Adams County, a Wisconsin municipal corporation, (hereinafter referred to as "Adams"); and Juneau County, a Wisconsin municipal corporation, (hereinafter referred to as "Juneau"). The parties, collectively, are referred to as "the Counties".

WHEREAS, the Counties believe that, by working together in this Intergovernmental Solid Waste Disposal Agreement ("this Agreement"), they can more effectively and efficiently provide for the solid waste disposal and transferring needs of their citizens for many years into the future; and

WHEREAS, by working together on a coordinated multi-county plan for solid waste disposal and transferring, the Counties can ensure their citizens adequate licensed capacity for solid waste disposal for the next five (5) years; and

WHEREAS, despite the Agreement to work together for the common good of all three (3) Counties, the Counties are not merging their solid waste disposal drop off sites and transferring facilities at this time; rather, each of the Counties retains autonomy in the ownership of its assets and in the negotiations of its contracts with customers; and

WHEREAS, the Counties expect their cooperative efforts to generate savings and income which will benefit the respective Counties.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the Counties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each County for itself, the Counties do agree as follows:

1. Cooperative Agreement. The counties agree to work together to implement this plan for the transfer and disposal of Juneau solid waste to the Adams and, or Monroe County Landfills.
2. Lands Subject To This Agreement. The Counties agree to maintain their respective licenses and to obtain and maintain any permits contemplated by this Agreement.
3. Term. At such time as the Counties are prepared to begin transferring and disposing of solid waste from Juneau, the three (3) Counties shall agree upon a date to begin transferring and disposal operations under this Agreement. Counties agree to an initial five (5) year term of this Agreement, provided that it shall automatically renew for a second five year term unless terminated by written notice given by any party not less than ninety (90) days prior to the end of the initial term. Thereafter, any County may terminate its participation in this Agreement upon giving the other two (2) Counties ninety days (90) days prior written notice of intent to terminate to the other Counties.

4. Cooperative Landfill. This Cooperative Landfill Plan ("CLP") designates Adams and Monroe as the receiving Counties for the Solid Waste under the control and management of Juneau after the Juneau Landfill is full and closed. The receiving Counties will invoice Juneau monthly at the normal posted Landfill Charges. Drop off site, transfer station and hauling costs will be done by the respective Counties. The receiving Counties agree to back each other up in the case of an emergency that would render one of the landfills unable to accept additional waste for a given period of time.
5. Cost Distribution. Three (3) types of costs have been identified: drop off-transfer station and hauling costs, disposal costs and administration costs. These are more particularly described and allocated in this section.
 - A. Drop Off Site-Transfer Station and Hauling Costs. Each County is responsible for the cost of hauling its waste to the landfill designated in the CLP as the Receiving County for the year of disposal. Each County is also responsible for the costs of establishing, operating and maintaining its drop off site and or transfer station, if it chooses to use a transfer station.
 - B. Disposal Costs. The cost per ton for landfilling solid waste is based on the annual budgeted costs divided by the aggregate tonnage. This cost is set by the county owned landfill independent of this Agreement. State or federally imposed surcharges can be passed through directly without mark-up by increasing tipping fees, and accordingly, without further approval of the other Counties.
 - C. CLP Administration Costs. Counties entering into this Agreement will remain responsible for all of their Administration and operational costs, including but not limited to salaries, supplies, utilities, intra-county charges, etc. In addition continuing licensing (and permitting, if applicable) costs shall be borne by the County incurring such costs.
6. Program Monitoring And Adjustments. Semiannual operational meetings shall be held to discuss plan variances, improvements and market conditions. Annual adjustments to the CLP shall be made and agreed to in writing by the respective department heads from each County by August 1 for the following calendar year, prior to submission of the departmental budget to the respective Boards. If unanimous consent cannot be negotiated, the items in dispute will be handled according to the Dispute Resolution section of this Agreement.
7. Tonnage Deviations. To the extent its capacity permits, each Receiving County is in a particular year agrees that it will accept up to one hundred five percent (105%) of the solid waste tonnage agreed upon by the three (3) Counties.

8. Year-End Reconciliation. Counties agree to freely share financial and receiving tonnage information and to work together to analyze costs to be assured that landfill disposal costs remain as low as possible for the citizens of the Counties entering into this Agreement.
9. Monthly Invoices. Monthly invoices will shall be issued by the Receiving County based on actual tonnage delivered and the costs per ton.
10. Special Wastes. For the purposes of this CLP, "special waste" is defined as any waste from a commercial or industrial activity, other than municipal solid waste, construction/demolition waste and paper mill sludge. Special wastes currently being accepted by any of the three Counties are expected to be accepted at the Receiving County provided that proper documentation is submitted (by the County(ies) currently accepting such waste) to the other two Counties within three (3) months of the Effective Date of this Agreement. The other two Counties have the responsibility for obtaining any applicable Wisconsin Department of Natural Resources (WDNR) approval within six (6) months of receiving the proper documentation for any special waste for which the Receiving County is not already approved. If the Receiving County cannot get WDNR approval within such period, the Receiving County shall, within 30 (30) days, notify the potential shipping county that the Receiving County cannot get WDNR approval. The landfilling of special wastes, as defined above, not currently being accepted by one of the Counties, requires the unanimous approval of all three Counties, subject to all applicable WDNR rules, before such waste can be shipped to a Receiving County.
11. Alternate Daily Cover. All three Counties shall work together to maximize the use of alternate daily cover to conserve air space.
12. Capacity Update. Every year by November 1, each County shall submit to the other two (2) Counties an updated, written statement of its remaining licensed capacity.
13. Local Rules. Each County and any third (3rd) party agent of such County shall abide by all applicable laws, regulations, codes and local rules for disposal of solid waste at the Receiving Counties: Each County and any third (3rd) party agent of such County shall abide by the applicable local rules and ordinances relating to the hauling of solid waste in, or through, any one (1) or more of the Counties.
14. No Merger. The assets of each County remain the separate assets of the respective Counties since there is no merger of the Counties' landfills or governing boards. Closure and Long Term Care Funds, as well as contingency and reserve funds, remain the separate assets of the respective Counties. Additional programs not specifically listed in this Agreement, including but not limited to household hazardous waste, gas to energy and composting, remain the separate programs of the respective Counties and are not subject to the terms of this Agreement. The

liabilities of each County, including but not limited to long term debt, remain separate to the extent permitted by law for separate entities. Each County is responsible for compliance with, and the costs of, its local operating Agreement.

15. Indemnification. Each County agrees at all times during the term of this Agreement (as well as during any renewed or extended term) to indemnify, save harmless and defend the Receiving County, its boards, officers, employees and representatives against any and all liability, losses, damages, cost or expenses which the Receiving County, its boards, officers, employees or representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage or other cause of action of whatsoever nature or kind arising out of, or as a result of, any negligent act or negligent failure to act by the County or its subcontractors in connection with, or incidental to, the delivery of solid waste materials to the Receiving County. However, the provisions of this Section 15 shall not apply to liabilities, losses, charges, costs or expenses caused solely by, or resulting solely from, the acts or omissions of the Receiving County, its boards, officers, employees or representatives. Notwithstanding anything to the contrary in this Section 15, the Counties are not waiving any procedures required by, nor any rights the Counties may have under, Section 893.80, Wisconsin Statutes.
16. Dispute Resolution. **The Counties expect that their respective staffs will resolve operational issues.** Claims or disputes among the Counties arising out of, or relating to, this Agreement (including any exhibits now or in the future incorporated herein), shall be decided either by arbitration in accordance with the Arbitration Rules of the American Arbitration Association then pertaining, or by any other alternative dispute resolution mechanism mutually agreed to by the contending Counties. In the event the Counties proceed to arbitration, the following shall govern any such proceedings.
 - A. The American Arbitration Association shall submit a panel of five (5) arbitrators to the Counties (seven [7] arbitrators if three [3] Counties are in dispute). The Counties shall be allowed alternate strikes until one (1) arbitrator remains, who shall arbitrate the dispute. The order of striking shall be determined by flipping a coin.
 - B. The costs of the arbitration proceeding (except for the filing fees, which shall be paid by the County initiating the proceeding) shall be borne equally by the Counties which are party to the arbitration. Each County shall pay its own legal fees and expenses incurred in connection with the proceeding.
 - C. Any arbitration shall take place in the City of Mauston, Juneau County, Wisconsin.
 - D. Unless otherwise agreed by the parties to the arbitration, the arbitration hearing in this matter shall be limited to one (1) day in length with the arbitrator providing each side equal time to present its case during that day.

- E. Any discovery proceeding shall be limited to the thirty (30)-day period prior to the date of the arbitration hearing. (If three [3] Counties are involved, additional time may be permitted by the arbitrator.) Notwithstanding the provisions of Subsection B above, the party requesting the discovery shall pay for all costs incurred by the opposite parties, except for attorneys' fees, related to the discovery procedure including, but not limited to, witness and reporter's fees related to deposition, photocopying fees, postage fees and delivery fees.
 - F. The arbitrator, in issuing any ruling shall issue a written decision which shall include findings of fact and conclusions of law.
 - G. The proceeding and arbitration shall be governed by the laws of the State of Wisconsin, including specifically, Chapter 788 of the Wisconsin Statutes.
 - H. The decision of the arbitrator shall be final and binding on all parties to the arbitration, shall be enforceable in a court of competent jurisdiction, and shall not be appealable except as provided by state statute.
17. Dissolution. Dissolution of this Agreement is automatic after five years unless renegotiated and agreed upon by the respective Counties as provided by Section 3 above.
18. Notices. Any notices or reports required or permitted to be given pursuant to the terms of this Intergovernmental Agreement shall be deemed delivered as of the date of postmark if deposited in the United States Mail, first class postage attached, addressed to the Counties' addresses as set forth below. It shall be the duty of a County changing its address(es) to notify the other Counties in writing within a reasonable time.
19. Entire Agreement. The entire Agreement of the Counties is contained herein, and this Agreement supersedes any and all oral Agreements and negotiations between the Counties relating to the subject matter hereof.
20. Governing Law. This Agreement is entered into, and shall be construed in accordance with the laws of the State of Wisconsin.
21. Severability. If any provision of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable (and such determination is non-appealable), this Agreement shall be construed as if the invalid or unenforceable provision had been deleted from the Agreement and the balance of the Agreement shall continue in full force and effect. This Agreement shall be effective and binding on the Counties hereto when adopted by the governing body and executed on behalf of such County by each County to so execute this

Agreement. Any two (2) Counties constitute an Agreement and may begin the terms of this Agreement.

IN WITNESS WHEREOF, the Counties have duly adopted a resolution approving this Agreement and have authorized their respective officers to execute this Agreement on the behalf of the County as set forth below.

Signed this _____ day of _____, 2013.

Adams County Board Chair

Adams County Clerk

Juneau County

Juneau County

Monroe County

Monroe County

**RESOLUTION TO CREATE A RECYCLING BUILDING OPERATOR POSITION
IN SOLID WASTE DEPARTMENT**

INTRODUCED BY: SOLID WASTE COMMITTEE

INTENT & SYNOPSIS: To create a full-time Recycling Building Operator position in the Solid Waste Department.

FISCAL NOTE: None. The position will be funded through new and existing recycling contracts, Recycling Grant Funds, and revenues from the sale of processed recycling materials. It is anticipated that no additional tax levy will be required to create this position.

WHEREAS: The County Board, in efforts to become responsible for waste created by its citizens, created a sanitary landfill, business service, town drop-off site maintenance program, composting, and recycling program; and

WHEREAS: the previously approved contract/lease with IROW did not work out as anticipated due to recycling market deterioration and other changes; and

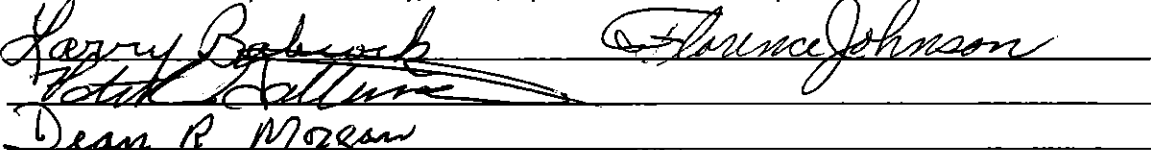
WHEREAS: Adams County is still responsible to assure that recycling is being performed in accordance with current State regulations; and

WHEREAS: in order to continue the recycling operation in a safe and efficient manner a full-time recycling operator position is required to oversee the operations;

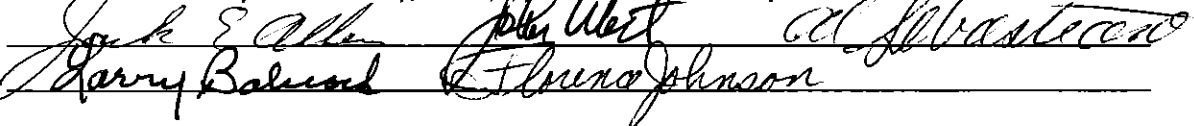
NOW THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that the position of Recycling Building Operator be created and filled; and

BE IT FURTHER RESOLVED: That no additional tax levy will be required to fill this position, and this position will be reduced or eliminated if revenues decrease and will not support the position.

Dated this 11th day of February, 2013, by the Adams County Solid Waste Committee.



Dated this 12th day of February, 2013, by the Adams County Executive Committee.



Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
19th day of February 2013

County Board Chair

County Clerk

JOB DESCRIPTION
Adams County, Wisconsin

JOB TITLE: Recycling Building Operator
STATUS: Exempt
DEPARTMENT: Solid Waste
SUPERVISOR: Myrna Diemert, Solid Waste Director

GENERAL DESCRIPTION:

This is a semi-skilled position in the Adams County Recycling Operation under the general supervision of the Solid Waste Director/Recycling Coordinator. This position is responsible for the daily activities at the Recycling Center located at the Adams County Landfill and Recycling Center.

JOB DUTIES:

The following duties are illustrative, and the person holding this position may be required to perform other duties of a similar nature or otherwise related to the position.

1. Perform a variety of duties in the recycling and salvaging of materials generated from residential, commercial and industrial establishments in Adams County.
2. Performs salvage and maintenance work.
3. Supervise laborers and Huber/Community Service workers on a daily basis.
4. Arrange for shipments of recyclables as needed to markets and keeps accurate records of shipments.
5. Collects reusable items or waste materials from a variety of sources, such items include, but are not limited to: paper, glass and plastic bottles and jugs, tin & aluminum beverage containers, scrap metal, barrels or other containers.
6. Inspects, sorts, and processes items or materials into piles or bales; or places in appropriate container/bin/area according to type, size, condition, coloring, marking or other characteristics.

REQUIRED QUALIFICATIONS:

1. High school diploma or its equivalent.
2. Training and/or experience comparable to a minimum of two (2) years of responsible work experience.
3. Operation, training and supervising the use of the following: Forklift, skidsteer, paper shredder, glass crusher, baler, and single and tandem axle trucks.
4. Valid Wisconsin CDL Class "A" Drivers license.
5. Possess mechanical abilities with a minimum of preventative maintenance necessary.
6. Knowledge of the County recycling program and County Recycling Ordinance as well as the landfill operations.
7. Must be bondable.

DESIRABLE QUALIFICATIONS:

1. Ability to understand and effectively carry out written or verbal instructions.
2. Ability to learn assigned tasks readily.
3. Ability to work well with others.
4. Ability to motivate and instruct others in their performance of assigned tasks.
5. Ability to meet with the general public on matters pertaining to the operation of the Recycling Center as well as the landfill operations.
6. Past responsible supervisory work experience desirable.

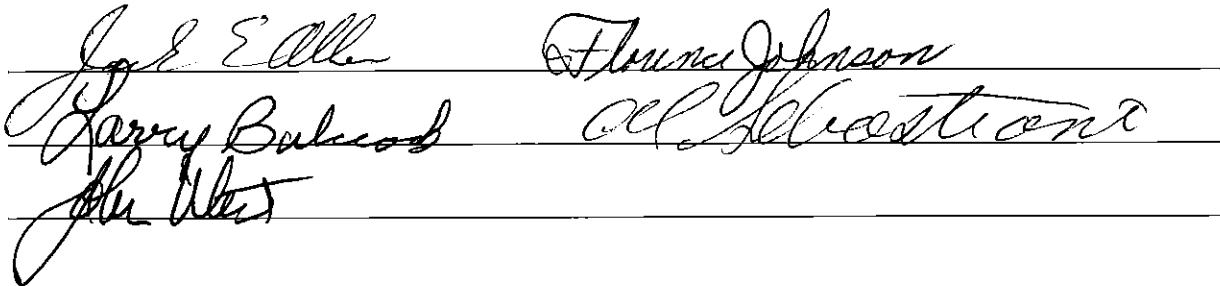
PHYSICAL DEMANDS AND WORK ENVIRONMENT:

1. Ability to operate, maneuver and/or steer equipment and machinery requiring simple but continuous adjustments, such as motor vehicles, construction equipment, hand tools and two-way radios.
2. Ability to coordinate eyes, hands, feet and limbs in performing movements requiring skill and training, such as assembling.
3. Ability to recognize and identify degrees of similarities or differences between characteristics of colors, shapes, sounds and textures associated with job-related objects, materials and tasks. Ability to sustain prolonged visual concentration.
4. Ability to stand, bend, stoop, kneel, lift, and twist on a regular basis.
5. Ability to lift a minimum of 75 pounds on an occasional basis.
6. Ability to work in adverse weather conditions.

Exposure to blood borne pathogens is considered high for this position.

Approved by the Solid Waste Committee this _____ day of _____, _____.

Approved by the Executive Committee this _____ day of _____, _____.


The block contains five handwritten signatures in cursive script, arranged in two columns. The signatures are written over three horizontal lines. The first column contains three signatures, and the second column contains two signatures.

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INTRODUCED BY: Executive Committee

FISCAL NOTE: Budget Neutral. The entire balance of the 2013 Medical Examiner Budget will be transferred from Contracted Services Account No. 100 E 05 51290 316 000 to County Wages Account No. 100E 51290 110 000 and 100 51290 210 000.

WHEREAS: Ordinance 10-2010 was enacted appointing a Medical Examiner and including an Intergovernmental Agreement with Columbia County, to provide medical examiner services; and

WHEREAS: Pursuant to said Intergovernmental Agreement, Columbia County appointed "Deputies" and "Assistants" to handle Adams County death cases; and

WHEREAS: The Medical Examiner's Office has remained an office that is staffed by Assistant Medical Examiners, all of whom are independent contractors; and

WHEREAS: Adams County has provided limited compensation to the Assistant Medical Examiners through fixed monthly payments, made under the terms of individual Memoranda of Understanding ("MOU"); and

WHEREAS: The Adams County Board of Supervisors subsequently voted to not renew the Intergovernmental Agreement between Columbia County and Adams County for 2013; and

WHEREAS: The current MOU-based plan is no longer effective in recruiting, compensating or retaining qualified persons to fill Medical Examiner assistant positions.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that it is approved effective _____, 2013, that the compensation for Adams County Medical Examiner positions is hereby established as follows:

Per-call rate:	\$75.00
Per-call rate/In training:	\$40.00
On-call weekday per hour:	\$1.25

50 On-call weekend per hour: \$1.75
51 Weekday training per hour: \$1.25
52 Weekend training per hour: \$1.75
53 Medical Examiner Annual Salary: \$12,000.00
54 Plus Adams County's share of Social Security/Medicare tax.
55

56 **BE IT FURTHER RESOLVED:** That the compensation plan for Medical
57 Examiner Department positions established by this Resolution shall be reviewed
58 and may be modified as part of the 2014 Adams County Budget process.
59

60 Recommended for adoption by the Executive Committee this 12th day of
61 February, 2013.

62 Jack P. Allen Florence Johnson
63 Larry Balcomb a. Scheltemeier
64 John West

65
66
67
68
69 Adopted _____
70 Defeated _____ by the Adams County Board of Supervisors this
71 Tabled _____ 19th day of February, 2013
72
73

74 _____
County Board Chair

County Clerk

ORDINANCE 04 - 2013
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Comprehensive Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of Jackson on March 30, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On January 17, 2013, Brian E. & Jessica L. Gardner, owners, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel (20.15 acres, the remaining 19.53 acres will be surveyed into the adjacent A1 parcel) in the Town of Jackson, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on February 6, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance amendment to the Adams County Board of Supervisors; now, therefore,

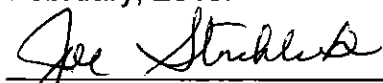
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District of the Adams County Comprehensive Zoning Ordinance;.

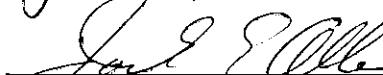
Property (20.15 acres) located in located in the SE ¼, NE ¼, Section 5, Township 15 North, Range 7 East, at 523 Fawn Court, Town of Jackson, Adams County, Wisconsin.

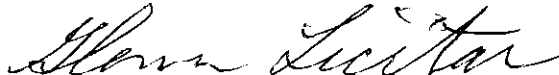
Published in the Times Reporter, the official newspaper of Adams County, on the _____ day of February, 2013.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 6th day of February, 2013.



Joe Stuchlak, Chair

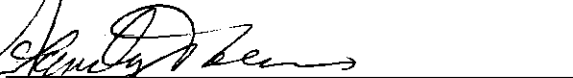
Al Sebastiani


Terry James, Vice-Chair


Glenn Licitar


Heidi Roekle


Barb Morgan


Randy Theisen
Enacted _____

Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of February, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

February 6, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Brian E. & Jessica L. Gardner – Rezoning request of a portion of a parcel (20.15) from an A1 Exclusive Agriculture District to an A1-15 Exclusive Agriculture District to allow the parcel to be split (the remaining 19.53 acres will be surveyed into the adjacent A1 parcel) on property located in the SE ¼, NE ¼, Section 5, Township 15 North, Range 7 East, at 523 Fawn Court, Town of Jackson, Adams County, Wisconsin.

Appearing for with testimony: Travis Hamele, realtor and representative.

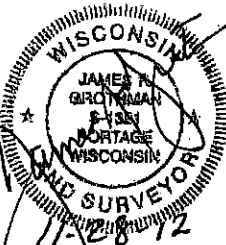
No one appearing against.

Correspondence: Notification from the Town Board of Jackson that they met on January 15, 2013 and have no objection to the zoning change.

Disposition: Heidi Roekle made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 6 -Yes. 1 – Yes.(SAYLE Student-non binding vote) Motion carried.

825 EAST SUPER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 844-8877
FAX: (808) 742-0434 E-MAIL: surveying@grohman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. 1112-496

DRAFTED BY: J. BROST

CHECKED BY: TLG

PROJ. 1112-496

DWG. 1112496

SHEET 1 OF 2

ADAMS COUNTY CERTIFIED SURVEY MAP NO.

GENERAL LOCATION

Volume _____, Page _____

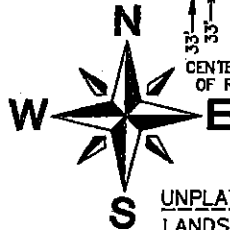
BEING ALL OF THE SE1/4 OF THE NE1/4 AND THE NE1/4 OF THE SE1/4, SECTION 5, T. 15 N, R. 7 E,
TOWN OF JACKSON, ADAMS COUNTY, WISCONSIN. CONTAINING: 3,496,103 SQ. FT. - 80.26 ACRES

FRACTIONAL
NW1/4-NE1/4

FRACTIONAL
NE1/4-NE1/4

UNPLATTED
LANDS BY OTHERS

FRACTIONAL
NW1/4~NW1/4



UNPLATTED
LANDS BY

SW1/4-NE1/4

SCALE: 1" = 400'

BASIS OF BEARINGS: IS THE EAST LINE OF THE SE1/4, SECTION 5, WHICH BEARS S00°59'45"W AND IS REFERENCED TO THE ADAMS COUNTY COORDINATE SYSTEM.

W1/4 COR.
SEC. 5

NW1/4-SE1/4

1 UNPLATTED
LANDS BY OTHERS

LEGEND

- 3/4" X 24" IRON ROD SET
(WT. = 1.5 LBS./L.F.)
- 3/4" IRON ROD FND.
- 1 1/4" IRON PIPE FND.
- △ P.K NAIL SET
- ⊙ HARRISON MON. FND. _____
- Ⓢ SEPTIC VENT
- Ⓢ CLEAN OUT SW1/4-
- Ⓢ WELL

SW1/4-SE1/4

UNPLATTED
LANDS BY OTHERS

SE1/4-SE1/4

LOT 1 SW1/4-SW1/4
PLAT OF LEE
DEVELOPMENT IV

OWNER: BRIAN E. & JESSICA L. GARDNER
523 FAWN COURT
OXFORD, WI 53952

CLIENT: BRIAN E. & JESSICA L. GARDNER
523 FAWN COURT
OXFORD, WI 53952

ORDINANCE 05 - 2013
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A-2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Springville on January 12, 2012, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On December 13, 2012, James Elliot, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone three nonconforming parcels of land in the Town of Springville, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on February 6, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,


The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A-2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A-1 & A1-15 Exclusive Agriculture Districts and an A-3 Secondary Agriculture District to an R1-LL Single Family Residential District;

Property (1.89 acres) located in the Pt. of the SE ¼, SE ¼, Section 11, Township 15 North, Range 6 East and Pt. of the NE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, all being Pt. of Lot 1, CSM 3401 on Fish Avenue, Town of Springville, Adams County, Wisconsin.

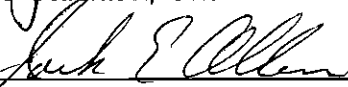
Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of February, 2013

Recommended for enactment by the Adams County Planning and Zoning Committee on this 6th day of February, 2013.




Joe Stuchlak, Chair


Al Sebastiani




Terry James, Vice-Chair




Glenn Licitar



Heidi Roekle



Barb Morgan



Randy Theisen
Enacted _____

Defeated _____ by the Adams County Board of Supervisors
Tabled _____ this _____ day of February, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE

February 6, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

James H. Elliot – Rezoning request of three nonconforming parcels from an A1 & A1-15 Exclusive Agriculture Districts and A3 Secondary Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance to allow them to be combined into one residential lot on property located in Pt. of the SE ¼, SE ¼, Section 11, Township 15 North, Range 6 East, and Pt. of the NE ¼, NE ¼, Section 14, Township 15 North, Range 6 East, all being Pt. of Lot 1, CSM 3401 on Fish Avenue, Town of Springville, Adams County, Wisconsin.

Appearing for with testimony: Fred Kaltenberg, Representative.

Appearing for without testimony: Tracey Kaltenberg.

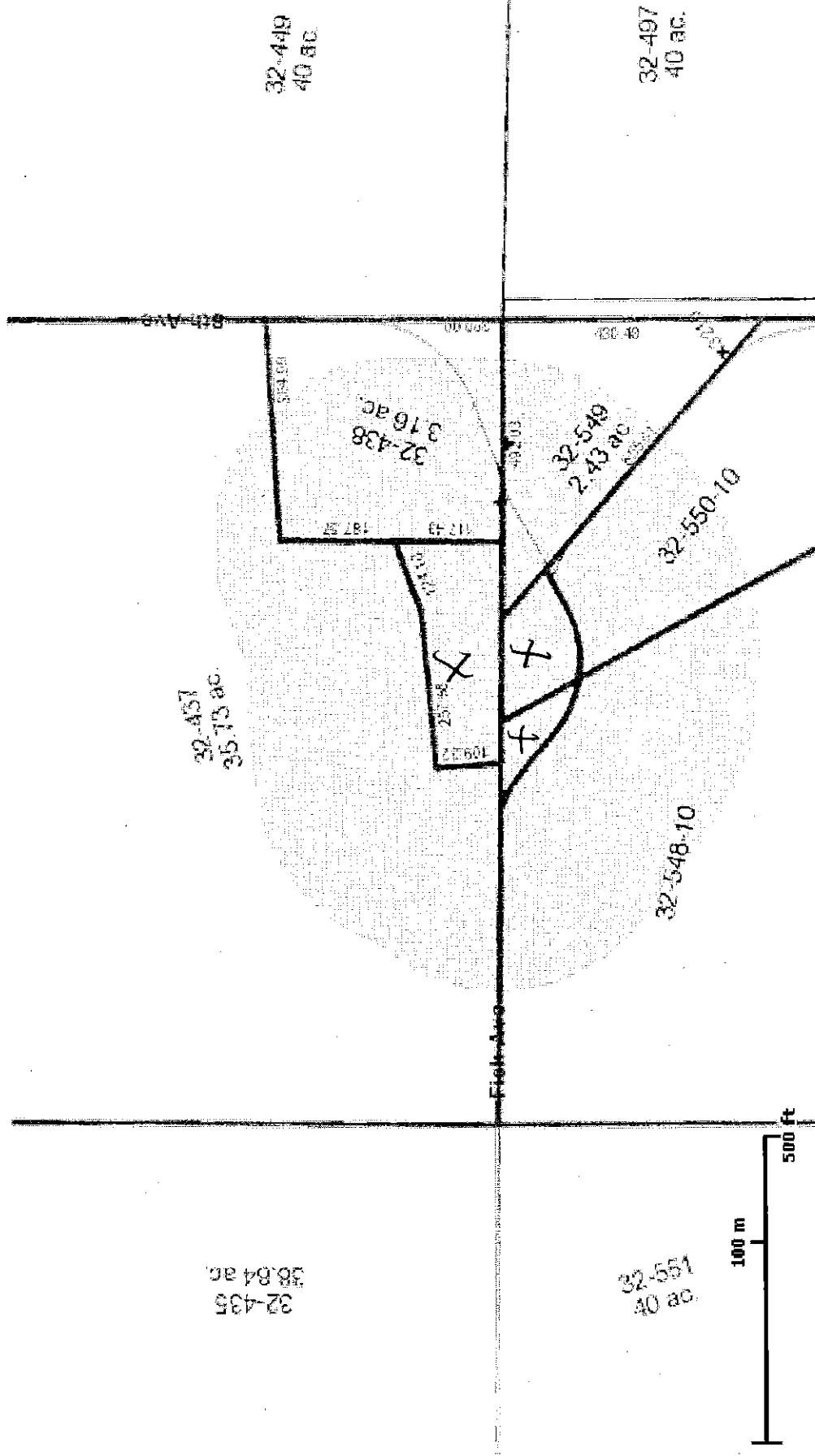
No one appearing against.

Correspondence: Notification from the Town Board of Springville that they met on December 26, 2012 and have no objection to the zoning change.

Disposition: Randy Theisen made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Heidi Roekle seconded the motion. Roll Call Vote: 6 -Yes. 1 – Yes.(SAYLE Student-non binding vote) Motion carried.

ELLIOTT

SE, SE-11-15-6/NE, NE-14-15-6 SPRINGVILLE



ORDINANCE 66 - 2013
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On January 16, 2013, Jason John & Sarah Lee Canales petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel(approx. 12 acres) of land in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on February 6, 2013, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this proposed zoning ordinance to the Adams County Board of Supervisors; now, therefore,

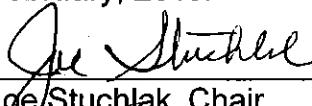
The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance;

Property (approx. 12 acres) located in Pt. E ½, SW ¼, SE ¼, and Pt. W ½, SE ¼, SE ¼, Section 21, Township 14 North, Range 7 East, at 424 Golden Avenue, Town of New Haven, Adams County, Wisconsin.


Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of February, 2013.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 6th day of February, 2013.

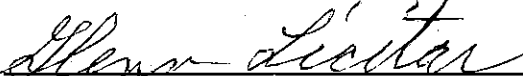


Joe Stuchlak, Chair

Al Sebastiani




Terry James, Vice-Chair



Glenn Licitar



Heidi Roekle



Barb Morgan



Randy Theisen

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of February, 2013

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & DEVELOPMENT COMMITTEE
February 6, 2013 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

Jason John & Sarah Lee Canales – Rezoning request of a portion of a parcel (approx 12 acres) from an A1-15 Exclusive Agriculture District to an A3 Secondary Agriculture District of the Adams County Comprehensive Zoning Ordinance to allow the parcel to be split on property located in Pt. E ½, SW ¼, SE ¼, and Pt. W ½, SE ¼, SE ¼, Section 21, Township 14 North, Range 7 East, at 424 Golden Avenue, Town of New Haven, Adams County, Wisconsin.

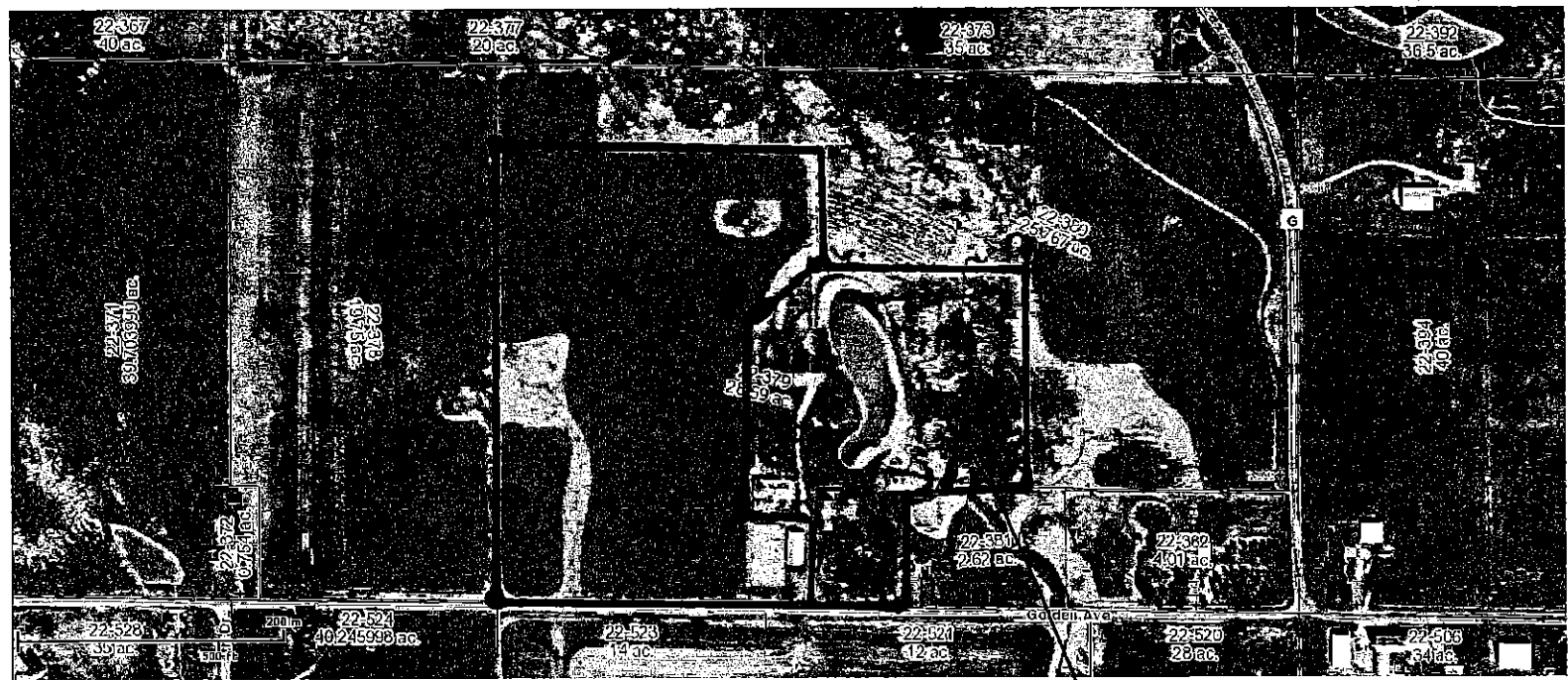
Appearing for with testimony: Kevin Jensen, Representative and adjacent owner.

No one appearing against.

Correspondence: Notification from the Town Board of New Haven that they met on January 17, 2013 and have no objection to the zoning change. Email from Mike Wenholz from the DNR stating that all provisions of the Shoreland-wetland and related setbacks and requirements should be met if building.

Disposition: Glenn Licitar made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Barb Morgan seconded the motion. Roll Call Vote: 6 -Yes. 1 – Yes.(SAYLE Student-non binding vote) Motion carried.

Canales



Current property boundary

Proposed split

area to
rezone

Map taken from Adams County GIS Application

ADMINISTRATIVE & FINANCE MEETING MINUTES

Friday, January 11, 2013 1:00 PM Room A160

The meeting was called to order at 1:04 p.m. by Chairman West. The meeting was properly noticed.

Present: Babcock, Djumadi, Kotlowski, Sebastiani and West. Also present: Phillippi, Larson and Nick Segina.

Motioned by Sebastiani/Djumadi to approve the agenda. Motion carried by unanimous voice vote.
Motioned by Babcock/Kotlowski to approve the minutes from December 7, 2012. Motion carried by unanimous voice vote.

Public Participation: Nick Segina asked questions intermittently.

Correspondence: None

Discussion on Administrative Coordinator/Director of Finance office activities. Discussion on Treasurer and Clerk of Courts positions payout. Larson indicated after review of the positions they are not eligible for sick or vacation time. Kaye created a preliminary letter using four situations. Place on next month's agenda. Don Genrich has a leadership program coming forward. Molly Buccholz is interested in participating in the program. Pat Pare, Highway, had to use his vacation time to participate in the leadership program and paid for enrollment himself. If Buchholz should participate, she could use flex-time as an option. She is an hourly employee. West believes there should be a policy developed on how to administer the program down the road. Work with Marcia Kaye, to consistently, administer a process for candidates to go to the leadership program. Molly Buchholz, the new Fiscal Coordinator, is working out very well in the office. Collins last official full time day was Jan 11th; there will be a learning curve. Larson has an article from NACO; about the fiscal cliff moving forward-Djumadi/James/Babcock would like a copy. WEA Trust printed insurance cards. Since they were printed after January 1, 2013, WEA offered to give all employees an apology for the inconvenience, by giving them a \$10 gift card. Larson the impact was enormous, as there was, amount of administrative work for Administrative Finance and Personnel Departments. Larson processed 30 employees. WEA partnered with AFG, our third party, to administer. WEA is willing to give \$2,500 to be used for items that the county determines. It could be used for an employee lunch or for the Wellness Program. They would like to cater a lunch. The committee doesn't agree with a catered lunch. This was invoiced prior to the end of last year. Larson has Medical Examiner department budget concerns for 2013, as we are not going to continue with the contracted services thru Columbia County. Larson doesn't have figures today, but will bring them forward. Outside counsel put Larson in place as the Medical Examiners Department Head. There needs to be two employees, currently there are three employees. Currently working on a Memo of Understanding to last approximately 2-3 months. Pay has to be determined yet, which will impact FICA, Medicare and Wisconsin Retirement. There are test requirements for independent contractors which they don't meet. Need to purchase a body cot currently they do not have one. Larson has revenue concerns they are projected to come from removal fees, this needs to be looked into. The AC/DF office is also dealing with fixed assets, working on updating software and balancing with general ledger. The auditors had 3 findings, with 3 different departments, next: plan action and responses. (6 more work papers that won't be done by auditors) Payroll transition, journal entry 2013 department budgets to get them posted, Treasurer Receivables from municipalities will be being worked on. Phillippi, Kaye and Larson will work on an internal analysis report. Larson reported on a wifpli study.

Molly Buccholz has been a huge asset Larson and her are working together but she is also working independently. Djumadi questioned if Larson had been reviewing League of Municipalities, WCA training, or GFOA training for Buccholz. Larson is.

Motioned by Djumadi/Sebastiani to deviate to Item #14 Discuss and/or act on support staff positions and health insurance funding for Extension. Will have to wait until 2 p.m. to discuss. Motion carried by unanimous voice vote.

There were no changes in fund balance. We met the expected Sales Tax Revenue for 2012. Current handouts indicate Treasurer's cash balances with Skyward.

Kotlowski questioned purchase of popcorn machine as property committee banded appliances. Larson informed the committee the machine was purchased by Kaye to have a popcorn day for employees, however it is being returned. Djumadi had questions related to purchase of DVD and books etc. Questions will be answered by Larson at a future meeting.

Motioned by Djumadi/Babcock to approve the check register as presented. Motion carried by unanimous voice vote.

Reports were handed out related to dollars spent on Alpha Terra and services received. Larson researched handed out an excel spreadsheet showing 09, 10, 11 costs. 2011 must have been a wrap up of previous years.

Activities are identified on the handouts. Larson discussed needs and concerns related to safety. Alpha Terra will need to do an Audit to see where we are with our safety manuals. They have identified 3 phases they see with 1 being \$2,275 for a visit- time unknown, 2 being \$1,575 a visit, then finalize in phase 3, not able to provide full dollar amount. Kaye contacted 2 counties that were under the MEUW program, response was positive. The cost of the new program MEUW is \$25,000 they are proposing. There will be additional costs to the \$25,000.

Phillippi questioned break down 2009, 2010, what is the breakdown in 2011. Highway and Solid Waste reports who is actually identified as receiving the training. What does annual refresher mean? Was that provided county wide? The payments were made from the Solid Waste and Highway Department. Alpha Terra hasn't been coming as they haven't been paid or a contract wasn't renewed. Larson indicated they did some updating on our electronic system.

Larson said that they do go back to prior years, she does have more information; how far back do we want to go? Cost roughly \$16,000 to \$19,000 for the two departments. West, give MEUW a copy of their plan. Are they covering the departments? If Alpha Terra can provide something similar to MEUW, we may want to look at that, per West. Position was created and person was given safety responsibility as Djumadi pointed out in Executive.

Phillippi commented that we went through this same process when Keuler was employed here. We had a safety study done, safety assessment and paid money out. This program falls through the cracks and we continue to spend money on it. We need to have our ducks in a row, a plan, and accountability so as supervisors and administrative staff change, we don't continue to spend the money and see no results. As a taxpayer, I have an issue with spending money and not seeing results. Search and replace may be an option to insert new staff names in the already owned manuals. Laws may have changed but practices may not have. Djumadi has concerns that the manuals are 2 – 3 yrs old. Larson stated that there are components that are outdated. To update we need to pay.

Phillippi questioned the department head meeting held a couple of years ago where a safety program was going to be created by Kaye and Deb Dewitt via the insurance.

Djumadi questioned if the county mutual could provide training that would save us some money. Larson believes an outside consistent point of contact and administration point is needed. Agies will provide training and materials they will not administer a full safety program. We need to maintain a relationship with the vendor, Djumadi said, and keep the program current.

Job descriptions need to be updated and we need to move forward. Djumadi wants to know where the extra money will come from to implement the program. An employee 5 days a month will be provided on site as a coordinator, conduct training and to keep records. Check with department heads to see who they are using, we should have 3 different companies and get recommendations or responses from the counties that utilize those 3.

Check out our safety rules. Safety will be on the agenda for next month. Bring back some numbers as to other what departments are spending, list what other departments are doing.

Recess: Motioned by Djumadi/Babcock to recess at 2:12 p.m. Motion carried by unanimous voice vote.

Reconvened: Called back to order at 2:18 p.m. by West. All present.

Discuss and/or Act on the recruitment of a Payroll Specialist/Account Technician position and requirements. Djumadi would like to make changes to the rules to clarify. We don't want the Administrative Coordinator to be able to go to different committees for approval. Discussion relating to previous recruit procedures took place. Djumadi asked if employees are cross trained and referenced previous discussion and activity at Executive, as it related to personnel. Larson, lost accounts payable/payroll training with staff changes. Newsom performed payroll for County Board and Health and Human Services this time. Larson provided an overview of her department operations. Djumadi gives until June as a 6 month benchmark to have everyone cross trained. Djumadi wants good communication and transparency. She is very upset as transparency and communication are not good.

Phillippi had concerns that someone has the luxury of options between taking things to different committees, this makes it appear as if one department has more importance than the next.

Don Genrich present at 2:31 p.m.

Motioned by Babcock/Kotlowski to deviate to item #14 at 2:37 p.m. Motion carried by unanimous voice vote. Handout provided.

Genrich reported that there are 2 people employed in the Support Staff positions, Lynn Dolata and Larry Arneson, with essentially the same job description, the difference is that one is part-time and the other is full-time. Extension Committee approved Larry Arneson to go part-time and Lynn Dolata to go full-time. The department needs health insurance funding.

Motioned by Djumadi/Sebastiani to authorize Administrative Coordinator/Director of Finance to transfer \$17,777.97 from contingency fund into Extension budget to cover health insurance costs. Motion carried by unanimous voice vote.

Discussed cost of wifpli. Larson has gotten the following dollars \$2,800 personnel, \$2,000 solid waste, \$2,600 highway and \$2,600 from health and human services. Larson indicated that the larger departments have the ability to provide such dollars. For example; highway didn't do a project of 100,000. Djumadi wants a clarification as to where this extra money is coming from. Where will they be sitting at the end of the year? Djumadi was questioned by the department head at health and

human services did not get a request for her job descriptions if we are entering into the wifpli study. Djumadi referenced a newspaper having wage information. Larson will follow up to make sure that Janet is asked for her job descriptions.

Segina asked about the time study done on MIS. This is covered by several contracted services.

Motioned by Djumadi/Kotlowski to move *Resolution to establish Non-lapsing accounts from Community policing and Honor Guard* and *Resolution to establish Non-lapsing account for Veteran Service Donations* to county board. Motion carried by unanimous voice vote.

Discussion on MIS Department office activities. The manage print service is taking up a lot of McGhee's time. EO Johnson and RMM are helping with the project; we should have had a longer time line. Billing codes come from skyward. Users needed ids- they were created by Dawn. Phillippi felt there should have been more lead time in informing departments of implementing the project. There should have been more consideration to departments. Departments are to contact EO Johnson directly. Financial report is 2 months behind. McGhee's report states that she has had 3 days off since October, 2012. She is 3-4 weeks behind billing, and 3-4 weeks behind on updating the website. City of Adams portion is completed VPN part, user had access to Spillman. Intern agreement on cars not in the office until infrastructure is updated. Adams County will provide a router. Albert does not have the agreement yet. Rome/City of Adams/Sheriff/MIS meet monthly and/or quarterly.

RMM Solutions, 2013 no money spent. December 20th meeting was cancelled, 2012 finances related to RMM are not available. McGhee would like to be informed if something is on the agenda she be given some advance notice. Time, work and cost of RMM to be provided to the committee per Djumadi's request. TCM software installed on sequel service, 2 of the 3 data bases are there. TCM is going to check the server. Djumadi explained that TCM was on the agenda at Health and Human Service Committee, as the department head had concerns related to the software. Larson and McGhee had been meeting regarding 3 solutions related. Three of the solutions were 3 data bases, test users, production etc.

Discussion on County Clerk's office activities as status quo. Revenues end of 2012 will be met. Phillippi gave a report on the office claims and deadlines. Items being submitted to the office continue to be late. 9:00 a.m. is the deadline for meeting notices, the office has been sending out reminder notices for the county board packet. The staff are frustrated that things are a continual battle to get items turned in on time as we are all busy and people need to be courteous of each other's workload. Babcock says the deadline is the deadline unless it is an emergency. Larson states that she stands by the deadline. Zander agrees with Phillippi. West, stated there will be another meeting next month if they have to have something in the board packet. Claims not filed with insurance company in a timely manner, could cost us money. I don't want to be responsible for the claims not being filed. What process should be followed when processing claims? Committee's instruction is to follow the rules. There is a February primary. Djumadi updated the committee on the Middleton Insulation subcontract or who did work on the Health and Human Service Project. Property committee released payment to Middleton, per our attorney's recommendation. There were concerns the property committee had in making this payment. The committee needs to know the decision that was made. Phillippi informed the committee about the assessor's plat that was published, and the next step that needs to take place. Someone will need to create a resolution and bring it forward to county board. West will talk to Chris Murphy regarding the assessor plat and to Jack Albert relating to processing claims with the insurance carrier.

Discussion on Treasurer's Department. They are working on a new listing. Zander reported that 5 more properties were sold. Next listings, 12 from the title company, 300 more to go. New employee

Nicole Mrzena, the new Deputy Treasurer, is working on this. Financial report was handed out, there were no questions. January settlements and are working with the towns. There is an association meeting coming up in March and another other one later in the year.

Molly Buccholz present. Buccholz explained that part of the reasons for the Sales Tax Revenue fluctuations, over payment finally caught, then refund, and May and June new returns coming in that would show increases. Forms forwarded to John to release information related to sale tax, not in favor of release of this information.

Djumadi wants information for an intelligent discussion, how much sales tax does the county get from the parks? Can we get this next month? Larson said yes.

Motioned by Sebastiani/Djumadi to correct the object code, per the budget revision for Land & Water and the Library. Motion carried by unanimous voice vote.

Djumadi referenced financial implications related to FMLA as it relates to the situation that is a full time position as working part time. This is not about eliminating the position.

Items on next agenda:

Discuss safety program -

Update on library purchase and balance of checkbook

Payout of previous employee sick and vacation time;

Parks Dept Sales Tax collections;

FMLA related implications;

Update on RMM solutions work and costs to date;

Discuss and/or act on changes to the county board rules

Next meeting date: Monday, February 18, 2013 at 8:00 a.m.

Motioned by Kotlowski/Sebastiani to adjourn the meeting at 4:10 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved.

Adams County Airport Commission
Minutes for the January 21, 2013 Meeting

Call to Order: Meeting was called to order by Chairman B. Miller at 7:00PM.

Roll Call: J. Kotlowski, J. Reuterskiold, and B. Miller. S. Pollina was excused and M. Bourke was absent. Also in attendance was M. Scott, airport manager, and S. Sundsmo, grounds keeper.

Audience: Mike Hartz, hangar owner.

Was the meeting properly announced? Yes

Approve Agenda: Motion by Kotlowski, Second by Reuterskiold to approve the agenda. All voted aye, motion carried.

Approve the Minutes for December 10, 2012: Motion by Reuterskiold, Second by Kotlowski to approve the minutes. All voted aye, motion carried.

Airport Managers Report:

Review Correspondence:

Scott reported that letters to the hangar owners and access lease holders requesting rent payment have been sent out.

Scott produced a letter from Planning and Zoning regarding a public hearing for four new cell towers. None are within the 3 mile ring created by the airport height ordinance so no action is required.

Another workshop for airport sponsors is being held in Madison on March 19, 20 and 21 if anyone is interested in attending. Scott has a conflict and cannot attend.

One hangar owner continues to be grossly delinquent in ground rent. Scott circulated a letter demanding payment drafted by the Director of Finance and is awaiting approval by Corp Counsel. Once it is approved it will be mailed.

Financial/Review Monthly Check Summary:

Reviewing the year end statements Scott reported that four categories were over budget and together they totaled 124% over budget. Health insurance, Telephone Service and Gas & Electric were all over at 107%, 102% and 100.44% respectively. But the largest was the \$12,280 expense for Capital Improvement (sponsors share of runway replacement project) that the finance committee required be taken from carry over. The first three have been addressed in the new budget.

Revenues were down again due to the high cost of fuel and our loss of economy of scale. Scott continues to search for lower priced fuel and keeping fuel prices

Adams County Airport Commission
Minutes for the January 21, 2013 Meeting

up to date on the internet sites but traveling by air, as with other forms of travel, are down considerably. As the economy improves so should fuel sales.

Fuel Report:

Scott passed around a chart detailing the fuel sales from 2000 through 2012 which showed a peak in 2006 and 2007 followed by a precipitous decline in 2009, a slight bump up in 2010 followed by a continuation of the decline through 2012. Fuel sales tend to follow the economy, and are expected to increase as the economy improves.

Residential Through-the-Fence Access Plan – Update:

Access plans continue to be reviewed and there is nothing new to report.

Current Airport Improvement Program – Update:

Scott reported that the contract for designing the final phase of the runway replacement has been executed and circulated. Mead & Hunt will continue the project to its end this summer.

Review and Approve Airport Managers Job Description/Fuel Agent Agreement:

Scott reports that he is awaiting the completed description from Trena Larson, Financial Coordinator.

Motion by Kotlowski, second by Reuterskiold to approve the managers' report.

All voted aye, motion carried.

Grounds Keeper Report:

Sundsmo reported the truck has been in for repairs and await parts but it can still be used for snow removal.

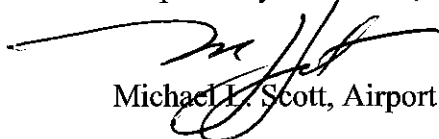
Motion by Kotlowski, Second by Reuterskiold to accept the groundskeepers report. All voted aye, motion carried.

Audience Comments: None

Next meeting set for February 11, 2013 at 7PM at the Welcome Center.

There being no further business a motion was made by Kotlowski to adjourn. Second by Reuterskiold. All voted aye, motion carried. Meeting was adjourned at 7:30 PM.

Respectfully Submitted,



Michael L. Scott, Airport Manager

ADAMS COUNTY
BOARD OF ADJUSTMENT
MONTHLY MINUTES:
December 19, 2012

Vice- Chair Robert Beaver called the Adams County Board of Adjustment meeting to order with the following members present; Cathy Croke, Secretary; Tom Feller; Bob Benkowski and alternate member, Bob Donner. Ivan Morrow was absent. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen Recording Secretary. Was this meeting properly announced? Phil McLaughlin stated that it was. Public Hearings: Hans Juergen Lang - After the Fact Variance request to Section 5-6B.04(C) & (F) front and side lot line setbacks of the Adams County Comprehensive Zoning Ordinance for a nonconforming structure that was constructed on/over the property lines without permits on property located in the SW ¼, SE ¼, Section 30, Township 18 North, Range 6 East, at 1776 13th Drive, Town of Preston, Adams County, Wisconsin. Attorney Richard Schmidt, representing Mr. Lang gave testimony stating the petitioners request to allow the structure to remain as is reminding the Board that the Town Board had no objections to the matter. Discussion was held. Bob Benkowski made a motion to go into closed session to discuss the matter. Cathy Croke seconded the motion. When asked if there was any objection from the petitioner, Attorney Schmidt stated that there was not, they wanted resolution to this matter and wrote and signed a statement to that effect. Roll Call Vote: 5 – Yes. Motion carried.

Closed: 10:02 A.M.
Reconvene: 10:25 A.M.

Bob Benkowski made a motion to reconvene to open session. Bob Donner seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Bob Benkowski made a motion to grant the variance to the side lot lines setback and deny the variance to the front yard setback, noting that all portions of the structure within the front yard setback must be removed. Roll Call Vote: 5 – Yes. Motion carried.

Bob Beaver made a motion to take a recess. Cathy Croke seconded the motion. All in favor. Motion carried.

RECESS: 10:30 A.M.
RECONVENE: 10:35 A.M.

Warren Buesching - Special Exception Permit request under Section 5-4.01(A) of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow filling or grading on slopes of more than twenty (20) percent for a walkout basement on property located in Pt. of the SE ¼, NW ¼, & Pt E ½, SW ¼, Section 20, Township 18 North, Range 5 East, Lot 1 of CSM 4593 at 1854 Cypress Avenue, Town of Strongs Prairie, Adams County, Wisconsin. After review of plans submitted, Tom Feller made a motion to approve the request. Bob Donner seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Minutes: Phil McLaughlin presented the Board with the minutes from the November 21, 2012 meeting for their review. Bob Benkowski made a motion to approve the minutes as presented.

Board of Adjustment
Monthly Minutes
December 19, 2012
Page #2

Cathy Croke seconded the motion. All in favor. Motion carried

Correspondence: None.

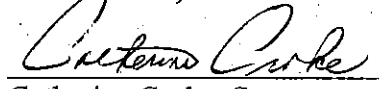
The next Board of Adjustment meeting will be on January 16, 2012. Bob Donner and Bob Benkowski informed the Board that they would not be able to attend the January, February or March meetings. Discussion was held regarding finding another alternate member and procedure for reappointment of officers.

Bob Benkowski made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

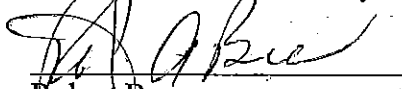
ADJOURNED: 11:00 A.M.



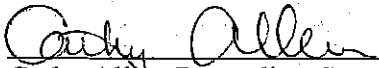
Ivan Morrow, Chairman



Catherine Croke, Secretary

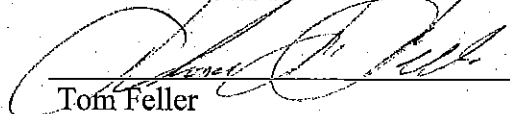


Robert Beaver



Cathy Allen, Recording Secretary

Robert Benkowski



Tom Feller

Bob Donner (Alternate)

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES
Adams County Board Room, January 15, 2013 6:00 p.m.

Meeting was called to order by Chairman West at 6:05 p.m.
The meeting was properly announced.
There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Glenn Licitar; Dist. #03-Larry Babcock; Dist. #04-Al Sebastiani; Dist. #05-Jerry Kotlowski; Dist. #06-Dean Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-James Bays; Dist. #09-Patrick Gatterman; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #15-Jack Allen; Dist. #16-Bill Miller; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Terry James; Dist. #20-Paul Pisellini, **Excused:** Dist. #14-Marjorie Edwards. **Vacant:** Dist. #02. SAYL students Present: Theisen, Absent: Feldner.

Motioned by Bays/Djumadi to approve the agenda. Motion carried by unanimous voice vote. Motioned by Licitar/Bays to approve the December 18, 2012 minutes. Motion carried by unanimous voice vote.

Public Participation: Bev Ward spoke regarding the resolution instituting pay for employees, the Ethics Committee and the Medical Examiner. Nick Segina spoke regarding Corporation Counsel.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk, and appoint six (6) Supervisors to approve claims Roseberry, Sebastiani, Stuchlak, Allen, Babcock and Bays.

Claims: None

Correspondence: None

Appointments: Motioned by Licitar/Miller to appoint Rocky Gilner to Supervisor, District #02. Motion carried by unanimous voice vote. Motioned by Bays/Roekle to appoint Rocky Gilner to CWCAC, Extension, Health Insurance, Health & Human Services, Library and Long Term Support Committees. Motion carried by unanimous voice vote. Motioned by Djumadi/Johnson to appoint Stacey Feldner and Nick Theisen to the SAYL Program with non-binding voting ability. Motion carried by unanimous voice vote. Motioned by Stuchlak/Kotlowski to appoint Nick Theisen to Planning & Zoning and Solid Waste Committees. Motion carried by unanimous voice vote. Motioned by Eggebrecht/Roekle to appoint Stacey Feldner to Parks and UW Extension Committees. Motion carried by unanimous voice vote. Motioned by Djumadi/Johnson to appoint Janet Wimmer, Tom Croke, Terry Fahrenkrug, Edwards and Pisellini to the Ethics Committee. Motion carried by unanimous voice vote.

Reports and Presentations: Administrative Coordinator/Director of Finance report was submitted in the board packet. Daric Smith, RIDC gave a verbal report. Robin Skala, Chris Murphy and Michelle Harrison did a Power Point verbal presentation on the Duck Creek Watershed Advisory Group.

Resolutions:

Res. #01 and Res. #02: Motioned by Roekle/James to adopt Res. #01 to recognize Doris Gullickson's retirement on January 4, 2013, and honor her 35 years of service to Adams County and the Adams County Health and Human Services Department and to adopt Res. #02 to recognize Raymond McHardie's retirement on January 18, 2013, and honor his 23 years of service to Adams County and the Adams County Courthouse. Motion to adopt Res. #01 and Res. #02 carried by roll vote, 18 yes, 1 excused, 1 vacant. Excused, Edwards. Vacant, District #2.

Ordinances:

Ord. #01: Motioned by Kotlowski/Pisellini to enact Ord. #01 to amend Adams County Snowmobile Ordinance #59-2002. Motioned by Miller/Allen to amend Section (3) (3.1) to strike ~~broadcasted on Adams~~

~~County WDKM-FM 106.1 radio station~~ and to add ***or designee*** to the end of the last sentence. Motion to amend Ord. #01 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Edwards. Vacant, District #02. (SAYL students 1 yes, Theisen. 1 absent, Feldner. (non-binding vote)) Motion to enact amended Ord. #01 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Edwards. Vacant, District #02. (SAYL students 1 yes, Theisen. 1 absent, Feldner. (non-binding vote))

Ord. #02: Motioned by Stuchlak/Sebastiani to enact Ord. #02 to rezone two parcels (37.363 acres) in the Town of Jackson, MS Real Estate Holdings, LLC, owners, changed from an A-I Exclusive Agricultural District to an A1-15 Exclusive Agriculture District (30.503 acres) and an A3 Secondary Agriculture District (6.86 acres). Properties located in the NE ¼, NW ¼, Section 7, Township 15 North, Range 7 East. (The board allowed the County Clerk to make an administrative change to Ord. #02 to reflect Adams County Planning and Zoning Committee, not Planning and Development Committee.) Motion to enact Ord. #02 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Edwards. Vacant, District #02. (SAYL students 1 yes, Theisen. 1 absent, Feldner. (non-binding vote))

Ord. #03: Motioned by Licitar/Stuchlak to enact Ord. #03 to rezone property (1.422 Acres) in the Town of New Haven, Donald S. & Annette S. Havey, owners, property be changed from a Conservancy District to a Recreational/Residential District. Property located in the NW ¼, SE ¼, Section 26, Township 14 North, Range 7 East, Lot 1 of CSM 3141 at 4074B 2nd Lane. Motion to enact Ord. #03 carried by roll call vote, 18 yes, 1 excused, 1 vacant. Excused, Edwards. Vacant, District #02. (SAYL students 1 yes, Theisen. 1 absent, Feldner. (non-binding vote))

Denials: None

Petition: None

Motioned by Roekle/Johnson to approve claims. Motion carried by unanimous voice vote.

Motioned by Allen/Bays to approve per diem and mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Djumadi to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

West announced an amended time for the next Strategic Planning Meeting for January 31, 2013 to change from 1:00 p.m. to **2:30 p.m.**

Set next regular meeting date: February 19, 2013 at 6:00 p.m.

Motioned by Djumadi/Roekle to adjourn the meeting at 7:05 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi

Adams County Clerk

These minutes have not been approved.

Executive Committee Meeting
January 8, 2013 – 8:00 a.m. - Conference Room A-260

Minutes

John West, Chair, called the meeting to order at 8:07 a.m. The meeting was properly announced.

Committee members present: John West, Al Sebastiani, Jack Allen, Larry Babcock, and Florence Johnson.

Others present: Trena Larson, Administrative Coordinator/Director of Finance; Attorney John R. "Jack" Albert; Marcia Kaye, Personnel Director; Diane Heider, Legal Assistant, Recording Secretary; Supervisor Lori Djumadi; County Clerk Cindy Phillippi; Chris Murphy; Daric Smith; and Fred Nickel.

Motion by Sebastiani, seconded by Allen, to approve the Agenda. Motion carried by unanimous vote.

Motion by Babcock, seconded by Johnson to approve Minutes of the December 11, 2012 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation. There is no new correspondence.

Discussion was held regarding filling the position vacated by the Payroll Specialist. Larson presented an overview of AC/DOF department responsibilities. The department cannot sustain the added workload caused by the vacant position. Once fully staffed, full cross-training will be completed in approximately six months. Allen requested that Larson explain the cross-training process at the next Executive Committee meeting. Larson wants to post the position, both internally and externally. **Motion by Allen, seconded by Babcock, to fill the AC/DOF Payroll Specialist Position. Motion carried by unanimous vote.**

Discussion was held, whether domestic partners should be covered on the County health insurance plan? Kaye reported that registered domestic partners are allowed on the State medical plan. We don't have the State plan. **Motion by Allen, seconded by Sebastiani to take no action taken. Motion carried by unanimous vote.**

Allen spoke of the need to determine goals for safety training meetings, and education on CPR training, fire extinguishers, fire drill, evacuation plan, etc., and believes that one employee should be appointed to coordinate those activities, possibly Jane Gervais.

Lisa Haen presented handouts and gave a presentation of Municipal Electric Utilities of Wisconsin (MEUW) Safety Program. AC/DOF budget contains \$10,000 for safety training. MEUW fee is \$25,000. West will place the matter on the Administrative & Finance Committee agenda. **Motion by Babcock,**

seconded by Allen, to find a way to hire MEUW. Discussion was held. **Babcock withdrew his Motion. No action was taken.**

Motion by Allen, seconded by Babcock to recess at 10:03 a.m. **Motion carried by unanimous vote.** The meeting reconvened at 10:12 a.m.

Presentation and discussion of proposed partnership agreement between Adams County and Global Environmental Infrastructure Technology Solutions. Chris Murphy, Land & Water Conservationist, gave a Power Point presentation, and power point handout, and asked that the Executive Committee approve moving the proposed agreement forward to the County Board for approval. Corporation Counsel will review the Agreement and recommend changes if required. Daric Smith of ACRIDC followed up with comments on potential benefits of economic development and job creation. A second presentation to the County Board may be given by Global via video conferencing in Circuit Courtroom A. **Motion by Allen, seconded by Sebastiani**, to move this item forward to the County Board during its Strategic Planning meeting. Allen left the meeting for a ten-minute period. West, Sebastiani, Babcock and Johnson voted yes; Allen was absent for the vote. **Motion carried.**

Allen returned to the meeting.

Albert gave his verbal report of Corporation Counsel Department activities, including department representation, court actions, caseload and office management.

Larson presented the following monthly Administrative Coordinator/Director of Finance report:

- EO Johnson managed print service was implemented in December and will return in January to finish the project. The firm gave a presentation to Department Heads last week. This managed print service lends to accountability and savings. We can track and bill copies to grants.
- Closing occurred December 24, 2012 on Hilbert bond documents.
- Larson and Kaye attended training with Wipfli regarding the wage study. The County will adhere to certain milestones for progression of the project by June 28, 2013 and ultimately refer to the County Board for approval.
- Working toward seamless transition of Interim Medical Examiner.
- WEA Health cards were sent to all insured employees after a delay by a 3rd party printer.
- Recruitment of a GIS Specialist is in process. Recruitment of a Payroll Specialist/Account Technician will proceed.
- Preparing for year-end audit. Final date not set.
- Will report on department cross-training at the February Executive Meeting per request of Allen.

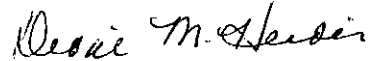
Marcia Kaye discussed Personnel Department activities. Discussion was held regarding the employee recognition program. Allen asked if Committees should be involved when employees are terminated. Kaye stated that terminations are often confidential matters handled through the County's insurer.

Vouchers were not issued in time for this meeting and no action was taken.

Action items for next meeting: None

The next meeting is scheduled for **February 12, 2013 at 8:00 a.m.** Motion by Sebastiani, seconded by Johnson, to adjourn the meeting at 11:37 a.m. Motion carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Diane M. Heider".

Diane Heider

Recording Secretary

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – December 14, 2012**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 9:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Jack Allen, Heidi Roekle, Teresa Harvey-Beversdorf, Dr. Hatton, Fran Dehmlow. Absent: Maureen Bruce

Health & Human Services Staff: Janet Wimmer, Dana Henriksen, Sarah Grosshuesch, Kelly Oleson, Julie Sigler Edmundson, Diane Osborn

Veterans Services Staff: Dave Guerin

Motion by Roekle/ Hatton to approve Agenda and Compliance with Open Meetings Law.
Motion carried by UVV.

Motion by Allen / Roekle to approve the November 9, 2012 minutes as submitted. Motion carried by UVV.

New Business – none
Public Comment - none
Correspondence – none

Veterans Service

Review and approve November Veterans Service vouchers and financial report. Motion by Hatton / Pisellini to approve November Veterans Service vouchers and financial report. Motion carried by UVV.

Veterans Service Officer's report.

Health & Human Services

Motion by Allen / Roekle to convene in closed session at 9:10 a.m. per Wis. Stats. §19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote: Djumadi – yes, Pisellini - yes, Allen - yes, Roekle - yes, Harvey-Beversdorf yes, Hatton - yes, Dehmlow – yes.

Motion by Dehmlow / Roekle to reconvene in open session per Wis. Stats. §19.85 (2) at 9:20 a.m. Motion carried by UVV.

Discuss, nominate, and/or approve new vice chairperson for HHSD committee. Nomination open for vice chairperson for HHSD committee to replace Diane England. Nomination made for Roekle. Motion by Allen / Pisellini to appoint Roekle as the vice chairperson of the HHSD committee. Motion carried by UVV.

Jennifer Froh, WI Wins Tobacco Program, joined the meeting. She handed out the inspection results of local businesses and their compliance with the state law that forbids the sale of tobacco products to anyone under the age of 18. Out of 21 sales, one sale was made to an underage customer.

Review and approve November Health & Human Services vouchers and financial report. Motion to approve November Health & Human Services vouchers and financial report by Allen / Hatton. Motion carried by UVV.

Director's Report by Janet Wimmer.

Conference and Workshop Attendance update by Janet Wimmer.

Personnel: Discuss and/or approve position for Receptionist. Motion made by Allen / Hatton to approve recruitment for the receptionist position. Motion carried by UVV.

Motion made by Hatton / Pisellini to hire a training specialist as an LTE at Practical Cents. Motion carried by UVV.

Resolution: Recognition of Economic Support Employee Doris Gullickson for her years of service to Adams County. Motion to approve the resolution by Pisellini / Hatton. Motion carried by UVV.

General – HHSD building: A discussion was held on the need for locked medication cabinets in the medication room with construction to be completed by volunteers for the cost of supplies. No objections.

Unit Reports

Clinical Services – Julie Sigler Edmundson
ESS Supervisor – Dana Henriksen
Health Officer – Sarah Grosshuesch

Next Regular Meeting Date – January 11, 2013 @ 9:00 a.m.

Motion to adjourn at 10:15 AM by Roekle / Hatton. Motion carried by UVV.



**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – January 11, 2013**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Chairperson Djumadi at 9:00 a.m.

Roll Call of Board Members: Lori Djumadi, Paul Pisellini, Jack Allen, Heidi Roekle, Teresa Harvey-Beversdorf, Fran Dehmlow, Maureen Bruce. Absent: Dr. Hatton

Health & Human Services Staff: Janet Wimmer, Wendy Pierce, Sarah Grosshuesch, Kelly Oleson, Julie Sigler Edmundson, Diane Osborn, Donna Richards

Veterans Services Staff: Dave Guerin

Motion by Roekle / Bruce to approve Agenda and Compliance with Open Meetings Law.
Motion carried by UVV.

Motion by Allen / Roekle to approve the December 14, 2012 minutes as submitted. Motion carried by UVV.

New Business – none

Public Comment - none

Correspondence – none

Veterans Service

Review and approved December Veterans Service vouchers and financial report. Motion by Roekle /Allen to approve December Veterans Service vouchers and financial report. Motion carried by UVV.

Veterans Service Officer's report. A discussion was held on the recent service delivery and information was provided on the Honor Flight Program.

Health & Human Services

Christina Frazer, South Central Tobacco Free Coalition, gave a presentation on the enforcement of the Wisconsin Smoke Free Law. When complaints are received, they work in conjunction with law enforcement to follow up. Christina explained that complaints have decreased since 2010. She handed out booklets of the Tobacco Free News and pamphlets on the new Wisconsin Drivers Identification Cards.

Review and approve December Health & Human Services vouchers and financial report. Motion to approve December Health & Human Services vouchers and financial report by Roekle / Beversdorf. Motion carried by UVV.

Director's Report by Janet Wimmer. See attached report for highlighted program updates. Discussion was had on the TCM Software. Trena has facilitated the process for updates and technical support with Dawn in MIS. TCM technicians have remote access and administrative rights to the sequel server. RMM is working with TCM to set up remote access and we are moving forward with this project. Discussion was held on the Blue/Green Algae Policy. Revision is completed with procedures and educational material. (This will be sent out next week.) The work group will convene in the next few weeks to review materials. Following this, we will ask John West to appoint a committee to finalize policy and procedures. This will then be sent to full board for review and approval.

Conference and Workshop Attendance update by Janet Wimmer.

Personnel-ADRC: Discuss and/or approve position for Information and Assistance/Options Counselor, (IAS/OC). Motion made by Allen / Roekle to approve recruitment for the Information and Assistance/Options Counselor position. Motion carried by UVV.

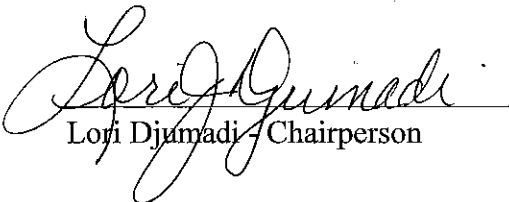
Unit Reports

Administration & Finance – Wendy Pierce
ADRC – Donna Richards
Children & Family Services – Kelly Oleson
Clinical Services – Julie Sigler Edmundson
Health Officer – Sarah Grosshuesch
Thrift Store – Financial Report handed out
Long Term Support Services- Diane Osborn

Next Regular Meeting Date – February 8, 2013 @ 9:00 a.m.

Motion to adjourn at 10:10 AM by Roekle / Bruce. Motion carried by UVV.

Minutes respectfully submitted by Hether Bitsky.


Lori Djumadi - Chairperson



HEALTH & HUMAN SERVICES DEPARTMENT

Adams County • 108 East North Street
Friendship, Wisconsin 53934-9443

Telephone • 608-339-4505 Facsimile • 608-339-4585
E-mail • adamshhsd@co.adams.wi.us

BOARD REPORT January 2013

Updates:

ADRC:

- We have an additional position to fill in the ADRC – the IAS/OC. While we have interviewed and offered the position to an external candidate, Tara Heuer resigned and we will need to find yet another IAS/OC. With the approval of recruitment for this position, we can look at the current pool of candidates to fill this position.

Children & Family Services:

- We have received several applications for the remaining Social Worker vacancy and interviews are scheduled for this afternoon, Friday 1/11.
- The demand for CPS services continues to be at historically high levels.

Clinical Services:

- Dr. Cullen, the psychiatrist who has provided services to Adams County for the last 10 years has resigned. His last day will be April 8th. He will be working with us to recruit a new doctor and we are now working on transitioning all patients in anticipation of his last day.

Economic Support Services:

- We have hired the new Economic Support Specialist to fill the vacancy left by the retirement of Doris Gullickson. Melanie Smith will start this position on Monday, January 14th.

Fiscal and Support Services:

- Hether Bitsky began her position as the new Administrative/Billing Support Specialist. We are excited to have her on board!

Long Term Supports:

- Diane is now fully back to concentrating on Long Term Support programming after several months of filling in with other programs! This is a first since I came on board in June.

Practical Cents:

- The store has had the best year ever with income of approximately \$317,000. Thanks to Sherrie and her staff for a great year!

Assuring and Maintaining the Health and Well-Being of Adams County

Public Health 608-339-4513
Youth Services 608-339-4511
Economic Support 608-339-4505

Aging & Senior Center 608-339-4251
Long Term Support 608-339-4262
Outpatient Clinics 608-339-4511

Public Health:

- We have been awarded both of the grants Sarah applied for in 2012. This is exciting news for Public Health, our Department and the county as a whole. Sarah will provide additional information on these grants in her report.

Discussion items:

- TCM Software update
- Blue-green algae policy

Respectfully Submitted,

Janet A. Wimmer, Director

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

**THURSDAY, JANUARY 10, 2013 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock, Chairperson
Dean Morgan, Vice-Chairperson
Patrick Gatterman
James Bays

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Dennis Premo ~ Highway Patrol Superintendent, Evan Schuh, Kelly Wolf, Dustin Preble, Dianne Schubert and Barbara Morgan

MEMBER ABSENT: Florence Johnson ~ Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, January 10, 2013.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, GATTERMAN, MORGAN AND BAYS. MEMBER ABSENT: JOHNSON ~ EXCUSED.

APPROVAL OF AGENDA: *Motion by Bays to approve the Agenda as presented, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (DECEMBER 13, 2012 REGULAR MONTHLY MEETING): *Motion by Morgan to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for DECEMBER 13, 2012 Regular Monthly Meeting, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: Public participation was requested for the following Agenda items:

- County Road B Overlay Project ~ Quantity Overruns & Other Concerns ~ D.L. Gasser Construction
- Fuel Purchasing Quotes

COUNTY ROAD B OVERLAY PROJECT ~ QUANTITY OVERRUNS & OTHER CONCERNS ~ D.L. GASSER CONSTRUCTION: Highway Committee discussed with D.L. Gasser Construction and AECOM; adjustments, extended warranty, retainage, repairs and engineering services reference the County Road B Overlay Project. *Motion by Bays to accept the negotiated agreement with D.L. Gasser Construction and AECOM as presented, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* (ATTACHED TO MINUTES IS THE PROPOSALS THAT WERE DISCUSSED AT A 1/4/13 MEETING WITH ADAMS COUNTY HIGHWAY DEPARTMENT, D.L. GASSER CONSTRUCTION & AECOM)

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JANUARY 10, 2013 ~ 9:00 A.M.**

FUEL PURCHASING QUOTES: Highway Committee Member James Bays was excused from meeting at this time. Fuel quotes were received by two vendors: Wisconsin River Co-op Services & Scully Oil Company, quotes attached to minutes. Wisconsin River Co-op representative Dianne Schubert stated that the fuel surcharge should have been 10% of transportation fee not 10 cents. Quotes were reviewed and discussed with both vendors. ***Motion by Morgan to accept the Scully Oil Company fuel quote for rack price, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

Highway Committee Member James Bays returned to meeting.

REVIEW & APPROVE COUNTY ROAD "Z" (18TH LANE TO WOOD COUNTY LINE) APPRAISALS, JURISDICTIONAL OFFERS, ADMINISTRATIVE REVISIONS, CONDEMNATIONS & OFFERING PRICE REPORTS: NONE

REVIEW & ACT ON STATE DEPT OF TRANSPORTATION TRAFFIC MAINTENANCE AGREEMENTS: ***Motion by Gatterman to approve the State D.O.T. Traffic Maintenance Agreements for 2013 in the amount of \$391,200.00, which consists of the following projects: North Central Pavement Marking \$145,000.00 / South West Pavement Marking \$241,400.00 / Traffic Signing \$4,800.00, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

RESOLUTION TO RESCIND RESOLUTION 1-1999: Briefly discussed a Resolution to Rescind Resolution 1-1999. NO ACTION TAKEN.

RESOLUTION URGING STATE LEGISLATORS TO VOTE IN FAVOR OF TRANSPORTATION DOLLARS FOR TRANSPORTATION: ***Motion by Bays to approve and forward to County Board a Resolution Urging State Legislators to Vote in Favor of Transportation Dollars for Transportation, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

PAYROLL WAGES: Discussed the 2% wage increase Resolution for certain county employees. The Highway Committee recommended that the Highway Commissioner get on the Administration / Finance Committee Agenda to discuss the employees that did not receive an increase due to ASE certifications that are part of their job descriptions. ***Motion by Bays that Winegarden and Rouse should receive the 2% wage increase on their base wage, second by Gatterman. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing on State Roads
- Snow Removal / Winter Safety
- Job Descriptions
- Shoulder Maintenance on County Roads
- Future work: Crackfilling on County Roads and Brushing on Z

FINANCIAL REPORT: ***Motion by Gatterman to approve the December 2012 Prior to Audit & Vouchers Payable Financial Report as reviewed, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

**ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JANUARY 10, 2013 ~ 9:00 A.M.**

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. Committee members reviewed the January 8, 2013, Monthly Check Summary Report that is provided to the Highway Committee by the Administrator Coordinator / Director of Finance Department. ***Motion by Gatterman to approve the Monthly Check Summary report as presented, second by Bays. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:

- Resolution to Rescind Resolution 1-1999
- County Road G Pavement Width

SET NEXT MEETING DATE AND ADJOURN: ***Motion by Gatterman, second by Bays, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, February 14, 2013 at 2:00 P.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.***

Meeting adjourned at 10:30 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

**LAND & WATER CONSERVATION /PARKS & RECREATION
DEPARTMENT/HEALTH & HUMAN SERVICES COMMITTEE MEETING**

November 1, 2012

Approved

DATE: November 1, 2012 TIME: 10:00a.m. PLACE: Room: A231

Sebastiani called the meeting to order at 10:00a.m. The following were present; Jack Allen, Lori Djumadi, Joe Stuchlak, Reesa Evans, Glen Licitar, Terry James, Al Sebastiani, Chris Murphy, Justin Huelsemann, Sarah Grosshuesch, Janet Wimmer, Trena Larson, Paul Pisellini, Barb Morgan, Fran Dehmlow

Late arrival: Fred Nickel

Harrison stated that the meeting was properly noticed.

Murphy started out by stating that the purpose of this meeting was to propose an addition to the Adams County Personnel & General Administrative Policies regarding blue-green algae issues. Once the addition was agreed upon it would be taken to the Administrative Committee and then to the County Board Committee.

A presentation on blue-green algae monitoring activities and related health issues was given by Reesa Evans.

Justin Huelsemann gave his presentation stating we can't reduce the amount of blue green algae in the lakes but we can reduce the number of people that get sick and are unaware of Blue Green algae. Justin explained that he works for three counties, Sauk/Juneau and Adams County; he is only physically here in Adams County once a week.

Grosshuesch stated that H&H Services isn't looking at closing the beaches every time a complaint would come in – that a cell count would need to be determined. If the cell count reached the moderate level then they would post an advisory sign for the public. The public beaches would not be closed unless the cell count would reach a high risk level.

Grosshuesch also stated that she needs to be “in the know” about the events that are taking place at the county parks. It would help her to know when big events like the Triathlon are scheduled.

Items discussed by Committee members were:

- Should we keep the informational signs posted at all times during the summer months on the local beaches?
- Maybe the areas where swimming lessons take place should be tested more frequently?
- What is the County's Liability?
- Training in regards to Blue-Green Algae blooms needs to be completed by all departments.
- We should utilize all departments' websites to get the word out in educating the public about the health effects of blue-green algae blooms/ as well as post up to date information on locations that have been posted or closed due to elevated cell counts.

Wimmer stated that we need to move forward with everyone on board, all committees.

A concern was brought up that we had heard from everyone other than Fred Nickel.

Nickel then gave his statement; that his department manages the land -- not the water. He will not post signs or monitor the water- this is not his or his staff's responsibility. He continued on that when a policy is adopted he would support the policy but that he did not have to be a part of it.

Discussion occurred again that we need to maximize our resources in today's economy—we need everyone aboard and everyone to play a part. It was explained to Nickel that he would not be responsible for anything other than just placing the signs when told to —

Nickel then stated that his department would post the signs when told to do so -- however he or his staff would not participate in the training.

The outcome was finalized that a protocol would need to be determined which would accompany the policy. This would be completed by December 1, 2012 by a representative from each committee. Jack Allen (H&HS) Terry James (L&WC) Trena Larson (Admin) and tentatively Bill Miller (Parks)

The final draft of this policy and protocol will be sent to each committee to be adopted, then Admin to recommend to the County Board.

Meeting was adjourned at 11:40a.m. Passed unanimously.

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

December 10, 2012

Approved

TIME: 1:00p.m. PLACE: A231

Called meeting to order at 1:00p.m. Roll call showed Heidi Roekle excused with all other committee members present.

Murphy stated that the meeting was properly noticed.

Motion by Morgan/Licitar to Approve Agenda. Passed Unanimously.

Tabled approving minutes of November 6, 2012 Land & Water Conservation Committee meeting and November 1, 2012 of joint committee for blue-green algae policies due to minutes not being in packet.

Public Participation as we go.

Motion made by Stuchlak/Morgan to deviate from the agenda – placing item *d. Discussion and possible action regarding Dave Dehmlow's stormwater runoff issue* first. Passed unanimously.

Dave Dehmlow gave his presentation after handing out his design from MSA. Dave explained that there were other issues regarding drainage that he was concerned about. Murphy explained that originally he told Dave he would need a 10 year storm design but he compromised for a 2 year storm design. After further discussion by the committee, Murphy and Dehmlow it was decided that the original 24 ft grassed waterway would be installed. The original stipulations would be removed. The turn arounds would not be needed as well as minimum tillage for the years that potatoes would be planted. The temporary straw bales can be removed right away once construction begins. Dehmlow declined cost sharing for this project. Murphy will write a letter to Dehmlow outlining the agreement that will resolve the stormwater runoff issue.

Due to technical difficulties the DATCP presentation was not ready – next item on agenda

Discuss and possible action regarding NR 151 implementation. Murphy gave an overview on the topic. A fact sheet was handed out describing the performance standards of NR 151. Chris explained the process that LWCD takes in implementing these standards with the landowners. Stuchlak asked what triggers the notification to the landowner in regards to implementing NR 151. Murphy stated there are 3 items; 1) During the rebuild of the Easton Dam an agreement was signed to implement the NR 151 for the landowners of the Easton Watershed. 2) Animal Waste Manure Ordinance – if farmers are applying manure to their land/Storage facilities that were constructed using cost share money from the department. 3) Complaints – if we receive a complaint about nutrient applications – if there is just cause we will move forward with the implementation.

Murphy also stated that the Land & Water Resource Management Plan is soon to be revised. He stated if anyone had concerns of how this NR 151 process will occur to come to the next meeting and help with the revision of this process.

Kay Olson-Martz representing Farm Bureau expressed her concerns about the LWCD pointing the finger at the AG community whenever a complaint comes into the department. The complaint/notification is

unjust for the farmer. All aspects should be investigated prior to placing blame on the farmer including possible failing septic systems in the area.

Murphy mentioned that if there are concerns that one should get involved more – have your name placed on the list to receive the agenda for the upcoming meeting. Morgan also mentioned that she does not receive her agenda packet in time to review before the meeting – she asked that we get the packets out sooner. Murphy stated that we would send the packets out sooner.

Report and discussion on sampling sites and results of Nitrates/Atrazine and Metolachlor from DATCP.

DATCP (Rick and Jeff) gave the PowerPoint presentation answering questions in regards to repealing prohibition areas of Atrazine.

Discuss and possible action on Animal Waste Management Ordinance Advisory Group. Bork explained to the committee that he is suggesting that they dissolve the animal waste management ordinance advisory group and create a group called the Land & Water Conservation Department Advisory Group (keeping the same group of people already selected for the AWMO group) This way, this new group would be able to discuss a variety of topics/issues to bring to the committee. As of right now, the AWMO group is only to talk about issues regarding animal waste. Stuchlak agreed with Bork and also stated that it would be a good idea to have a committee member present at the meetings.

It was the consensus of the members of the group that were present that they would feel more inclined to discuss openly if there was not a committee member at the meetings. The group would like to run the meeting themselves. Public participation – it was stated by a couple of members that they do not want to open up the meetings to discuss more topics – that it was too broad, they wanted to focus on the one topic.

Motion made by Bork/Stuchlak to deviate from the agenda – placing item n. ***Discuss and possible action on the resolution to support changing the process for permitting high capacity wells by the WDNR*** next. Passed unanimously.

Chair Sebastiani stated that this topic was not brought forth by Murphy. Morgan asked who did then. James stated that he did. James and Stuchlak participate on the Golden Sands Resource committee and this issue was brought up within this organization. There are 9 counties involved on the Golden Sands RC&D. These other counties have voted unanimously for this proposal for changing the process. Basically stated this process is supposed to provide a more “common sense” approach by the DNR when issuing permits for high capacity wells.

Motion made by Morgan/Bork to table this topic.

Wildlife Abatement and Claims report and possible action. None

NRCS report and possible action. None

L&WC Department report and possible action. A request was made by James to provide the committee by next meeting a summary of what funds are available/from who and what they can be used for.

Central Wisconsin Windshed partners report and possible action. Next meeting is Monday, December 17, 2012 at 9:30a.m.

Golden Sands Resource Conservation and Development report and possible action. Next meeting is Jan 17, 2013.

USDA Farm Services Agency report and possible action. None

Financial report—Overall the LW&CD account should have between \$1,000- \$2,000 left at the end of the year. (Once the car is sold) – the Ford Escort was listed on the government auction site twice – Sebastiani mentioned that we should place it on the site again.

Motion to approve the financial report was made by James/Stuchlak. Passed unanimously.

Discuss and possible action on 2013 budget revision – final DATCP allocation received. The DATCP allocation came in \$13,850 more than what we anticipated for operating expenses than what we budgeted for. Murphy stated that we will lose this amount plus more next year. Murphy is proposing that we buy our computer licensing for the next 3 years with this extra money. A motion was made by James/Licitar to approve the \$13,850 to go towards computer licensing for the next three years.

Trena Larson stated that this would need to go before the Administrative/Finance Committee in Jan 2013 so they can approve the budget revision. Passed unanimously.

Discuss and possible action on SWRMP cost share agreement for Sylvia Gatz, John Wallendal, and Ed Burdick. Sibilsky presented the amounts for each of the projects. These projects were not able to be completed in 2012 so they will be extended into 2013. The projects consist of streambank protection on the Wisconsin River and Nutrient Management Plans. Motion was made by James/Morgan to approve the cost share agreements as presented. Passed unanimously.

Discuss and possible action on the resolution to support 2013-2015 proposal of Wisconsin Lakes Partnership for control of Aquatic Invasive Species in Inland Waters. This was another issue brought up by the Golden Sands RC&D. Murphy did not bring this forward. Discussion occurred. Motion was made by James/Licitar to approve the AIS grant. Passed unanimously.

Discuss and possible action on the resolution to support continued State and Federal Funding for the grazing lands conservation initiative (GLCI) This topic was not brought forth by Murphy. The benefits of grazing were discussed. This is an effort to keep the money to utilize it for education of the benefits of grazing. Motion was made by James/Licitar to approve this initiative. Passed unanimously.

Communications. A handout was provided in the packet describing DATCP's Preliminary Allocation. Murphy stated he would like to send a letter to DATCP requesting to allocate monies to nutrient management. Stuchlak stated it would be nice to see some of the money actually be allocated to Adams County. The committee stated that it would be a good idea to send the letter and give them a copy.

Items for next month's Land & Water Conservation Committee meeting: Report on Vorticity Investigation for Tri-Lakes Dams, and Discuss and possible action on 2013 LWCD Plan of Operations.

Next meeting date is January 14, 2013 at 1:00pm in room A231

Motion to Adjourn by James/Licitar at 4:00p.m. - Passed Unanimously.

LAND & WATER CONSERVATION COMMITTEE MEETING MINUTES

January 14, 2012

TIME: 1:00p.m. PLACE: County Board Room

Sebastiani called the meeting to order at 1:00p.m. Roll call showed all committee members present. Committee members introduced themselves.

Harrison stated that the meeting was properly noticed.

Motion by James/Roekle to Approve Agenda. Passed Unanimously.

Motion made by Licitar/Roekle to approve minutes of December 10, 2012 and November 6, 2012 Land & Water Conservation Committee meeting and November 1, 2012 of joint committee for blue-green algae policies. Passed Unanimously.

Public Participation as we go.

Discuss and possible action on the 2012 Wildlife Damage Program budget amendment. Benson explained that the venison donation program budget needed to be amended by \$500.00 due the additional venison that will still be donated.

Motion made by Stuchlak/Morgan to amend the budget by \$500.00. Passed Unanimously.

NRCS report and possible action. Kominsky stated that this Friday, Jan 18th was the deadline for sending in an application for any conservation practices that would be funded through EQIP. Once the applications have been received they would then go through a ranking process.

L&WC Department report and possible action. Murphy handed out the December 2012 Department Report. No discussion took place.

Central Wisconsin Windshed Partners report and possible action. Licitar reported that they discussed hiring an intern to do the replanting this year. April 9th at 9:30 is their next meeting.

Motion made by James/Morgan to deviate from the agenda and skip to item I, J, K and L.

Presentation on proposed partnership agreement between Adams County and Global

Environmental Infrastructure Technology Solutions. The presentation was given by Murphy. Daric Smith was also available to answer any questions. In summary, GEITS is a Singapore registered entity with projects in Australia and India. This company is in need of a high quality manufacturing base in the USA to launch floating solar panels all over the NAFTA region. The power from the floating solar generates a revenue stream for GEITS who may then use a portion of the revenue to fund a onetime clean up of algae on Petenwell Lake through a patented process called Flocculation. This partnership would bring much needed jobs to the area, clean up the algae on Petenwell Lake as well as generate renewable green energy for GEITS.

On Jan 31, 2013 at 5:00pm at the Adams County Courthouse courtroom, there will be a video conference with Felicia Whiting, a representative of GEITS.

Presentation on NR 151 implementation and cost sharing programs. Murphy presented on this topic.

A fact sheet was handed out describing the performance standards of NR 151. Chris explained the process that LWCD takes in implementing these standards with the landowners. He also stated that the Land and Water Management Plan is due to be updated this year (2013). Currently the department is working on Easton Lake Watershed and then moving onto Mason Lake Watershed. Cost sharing programs were explained. Currently we have a Natural Resource Account but this account has limited funds. There is a need to create a funding mechanism for this account. The second item discussed was the WDNR Lake Protection Grant. This is state funded money up to \$200,000 available through a grant, which we compete against other entities for this money.

Chuck Sibilsky presented on the Soil & Water Resource Management Program. He explained that this program is funded by an annual allocation through DATCP. He gave a detailed explanation on how this money is allocated to landowners for their projects, including hard and soft practices. 70% of the total cost of the project is what is allowed to be cost shared, with 30% being the landowner's responsibility.

Discussion and possible action on Land and Water Resources Management Plan. A handout was given out, Murphy spoke about the plan. This plan needs to be revised.

At 3:02pm a motion was made by James/Stuchlak to take a 10 minute recess.

Meeting was called back to order at 3:12pm.

Discussion took place on moving forward with updating the Land & Water Resource Management Plan. It was decided that the department would conduct meetings for public participation.

Motion was made by Roekle/Stuchlak to deviate from the agenda and go back to item H.

Discussion and possible action on Dave Dehmlow's Stormwater Runoff Issue. Dehmlow along with his engineer, Brian from MSA presented to the board that they do not agree with the design produced by the Adams County Land and Water Department for the grass waterway. Dehmlow stated that there is already a natural grass waterway in his field. He is against having to split his field in half according to this LWCD design. Dehmlow presented a letter to the board that explained how he would like to fix the issue at hand, which he feels would better take care of the erosion issues. Discussion occurred in regards to the letter that was sent by Murphy dated December 10, 2012. Dehmlow had an issue with the height/date requirement of the cover crop. Murphy stated that the height requirement is not an issue and it can be removed from the plan. Dehmlow stated that if he is allowed to go ahead with his design and it does not solve the issues that he would then follow the AC Land & Water design by putting in another sediment pond and a grass waterway. Murphy told the board that they needed to consider the precedent that they would be setting if they allowed Dehmlow to go ahead with his plan vs following the plan/design that the Land & Water Department issued.

Stuchlak/Bork made a motion to allow construction as stated in Dave Dehmlow's letter that was presented to the board today. Roll call vote. Bork-yes, Roekle-yes, James-yes, Stuchlak-yes, Licitar-no, Sabastiani-no. Motion carried.

Golden Sands Resource Conservation and Development report and possible action. Stuchlak attending this Thursday's meeting.

USDA Farm Services Agency report and possible action. No report given.

Financial report

Motion was made by James/Roekle to approve the financials. Passed unanimously.

Report on Vorticity Investigation for Tri-Lakes Dams. Murphy explained that the investigation shows that issues arise when the gates are open. Therefore, warning markers need to be placed in front of the dams. These buoys will be placed at the same time the others are installed in spring.

Discuss and possible action on correspondence received from planning and zoning in regards to the status of residential septic systems. Discussion took place in regards to the septic systems that are not in the three year maintenance plan and the fact that they have not been inspected, as indicated on the correspondence received from P&Z. A statement was made that the planning and zoning department cannot inspect these septic systems.

Items for next month's Land & Water Conservation Committee meeting: none

Next meeting date: February 11, 2013 at 1:00pm

Motion to Adjourn at 4:10pm by James/Stuchlak.

Respectfully Submitted;
Michelle Harrison

**Parks Committee Meeting
Courthouse Conference Room A231
December 11, 2012 9:00 a.m.**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Jerry Kotlowski, Bill Miller, Jake Roseberry, and Paul Pisellini. Others present: Fred Nickel – Director Parks/Recreation, Rita Kolstad – Parks Admin. Clerk/Bookkeeper, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Lori Djumadi – County Board Supervisor, Nancy Schmidt and James Nelson – Town of New Chester Representatives.

Approve Agenda: Motion by Kotlowski/Pisellini to approve the agenda as presented. Motion carried by unanimous vote.

Previous Minutes: Motion by Kotlowski/Pisellini to approve the November 6, 2012, minutes as printed. Motion carried by unanimous vote.

Agenda Items:

Correspondences /Special User Requests: The Town of Monroe sent a bill for \$3500 for engineering fees for a cost analysis for road repairs on Blackhawk and 20th Avenue in the Town of Monroe, roads leading to Petenwell Park. The Town is requesting the Parks Department pay ½ of the bill, \$1750. Discussion followed. Motion by Kotlowski/Miller to take no action. Motion carried by unanimous vote.

Public Participation on Agenda Items: None.

Snowmobile Ordinance Revision: Motion by Miller/Kotlowski to approve amending the County snowmobile ordinance from a 24 hour notice for snowmobile trail opening / closure to a 12 hour notice and forward amended ordinance to County Board for approval in January. Motion carried by unanimous vote.

Town of New Chester/Patrick Lake Park Future Operations: Director reported he is waiting to hear from Steve Zoulek, Chairman Town of New Chester. Ms. Schmidt and Mr. Nelson requested the Parks Committee allocate monies to the New Chester Township for maintenance of the Patrick Lake Park buildings. They stated the Township does not want to take over ownership of the Park but would assist with the operations of the park doing the mowing and assisting with general upkeep of the Park and buildings. Motion by Kotlowski/Pisellini to take no action at this time and place item on the January 2013 Parks agenda. Motion carried by unanimous vote.

Park(s) Improvement Purchases: Motion by Kotlowski/Pisellini to approve the purchase of a solar lighting system for the bathroom area of the Hwy 21 Wayside boat landing. Motion carried by unanimous vote. Motion by Miller/Pisellini to approve the purchase of a removable dock for \$4440.00, to replace the dock at Camelot. Motion carried by unanimous vote.

Set 2013 Park User Fees: Committee discussed briefly but took no action. Item will be placed on January agenda.

2013 Tourism Raffle Update: Director reported the 2013 promotion will be similar to 2012's. The license renewal application has been mailed to the State. Motion by Kotlowski/Pisellini to approve the 2013 tourism raffle promotion. Motion carried by unanimous vote.

Outlying Parks Report: Outlying Parks are closed for the season other than the Hwy 21 Wayside which will remain open with a user fee year round.

Castle Rock Park Report: Staff is down to the minimal crew, building benches and picnic tables for winter projects.

Petenwell Park Report: Staff is down to minimal crew, working on rehabilitating the picnic tables.

Trails Report: The Department received the written approvals for the additional 7 miles of ATV trail and the snowmobile trail re-routes. Snowmobile trails will open once there is a minimum of a 6 inch snow base.

Revenue Report: Reviewed by Committee.

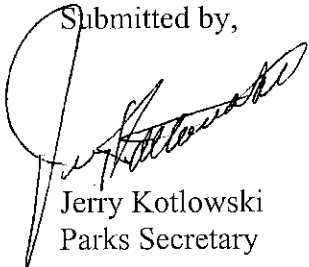
Expense Check Summary Report and Expense Report: Distributed to Committee and reviewed.

Future Agenda Items: Set 2013 Park User Fees, Town of New Chester/Patrick Lake Park Future Operations.

Set Next Meeting Date: January 8, 2013, 9:00 a.m., Courthouse Conference Room A231.

Adjourn: Motion by Kotlowski/Miller to adjourn at 9:55 a.m. Motion carried by unanimous vote.

Submitted by,

A handwritten signature in black ink, appearing to read 'Jerry Kotlowski', is written over a large, stylized circular mark.

Jerry Kotlowski
Parks Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY
PLANNING & ZONING
COMMITTEE MEETING MINUTES
January 2, 2013

ONSITE: Chairman Joe Stuchlak called the meeting to order at 9:10 A.M. on Wednesday January 2, 2013 at the Donald & Annette Havey property located at 4074B 2nd Lane, Town of New Haven, Adams County, Wisconsin to conduct a site visit of a Conservancy Zoned parcel. The following members present: Glenn Licitar, Randy Theisen, Al Sebastiani, Terry James and Barb Morgan. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary and the owners Donald & Annette Havey. Heidi Roekle was excused. Was this meeting properly announced? Phil McLaughlin stated that it was. Barb Morgan made a motion to approve the agenda as noticed. Al Sebastiani seconded the motion. All in favor. Motion carried.

The Committee viewed the area intended for construction of a garage and noted that the property is within 300' of the lake and will require impervious surface calculations for a building permit. Terry James made a motion to recess to the Courthouse for the Public Hearing portion of the meeting. Glenn Licitar seconded the motion. All in favor. Motion carried.

RECESS: 9:18 A.M.
RECONVENE: 10:12 A.M.

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 10:12 A.M. stating that the meeting was properly noticed and that the agenda was approved. Roll Call.

Public Hearings: Chairman Stuchlak informed the citizens present that the Modification hearing for Majestic Development has been postponed and adjacent property owners will be notified of the rescheduled date by mail. Donald S. & Annette S. Havey – Rezoning request of a parcel (1.422 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland, Wetland and Habitat Protection Ordinance to allow existing nonconforming use to become conforming and allow the construction of a garage on property located in the NW ¼, SE ¼, Section 26, Township 14 North, Range 7 East, Lot 1 of CSM 3141 at 4074B 2nd Lane, Town of New Haven, Adams County, Wisconsin. Upon completion and review of the Committee Findings checklist and based on a total score of 275, with an average score of 45.8, (A score of 48 (80%) or higher is required for a recommendation of approval) Randy Theisen made a motion to grant the rezoning and forward that recommendation for the above-described property, to the County Board for final action. Glenn Licitar seconded the motion. Roll Call Vote: 6 -Yes. Motion carried. MS Real Estate Holdings, LLC. – Rezoning request of 37.363 acres from an A1 Exclusive Agriculture District to an A1-15 District (30.503 acres) and an A3 District (6.86 acres) to allow the parcels to become conforming on property located in the NE ¼, NW ¼, Section 7, Township 15 North, Range 7 East, Town of Jackson, Adams County, Wisconsin. Al Sebastiani made a motion to grant the rezoning and forward that recommendation to the County Board for final approval. Barb Morgan seconded the motion. Roll Call Vote: 6 – Yes. Motion carried.

Al Sebastiani addressed Chairman Stuchlak to state that he would be abstaining from discussion and voting on the Holmes, Jensen and Burrows Conditional Use Permit requests and left the room at 10:41 A.M.

Lee Holmes/Central States Tower and Verizon Wireless – Conditional Use Permit under Section 5-3.03(A) (21) of the Adams County Comprehensive Zoning Ordinance to allow construction of a 258' self supporting communications tower with associated ground equipment, fenced compound and access driveway on property located in the NE ¼, SW ¼, Section 4, Township 19 North, Range 7 East, at 454 Badger Drive, Town of Colburn, Adams County, Wisconsin. Nathan Ward, Representative for CST and Verizon Wireless gave his presentation and informed the Committee that the tower's fall zone for the Holmes, Jensen and Burrows properties will be contained within the property lines on all three. Barb Morgan made a motion to grant

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the Conditional Use Permit for the Holmes property. Terry James seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Kenneth R. & Pamela K. Jensen/Central States Tower and Verizon Wireless – Conditional Use Permit under Section 5-3.03(A) (21) of the Adams County Comprehensive Zoning Ordinance to allow construction of a 308' self supporting communications tower with associated ground equipment, fenced compound and access driveway on property located in the NW ¼, NW ¼, Section 35, Township 14 North, Range 6 East, at 4130 9th Avenue, Town of Dell Prairie, Adams County, Wisconsin. Randy Theisen made a motion to grant the Conditional Use Permit for the Jensen property, with the contingency that the Town of Dell Prairie does not object at their January 8th meeting. Glenn Licitar seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Leonard H. & Margaret A. Burrows/Central States Tower and Verizon Wireless – Conditional Use Permit under Section 5-3.03(A) (21) of the Adams County Comprehensive Zoning Ordinance to allow construction of a 287' self supporting communications tower with associated ground equipment, fenced compound and access driveway on property located in the SW ¼, SW ¼, Section 14, Township 18 North, Range 7 East at 288 Cumberland Avenue, Town of Richfield, Adams County, Wisconsin. Barb Morgan made a motion to grant the Conditional Use Permit for the Burrows property. Terry James seconded the motion. Roll Call Vote: 5 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that Public Participation would be taken as needed.

Glenn Licitar made a motion to approve the minutes from the December 5, 2012 meeting as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Greg Rhinehart presented the Surveyor's report for the month of December to the Committee for review. Terry James made a motion to approve the Surveyor's report as presented. Glenn Licitar seconded the motion. All in favor. Motion carried.

Barb Morgan made a motion to deviate to item #14: Progress and course of direction of new Forestry Zoning Districts. Randy Theisen seconded the motion. All in favor. Motion carried. Phil McLaughlin presented members and others present with a draft copy of the a proposed Forestry Zoning District, maps, proposed text and an oral overview.

Terry James asked to be excused at 12:00 P.M. for an appointment.

Discussion was held with input from citizens present (Kay Olson, John Wallendal) as to forming a subcommittee, general public notification, etc. It was the Committee's consensus to put the item on the February Agenda for further discussion and possible action on course of direction.

Copies of Planning & Zoning Department staff job descriptions were presented to the Committee for review. Chairman Stuchlak requested that this item be placed on the February Agenda.

Register of Deeds and Land Information: Jodi Helgeson reported good property sales in 2012. She also stated that her office had the carpet replaced over the holidays and is in the process of moving equipment back in place. Ms. Helgeson also stated that applications are being reviewed for the vacancy left by Tyler Grosshuesch in the GIS Department. MSA will be processing any data requests received in the interim. Glenn Licitar made

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a motion to approve the Register of Deeds and Land Information reports. Al Sebastiani seconded the motion. All in favor. Motion carried.

Nonmetallic Mining Reclamation Ordinance Fee Schedule: Phil McLaughlin presented the existing Fee Schedule noting that there are no changes requested, but there is a requirement for Committee approval every two years. Barb Morgan made a motion to approve the Fee Schedule and noted that the dates needed to be changed to read 1-1-2013 to 12-31-2015. Glenn Licitar seconded the motion. All in favor. Motion carried.

The Committee reviewed a request presented to the Planning & Zoning Department by Chris Murphy from the Land & Water Department who is helping an ag producer determine whether he is in compliance with DNR requirements by producing information on whether septic systems in a specific are on a maintenance schedule and functioning properly. The Committee felt that Planning & Zoning fulfilled the request by noting the year of installation and whether a maintenance report was received. Discussion was held regarding the progress of full County inclusion in the septic tank maintenance program.

Planning & Zoning Updates: None.

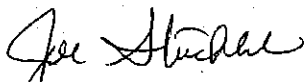
Phil McLaughlin presented the Financial Report for the month of November 2012 to the Committee for review. Glenn Licitar made a motion to approve the Financial Report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

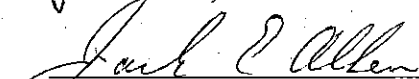
Correspondence: None


The next meeting was scheduled for February 6, 2013 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Glenn Licitar seconded the motion. All in favor. Motion carried.

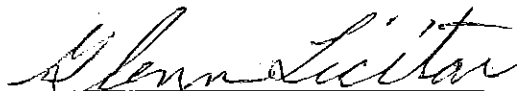
Adjourned: 12:40 P.M.



Joe Stuchlak, Chair

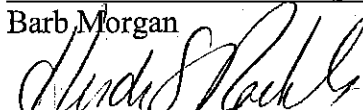

Terry James, Vice-Chair


Randy Theisen

Al Sebastiani


Glenn Licitar


Barb Morgan


Heidi Roekle


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
January 7, 2013
8:30 a.m. Room A160

Meeting was called to order at 8:30 a.m. by Chairman Allen. Meeting was properly announced. Present: Allen, Djumadi, James, Kotlowski and Miller. Also present: Bays, Buchholz, Phillippi, Pisellini and Zander.

Motioned by Kotlowski/Djumadi to approve the agenda. Motion carried by unanimous voice vote. Motioned by Kotlowski/Miller to approve December 4, 2012 minutes. Motion carried by unanimous voice vote.

Kotlowski opened 5 bids for the tax foreclosed properties. Parcel #26, Darnel Malek \$13,110, 10% included \$1,311. Parcel #1, Brian Rector \$2,810, 10% included \$281. Parcel #3, Anna Cernomordaja \$26,500, 10% included \$2,650. Parcel #4, Tom Hale \$20,150, 10% included \$2,015. Parcel #7, (Grand Marsh/Julseth Property) Greg Stopka \$1,555, 10% included \$155.50.

Motioned by Djumadi/Miller to Deviate to Item #13, update on cleanup in Rome and Easton property. Motion carried by unanimous voice vote. Cost for cleanup on Easton property is \$13,947.30. \$4,500 for Dehmlow's services, tippage costs were \$9,447.30. Taxes due are \$9,283, without penalty/interest, for a total of \$23,230. Rome property is done.

Motioned by Miller/James to accept 5 tax foreclosure proposals. Motion carried by unanimous voice vote.

Jack Albert present at 8:45 a.m. to discuss update on Middleton Insulation request for payment. State Statutes Section §779.15 is the Controlling Law. Albert walked thru paragraphs 1 & 3, which allows the prime contractor a 30-day period after the date of service in which to dispute the claim. Albert explained \$3,496.20, Middleton Insulation laid claim on county. The amount is in the small claims area, if they dispute each other. Paragraph 1 states that it is mandatory for public improvements/private contractor debtor to withhold the amount to pay claim to private contractor. Altmann disputes the amount, but this is between parties. Protected lien by subcontractor. Paragraph 3 states, or shall pay claim and charge to contractor. Notice and response by Altmann to Middleton. Middleton stated that they never received the letter from Altmann. Under Sub 1, they served us if prime doesn't respond. Lien claimant shall be paid in demand under Sub 1. Action is between the two of them, but we must pay this out. The dispute is between the two of them, not us. Performance bond is secondary. Paragraph 1 & 3 is in reference to us, also states that any officer (Adams County) violation mandatory, not discretionary. Motioned by James/Miller to pay Middleton Insulation per §779.15, as advised by Albert, from the retainer held from Altmann, the amount of \$3,496.20. Motion carried by unanimous voice vote.

Final punch list update for Health & Human Services project is as follows. Training is ok, no manuals. Warranty is not in effect yet. Not until final sign off of punch list. Items of concern: control board, thermostats, roof top fans, community building, electric was wired wrong, it melted the wiring for ceiling fans. Motioned by

James/Kotlowski to make no payments to Altmann until everything is complete and everyone is happy with the outcome. Motion carried by unanimous voice vote.

McLaughlin present to update committee on Item #10, County owned property as it relates to Shoreland/Wetland/Habitat Protection Ordinance. Matt Bremer will look into this and get back to the committee at the next meeting.

Motioned by Djumadi/Miller to approve Ray McHardie Retirement Res. #2-2013. Discussion related to administrative procedures took place, transparency and consistent administrative practices. Motion carried by unanimous voice vote.

Miller questioned if items are out of storage facility. This will be reported on at the next meeting.

Pisellini provided a summary and hand out to keep for the next meeting.

Next meeting date set for February 4, 2013 at 8:30 a.m.

Items for next agenda:

*Discuss and/or act on the Historical Society building at the Fairgrounds;
Disposition of coins from tax dedeed property;
Lake Shorewood property (3.8 acres) in Town of Rome, owned by Adams County, Town of Rome would like ownership;
Discuss and/or act on Boiler Replacement in courthouse facility;
Tour of storage facility and H&HS building;
Discuss and/or act on change order and/or invoices related to Health & Human Services/Community Center project;
Open and/or act on bids for tax foreclosure property;
Discuss maintenance department as a stand-alone department;
Update on County owned land as it relates to Shoreland/Wetland/Habitat Protection Ordinance.*

Motioned by Miller/James to adjourn at 10:00 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

Public Safety & Judiciary Committee

Wednesday, December 12, 2012

9:00 a.m. – Conference Room A260

MINUTES

1. Call the Meeting to Order. Meeting called to order at 9:00am
2. Was the meeting properly announced? Yes.
3. Roll Call. All present. Others present are Cheryl Thompson, Jane Gervais, Kris Steffens, Deb Barnes, Mark Rogers, Marilyn Rogers, Terry Stormoen, Nick Segina, Richard Pease.
4. Approve the Agenda. Motion by James/Eggebrecht. Motion carried. Unanimous
5. Approve minutes of prior meeting. One correction noted by Supervisor James, page 4, 4th paragraph, first line, Mr. Hinze should be Ms. Hinze. Correction noted. Motion to approve minutes by Miller/Edwards. Motion carried. Unanimous.
6. Public participation (*If requested by the Committee Chair*). As needed.
7. Correspondence. None
8. Eyes of Hope Shelter to give summary of monthly report. Kris provided committee with the report. Noted November was uneventful. James questioned if Eyes of Hope was receiving funds from the County in a timely manner. Kris acknowledged they are. Motion to approve the report by James/Eggebrecht. Motion carried. Unanimous.

9. Family Court Commissioner – Dennis McFarlin –Not Attending.

10. Child Support – Deb Barnes – Attending.

Review Performance Measures for November 2012; Barnes reported that revenue collection slipped a little, but she attributed it to seasonal employment.

Reviewed Check Summary and discussed Office Activities.

Discuss and Act on Call-Center Contract for CY 2013. Barnes stated her office is pleased with the service and requested Committee's approval to continue. Motion to approve continuing contract by James/Miller. Motion carried. Unanimous

(No one else in attendance, deviated to item # 14, Emergency Management, returned to Clerk of Court immediately afterward.)

14. Emergency Management – Jane Gervais – Attending.

Discuss/Approve Monthly Expenditures and Vouchers. Gervais advised one of her line items was over by a little, attributed to a lightning strike to the Dell Prairie tower site, unanticipated of course, but had to be dealt with. She brought this to the committee several months ago.

Discuss general operations of department. Gervais gave an update on the Mobile command Trailer, stating she obtained a timer with six outlets for \$391 which was budgeted for, so that the phones/radios are all in one location. Initially, she was going to purchase shelves for the radios and phones but found that wouldn't be necessary that the cabinets could be utilized. She stated the cabinets still need locks and there is a new desktop computer/printer, docking station, and straps were placed around the chairs and printer to secure them. She said she still needs to put polyurethane on the countertop as that was a suggestion that came up after it was used for the tornado response.

Otherwise, working on Plan of Work that is due to the State in March and also need to update the Continuity Plan and Tactical Interoperability Communications Plan.

Approve conference/training if any. None

11. Clerk of Circuit Court – Dee Helmrick – Attending.

Summary Report of Expense Vouchers submitted for payment. Reports distributed.

Approve conference/training. None

Discuss General Operations of Department – The Judge appointed Kathie Dye as the Clerk of Courts for the remainder of Dee's term. Helmrick reported that some items in her budget will be short, such as the law library attributed to rising shipping and printing costs. She reported that her office used up as much of the postage budget as they could, purchasing forever stamps ahead to avoid the postage increase set for the new year.

She reported that there are areas where they are under budget such as payroll, which is due to their consistently being short-staffed, and that the indigency account is overdue to Public Defender accepting more defendants as qualified. She stated they did have 2 trials that were scheduled that cancelled, so money was saved, but one, the Clark trial, was pushed to 2013 so we will realize that cost then and it will be a 2013 budget issue.

EO Johnson will be swapping out equipment next week. Her office is not losing much, if anything at all, they are mostly state equipment. She said CCAP did cut back on the number of copiers allotted, saying 1 copier for 5 people, so one was taken away, but that they did give her office an envelope feeder and enhanced a copier upstairs so it will also scan, so it's actually an improvement.

Dee reported that there will be a transfer of supervision of the Community Service Coordinator's Office to avoid nepotism. Clerk of Courts office currently supervises, but the DA is very agreeable to taking over that aspect as it will work well with their deferred prosecution programs, etc. There may be a resolution necessary to cover budgeting issues with the move.

a. Community Service Coordinator's Monthly report. – Distributed

12. Register in Probate – Terry Reynolds – Attending.

Review of office operations – Terry reported that the Guardian Ad Litem account is "way over", but that there was a very involved CHIPS case with 4 children that accounted for the overage. She reports that she was out due to surgery, but is back and getting caught up. She is sending out notices on delinquent accounts to recoup funds and she has reached her projected probate fees and exceeded her revenues by over \$6,000 this year.

Update on Teen Court- is moving forward with a proposed timeline of the first session in September of 2013. She's had good participation and feedback from the School and Law Enforcement. There's a proposal right now to give those involved in teen court school credit. She realizes this is a project 2 years in the making, but it is moving along and feels it is a worthwhile venture. There is no Coordinator as of yet for teen court, most counties pay their coordinator. She said she would volunteer to be Coordinator until someone else volunteers to take over, she feels that strongly about the program. She is currently looking into fundraising for the program, stating she doesn't want to have to come to the board for money. The only costs foreseen are the laptop computer and some postage. Currently they are working around postage by hand delivering material to the school to be distributed and proposing the training all take place in the school to alleviate costs. They are also considering bake sales and other fundraising activities.

Summary Report of Expense Vouchers submitted for payment presented to Committee.

13. District Attorney – DA Tania Bonnett – Did not attend.

15. Sheriff's Office - Chief Deputy Fahrenkrug – Attending.

Approve conference/training if any. None

Discuss general operations of department. Currently some training going on in-house, DAAT & Taser which is required annually, Legal update by our DA, and other sessions. Training is attended by ACSO, APD and RPD members. The Sheriff's Office recently purchased a "red man" suit to aid in the hand-to-hand exercises in the DAAT training and it's working well.

Discuss/Act on appointment of new PS&J Recording Secretary. Cheryl Thompson is interim Recording Secretary until the position is filled. Request was put out for anyone else interested in taking the duty, no responses. Once the FSSM position is filled, that position will continue to be the Recording Secretary.

Discuss/Act on agreement with City of Adams for Spillman. Thompson explained that the City of Adams has purchased Spillman software and is going to be a shared agency with the County, as Rome currently is. The benefits are many to both sides, information sharing and officer safety being key. There is training going on as we speak, and we hope to have them go live immediately following the training. Trena Larson has advised us that we needed Admin/Finance and PS&J Committee approvals for the venture, as there would be a contract between Adams and the county, most likely a carbon copy of the current contract between Rome and the County. The measure has already passed Admin/Finance Committee, so we are requesting a motion to approve from this Committee as well. Motion by Eggebrecht/Miller to approve the City of Adams joining as a shared Spillman agency with the County. Motion carried. Unanimous.

Discuss/Approve Monthly Expenditures and Vouchers. An inmate's medical charges were discussed, and Supervisor James asked if there was any end in sight to these fees. Fahrenkrug explained that over the DA's objection, the Judge granted another motion to adjourn the inmate's scheduled December court trial so at this time, no. The inmate was set to plea, but changed his mind, so we must now wait for more court appearances to be scheduled.

The line item concerning the Mauston Vet amount was questioned, whether or not it was to be a static amount, not to exceed, but it shows over and the committee questioned as to why. Fahrenkrug did not have the reason before him, but would research it and report back to Committee.

Supervisor James questioned the line item within the GMJ expenditures, where it states the vehicle in question was a 2004 Ford F150. He didn't believe we had a vehicle that old and wondered if it was a typo. The voucher for that vendor was not in the stack Thompson had with her, and Fahrenkrug could not recall exactly what that was and when the F150 was sold, but again, would research it and report back to Committee.

Fahrenkrug reported there were 4 county-internal applications for the FSSM position, all well qualified. Interviews are scheduled for this coming Friday morning.

Animal Control monthly report included in packet. – Supervisor James requested a cost breakdown for Dale Behling, so he could possibly break it out to a cost per animal.

Review of Mauston Veterinary statement/monthly report. – Committee noted a large number of cats coming in and thereby costing the county. Fahrenkrug reported that he has not had time yet to contact the other counties to see what they are doing with cats.

Motion to take a 10 minute break by Eggebrecht/Sebastiani at 9:50am. Reconvene at 10:02am.

Sheriff Wollin –arrived 10:05am

Sheriff reported that he did receive some replies back from other counties as to their disposition of cats, some of which he can not repeat, however noted that some counties do nothing, leaving it up to the citizens to handle or take the cats to a shelter. Supervisor James noted that the Adams County Humane Society just was awarded a grant and it is touting their cat program. Sheriff stated that the shelter will not accept cats without the person paying a surrender fee.

Sheriff reiterated the importance and cost effectiveness of in-house training such as we have going on right now. He also informed Committee that Adams County was selected by the State to be a pilot agency for the new TraCS 10 which is a software used for citations and accident reports. He added that we'd be running in-house training for that as well to save on costs.

Sheriff also reiterated the importance of having Adams PD on as a shared agency with our Spillman system.

Jack Albert joined the meeting.

When asked if there were any more questions concerning the City of Adams agreement for Spillman, there were none.

Sheriff reported that there was a fatal accident on Cth Z in the early hours of the morning this morning and the press release was going out now. There was a one vehicle crash, the driver (lone occupant) was killed.

Chair recognized Nick Segina who posed the question of why the Committee was in essence wasting the time of law enforcement professionals such as the Sheriff and Chief Deputy "chasing cats". Sheriff explained that the ACO falls under their budget and in their Committee, so it was their responsibility. More discussion followed.

Trena Larson joined the meeting.

16. Medical Examiner, Angela Hinze –Attending.

Discuss/Approve Monthly Expenditures and Vouchers. Materials distributed. Hinze noted she was \$5,000 less in revenues than YTD 2011. She noted that there are \$1800 in outstanding bills at this point.

Discuss general operations of department. - Hinze reported that they have initiated case reviews, cleaned the van and the office, and have 7 new people for training and orientation. They intend to continue with bi-monthly training.

Supervisor Miller asked who was responding to call right now, Hinze reported there are 4 people in addition to herself. Hinze reported that there are 2 people doing orientation and training the other 3. Three people were hired right after the meeting last month, Supervisor James was involved in the interviews.

Committee had no further questions for Ms. Hinze.

There was a spirited discussion between Committee and the public in attendance regarding the audience members' ability to pose questions to the Committee regarding the Medical Examiner's Office. Corporation Counsel advised that per open meetings law, we had to stick to an agenda and he did not believe public comment was part of that agenda. Terry Stormoen stated that he asked earlier during a break in the meeting if he would be allowed to ask questions and was told by the Chair that he would, as long as it was on the agenda, and the Medical Examiner is on the agenda. Segina added that the Chair has already recognized the public questions and used his own question during the Sheriff's Office segment as example. Corporation Counsel advised that voice raising and intimidation of the committee will not be tolerated. Rick Pease posed a question back to Corporation Counsel, asking why one person was allowed but another was not? Much more discussion followed regarding whether or not the Committee had to entertain comments and questions.

Corporation Counsel then stated that a question would be entertained only if it directly related to information provided by Ms Hinze in her report. Stormoen stated his questions did, and he was allowed to proceed. He asked who is currently covering ME calls and what their qualifications are. Ms Hinze then identified the qualifications of the Deputy MEs she has currently handling calls, including her Chief Deputy ME who has a law enforcement background. Public comment then began to stream in until Corporation Counsel stated that the audience members would not be recognized any further and Chair wished to close the meeting. Corporation Counsel stated the questioning was going down more of a public comments road and that was not going to be entertained at this time. He explained that this topic will be fully vetted at the County Board meeting next Tuesday and the people here today should take their concerns there.

Approve conference/training if any. None.

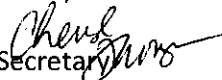
17. Approval of all vouchers and monthly expense reports. Motion to approve all vouchers by Eggebrecht/James. Motion carried. Unanimous
18. Identify upcoming agenda items.
19. Set next meeting date. January 9 at 9am.
20. Adjournment. Motion to adjourn by Eggebrecht/James at 10:30am. Motion carried. Unanimous. Meeting Adjourned.

Corrections have been made according to Committee direction and these minutes have been approved by Committee on 01-09-13.

Respectfully Submitted,

Cheryl Thompson

Acting Recording Secretary



**ADAMS COUNTY
PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING**

December 28, 2012 9:00 a.m.

Conference Room A-260

MINUTES

In attendance: Committee members Sebastiani, Miller, Eggebrecht, Edwards and James. Others present: Marcia kaye, Mike Keckeisen, Trena Larson, Kirby Rogers, Regan Rogers, unidentified young female with Kirby and Regan, Nick Segina, Marilyn Rogers, Mark Rogers, Sam Wollin, Bev Ward, Dale Behling, Rebecca Koehn, Darcy Beckman, Terry Stormoen, Tania Bonnett, Rick Pease, Sarah Grossheusch, and acting recording secretary Thompson. On the phone: Atty Dean Dietrich from WI Co Mutual Ins.

1.Meeting called to order by Al Sebastiani, Chair at 9am.

2.Was the meeting properly announced? Yes

3.Roll Call. All present

4. Motion to approve the agenda by Miller, seconded by James. MCVV Unanimous

5. Discuss and or Act on plan for staffing Medical Examiner, Chief Deputy Medical Examiner, and Assistant Medical Examiner positions, commencing on January 1, 2013 on an interim and subsequently permanent basis.

A question was posed from the audience as to whether or not public participation would be allowed at this meeting. Discussion regarding it not being on the agenda, therefore it does not have to be allowed. Roll call vote was taken whether or not to allow. Miller yes, James, Edwards and Eggebrecht stated they would leave it up to the Chair. Decision made by Chair Sebastiani that it would be allowed if kept under control. Atty Dietrich stated that it should only be allowed if the person is recognized by the chair, and should last no longer than the three minutes that are allowed in County Board meetings.

Atty Dietrich stated that the real question being asked here today is how to proceed with the Interim Medical Examiner. He assumes the Committee will be going about the normal hiring procedure to permanently fill the position. Dietrich suggested they discuss the MOU vs the hiring of a Part-time employee. He stated that there also should be discussion as to how many positions are necessary in that office. He stated that Trena, Marcia and he need to involve the Sheriff and the DA as well as the current ME in the decision making.

Supervisor James stated that he was concerned about the wage and benefit levels if the ME is considered a part-time employee rather than a contracted service. Atty Dietrich advised the current MOU is being seen as an "independent contractor", not an employment contract, and he has concerns about that notion. He added that the test of that comes with 2 questions, 1: do they hold themselves out to provide services to anyone else and 2: do they determine control over when they work, their supplies, etc. Atty Dietrich feels that the current MOU is in essence a work contract with the ME, and we are not in a position to argue otherwise. He stated they would be eligible for SS withholding, OT, mileage, etc, but no insurance and other benefits. Marcia added that other counties pay a flat on-call rate and/or hourly rate with no benefits. Atty Dietrich suggested Marcia, Trena and he put together a proposal for the hiring process.

Supervisor Eggebrecht questioned Atty Dietrich if there was a threshold for a part-time employee as far as hours worked that automatically considers them "full-time" thereby entitling them to benefits. Atty Dietrich

stated there was not, but if they worked more than 30 hours a week on a regular basis, they become eligible for health insurance or a penalty applies. They are also subject to the retirement contributions both theirs and the county's, he added, and that's based on actual hours worked, not counting on-call time.

Atty Dietrich stated that the third area of concern is an interim ME to provide services while the hiring process is being worked out. He stated that the county is not required to announce the position unless federal dollars are funding it, but he does not recommend that practice at all.

Chair Sebastiani stated that Mark Playman, one of the current Deputy MEs has indicated that he would be interim during the process if requested.

Supervisor Miller stated that in his opinion, Playman and the others were not approved by the committee as per the agreement and therefore the committee should reinstate Rogers and Koehn in the interim. It was his opinion that the firing and then the hiring of the new people was not done the proper way to begin with.

Chair recognized public comment from Mike Keckeisen, who stated that in Nov of 2011 and again in August of 2012, it was the intent of the committee to go with Rogers and Koehn for ME services once the contract with Columbia County expired. He feels the Sheriff and the DA should be involved in the hiring and selection process as they have to work the closest with the ME. He wonders how the train fell off the tracks.

Atty Dietrich responded that he too feels the Sheriff and the DA should be involved, and that speaks to why the county should proceed with a formal application and selection process as he advised earlier. He addressed the historical decision making reference, and stated that there was a potential threat of litigation against the county and would limit his comments regarding that issue. He did offer that the two incumbents' statements and conduct at the PS&J meetings were clear that they no longer would serve if the contract with Columbia County was renewed. He stated action had to be taken for coverage of calls for service. He stated that there were complaints about the processes used and the investigations in 2012 that were not in compliance with the standards set by the ME, and that there were some unnecessary procedures being performed. He suggested a review of the 2012 cases and to establish procedures for going forward. He suggested that someone with neutrality, like Playman, should be consulted for this. He suggested the committee direct him, Marcia and Trena to look at that.

Supervisor Miller stated that he didn't believe we needed to delay this any further, that the committee and everyone else involved knows they need three people to cover that office.

Chair recognized Bev Ward, who stated that it comes down to how best serve Adams County, and she has no doubt about Marilyn and Rebecca's ability to perform the duties. She stated it seemed to be more of a personality conflict and she was appalled at what unfolded at the August PS&J meeting.

Chair recognized Mark Rogers, who stated that it sounded to him like Atty Dietrich was indicating that Rogers and Koehn had done something wrong on 2012 cases, and asked what that was. Atty Dietrich responded by saying he didn't know exactly what it was, just that he was provided information that all of the procedures were not followed, etc and he was simply advising the committee that those statements were out there, that he wasn't saying directly that they did anything wrong. Atty Dietrich stated that is one reason this should be looked at by someone with neutrality. Rogers added that it sounded like hearsay to him, and Atty Dietrich stated a lot of this whole thing is hearsay and speculation, and that's why the whole situation needs to be looked at. He directly referred to Miller's statement that we all know there are three people needed for the office, he suggested that it hasn't been looked at in its entirety and should be, to take the time to look at all aspects including staffing levels.

Chair recognized Rick Pease, who stated that it seemed to him that everything was going well until August, when it was decided not to renew the contract with Columbia County, then the performance issues started to

arise and it seemed like someone was trying to get the contract back at that time. It seemed like things went downhill after the August vote until November when Committee voted to go back to the contract and she (Hinze) was able to hire the people she wanted to hire. He believes there were no problems with any cases until she knew she had not contract after January. He stated nothing was brought up before then, so he believes she was trying to save her spot and the money for Columbia County.

Supervisor Eggebrecht stated that he feels too that Committee should put Rogers back as interim while they go through the hiring process.

Chair Sebastiani recognized Terry Stormoen, who asked specific questions as to if they were terminated, if so, by who and what was the cause. He also questioned if they resigned, and if there was supporting documentation for that claim. He stated that showing up at a committee meeting saying I wouldn't work for this person wasn't a resignation because you could change your mind if you began to get along. Atty Dietrich stated that he had of three different documents that Rogers would not continue to work for the Medical Examiner from Columbia County. He stated an investigation could be conducted into it but it wouldn't be productive. He suggested that the more important issue was to decide how to man the department. Chair agreed.

Supervisor Eggebrecht again stated that he believed Committee should put Rogers back in as interim ME. Chair asked Supervisor Eggebrecht if he'd like to make that a motion, and he did.

Motion to reinstate Marilyn Rogers as Medical Examiner in the interim as the hiring process proceeds. Motion seconded by Miller.

The motion was opened for discussion. Supervisor James stated he views this "adversarialy" with Bill and Bob, as some of the things that were said and directed toward this committee by Rogers and Koehn. He stated that the current ME staff has agreed to stay in the interim while the process goes on, and because the committee is so polarized he believes an interview panel comprised of impartial people absent of committee members should be assembled to make the selection. He feels they should keep Mark Playman in place until they go through the process. Chair Sebastiani stated that he would not be involved in the interviews. Supervisor Eggebrecht reminded James that they weren't hired by us. Supervisor James reiterated that those currently in place should remain.

Marcia Kaye provided a point of reference to Committee that none of the positions came to Committee previously, the committee never had any of the hires come through the full committee. She herself had no role in the hiring of the staff other than being present and asking questions.

Chair recognized Sheriff Sam Wollin, who said that Angela advised him that most of the new people were not trained with the exception of Playman and he had concerns about the call responses if they all remain in place in the interim. James added that he thought Sam had the same understanding they all did, that Playman was taking all the calls while training the others. Wollin expressed concern about the situation with only one person responding to all the calls.

Chair recognized Terry Stormoen, who asked why Committee, who had been previously advised by Atty Dietrich to involve the Sheriff and the DA, had not asked them for an opinion on the matter, noting that they are both here in attendance. Chair Sebastiani stated that he did open the floor for comments.

Chair recognized Bev Ward, who expressed concern that only one person on call 24 hours a day, stating she finds that almost impossible. She gave some scenarios and she added that she'd be highly irritated if she had to call for service and an untrained person showed up to her scene.

Supervisor James asked if Ms. Bonnett would like to make a comment, Chair Sebastiani agreed. DA Bonnett stated that she agreed with Mr Miller, stating that during the interim they should reinstate Marilyn Rogers for a short period of time while the hiring process is underway. Though she fully understands Mr. James' position, she believes that setting aside those issues and doing what's best for death investigations is to put Rogers and Koehn back in place in the interim. She stated she has worked with Rogers for the past year and has found her work to be in accordance with her understanding of the protocol. She stated she has heard of one issue with Playman from the Sheriff's Office. Sheriff Wollin expounded upon an issue that was reported to have taken place with Mr. Playman that interfered with an investigation of a fatal motor vehicle crash.

Atty Dietrich was asked by Chair if he had any comment on that, and he stated he has had a difficult time hearing a lot of what was said. He stated that due to the personal conflicts with everyone involved he believed that it was in the best interest of the county to designate "this gentleman" (Playman) as the Medical Examiner while the hiring process is going on and decisions are being made regarding the staffing levels, etc. When asked by Chair if he heard the issue about him being the only one able to respond to calls, he said he could not speak with any level of authority to that, but he suggested that Playman be placed as interim ME and Committee ask Ms Rogers if they'd be available to also take calls. He did state that it is not customary for declared candidates for a position to be performing the duties in the interim.

Chair recognized Nick Segina, who stated that although he is not interested in the position for himself, he is well versed on the issue, and feels Rogers and Koehn have been doing a fantastic job and have achieved all the qualifications necessary, contrary to the others currently hired by Columbia County. He stated that time is short. He reminded Committee that a motion was on the floor to put Rogers back in place and he assumes Koehn would also be reinstated. He feels they are more than qualified and believes that the motion should be passed as these two can meet the needs of the county while the process is underway for a permanent solution. He offered assistance with setting up the office.

Chair recognized Trena Larson, who offered that Columbia County has offered to assist Adams County during the interim and if Playman was not utilized if that would jeopardize the availability of autopsy and body storage facility.

Supervisor Eggebrecht stated he has a lot of concerns with working with the current personnel, explaining that at a fatal accident up on 73, it took 3 hours for someone to get there, and another one on Cth Z that took forever. He feels that if we have someone here in the County then we should use them. Wollin had no facts on the response times to add.

Supervisor Miller stated that he puts no weight on Atty Dietrich's comment about everything is hearsay. Miller stated that through the years he has substantiated what he has heard or he does not go any further with it. He said if procedures weren't being followed, Angela should have done something about it sooner. He feels Rogers and Koehn should be put back in place. He feels that the hiring process for the Columbia County's personnel wasn't proper, and he supports the motion on the floor.

Supervisor Edwards asked if they could stipulate that if Rogers was named the Interim ME, Playman could be designated as the assistant, and asked if Rogers could work with Playman. She posed the question then to Atty Dietrich, who stated you could make it part of the motion but if they don't want to, you can't force Rogers and Playman to work together. The conditions of the motion might not be met and you'd be back to square one.

Miller stated that Naomi Carlton was hired before all this happened, so he thought she could be added to the list of available personnel if she was interested. He thought Carlton and Playman could be added to the motion to be in place in the interim if they accept.

Chair recognized Nick Segina, who stated that this is a public meeting and anyone who had an interest could attend. He stated that those not in attendance demonstrate where the interest lies. He again reminded

Committee that there was a motion on the floor to accept the two qualified Medical Examiners and that should be reason enough to go ahead, put personal views aside and do what's best for the county and put them in place. There's not time for another meeting or discussion. He suggested that in the January meeting they set up the hiring process to fill it how they want permanently. He understands the Atty's position in trying to mitigate and minimize the county's liability, but everyone knows it's coming, and he acknowledged Supervisor James directly. He states he's ashamed it's taken so long to get this far, and he believes if they do not put Rogers and Koehn back in place they will be making a mistake.

Supervisor James attempted to ascertain from Segina what he meant by calling James out with the lawsuit comment, but Segina would only recognize the Chair. Chair stated it was done.

Chair recognized DA Bonnett, who rebutted the concern voiced by Trena Larson earlier, stating that she did not believe it was necessary to have a contract with Columbia county to get those tasks accomplished.

Chair recognized Mike Keckeisen, who stated that it appeared the whole room was here in support of Rogers and Koehn. He supports Eggebrecht/Miller's motion.

Atty Dietrich had nothing further to offer when asked for comment.

Motion was read back, and Koehn was added.

Amended motion to reinstate Rogers as Interim Medical Examiner, Koehn as Chief Deputy ME. Approved by Eggebrecht, seconded by Miller. Call for vote, roll call: Eggebrecht yes, Edwards yes, Sebastiani yes, Miller yes, James yes. MCVV Unanimous. Sebastiani noted that was interim, effective January 1, and they will go ahead and get set up for the hiring process. Supervisor James confirmed that the current wage (prorated) would be used during the interim period.

Atty Dietrich suggested that the committee motion to direct Trena and Marcia begin the hiring process.

Supervisor James motioned that they start the process for hiring a Medical Examiner, Chief Deputy and other Deputy Examiners, and to authorize Marcia and Trena, with Dean's assistance in putting together the proper protocol and package to offer. Seconded by Miller. Chair opened motion for discussion.

Chair recognized Marilyn Rogers, who asked about how to get equipment back that belonged to Adams County. It was suggested that she make a list of the items that need to be retrieved. Atty Dietrich stated that he assumed that Trena and he would relay the actions taken by this committee to Ms Rogers and Ms Koehn. Trena asked for clarification as to whether the interim agreement is under a MOU or part-time employment. Atty Dietrich stated that it would be an MOU, but the communication regarding same would be prepared by Marcia, Trena and himself.

Chair recognized Nick Segina, who stated he understands there are things the interim MEs will have to clean up, but will they have time to put it together or will they start working January 1. Atty Dietrich's understanding is that they start working Jan 1 to provide service. His understand is NOT that they are to create a ME department, but rather just to provide interim services status quo. They certainly should put together a list of items necessary to provide the services they are to provide. Segina noted that the County Board created the Department a number of years ago, now it's just a matter of staffing. He believes that these two will be "in fact defacto" Medical Examiner and Chief Deputy Medical Examiner.

Chair recognized Marilyn Rogers who asked if she would be allowed to get in prior to January 1 to create a schedule for dispatch, etc. Atty Dietrich believed that would be fine.

Chair recognized Bev Ward, who asked if the equipment and files be in Adams county by January 1. Committee suspected not. Ward suggested all it would take would be a phone call from Trena to order it be done. Chair Sebastiani stated he'd do the best he could. Supervisor Eggebrecht asked if there were any other motions necessary on the issue and Supervisor James stated they were done with it.

Chair recognized Terry Stormoen, who thanked Committee for hearing public participation because it showed they were interested in what the public thought. Chair Sebastiani stated that in any committee he has sat on, if the public came he felt they were entitled to speak because they took the time to come. Stormoen again thanked the committee. Supervisor James thanked the public in attendance, and stated they were going to move on.

Marilyn Rogers asked one final clarification question regarding Naomi remaining on board. Dietrich stated that the contract is still in place until Jan 1 and after that it was Rogers' determination as to how many were needed in the interim after Jan 1.

Chair asked Atty Dietrich if there was anything else needed on this, and there was not. Phone contact ended.

Supervisor James motioned for a 10 minute recess at 10:15am. Seconded by Edwards. MCVV Unanimous.

Chair Sebastiani called the meeting back to order at 10:24am. Present were committee, Sheriff Wollin, Trena Larson, Marcia Kaye, Dale Behling, Bev Ward, Sarah Grossheusch, Nick Segina, and acting recording secretary Thompson.

6. Discuss and or Act on contract renewal with Mauston Vet regarding cat pickup/shelter.

Supervisor Miller stated that he asked to have this placed on the agenda and he put together some numbers regarding the cost of handling cats. He went over these numbers (copy included) and deduced that it was costing Adams County \$193.43 per cat. He spoke with Al this morning and the vey charges are over \$30,000 right now. Trena explained that the dogs and cats come out of the same account, so the combination is over the \$30,000, not just the cats. Chair Sebastiani asked why the two were combined. Trena stated a journal entry could be done to separate them out and get them back in budget. The contract was "not to exceed" the amounts, and we will not reach those amounts this year.

Miller feels we can not be dealing with cats for \$200 per cat when we statutorily don't have to.

Sheriff Wollin stated he did get responses from other counties regarding cats. He stated Wood County only investigates abuse and neglect, no strays. Wisconsin Rapids has their own through the Humane Society, but doesn't deal with strays either, neither does Portage County. The Humane Society will accept them, but the Sheriff's Office position doesn't pick up. Portage County levies from the townships to cover the ACO fees, then lets them keep the dog license fees so they break even. Columbia County has two Deputies trained in animal-related calls, and only deal with cats or other animals when they pose a danger or there are possible criminal charges pending. The Humane Society there does pickups, but the townships contract with them for that, not the county. Waushara County doesn't do anything with cats, they have a contract with the same person Marquette has, some villages have contracts for feral cats, but not all, through the Green Lake Animal Shelter, but that's entirely up to the citizens. Marquette County does the same, no Sheriff's Office pickups, except if the animal has bitten a person and they need the animal to test for rabies. Juneau County, again unless it's an abuse or neglect case they don't get called. Sauk County has something similar to what we used to have with our Humane Society where they pay \$170,000 to their Humane Society and they take care of all the calls for the Sheriff's Office. The Adams County Shelter will only take surrenders with a \$35 fee and will refer anyone with strays to the Sheriff's Office.

Sheriff Wollin stated he spoke with Jack regarding the statutes, and the statute regarding dogs (174.042) states that an Officer shall attempt to capture any stray dog, and 173.13 refers to "any other animals" and the wording in the statute says "may", so there's not that same statutory requirement for cats like there is for dogs. There is a statute that also states that an animal taken into custody that poses a health or safety risk to the public can be immediately euthanized. He states that that is another option because feral cats commonly carry and spread disease.

Sarah Grosshuesch clarified that the responses for abuse and neglect are also responding with due diligence on bites. Public Health is concerned that also animals are taken into custody in bite cases to spare citizens the cost of the series of rabies shots necessary when there is no animal to test.

Supervisor Miller stated if there was no further discussion he would **motion that the county no longer contract with Mauston Vet and that Adams County Sheriff's Office not deal with cats unless it's a case of abuse or a bite situation, where we statutorily have to do something.** Motion seconded by Edwards. Chair opened the motion for discussion.

Grosshuesch stated that she believed the motion should include neglect and cited the situation of a person with large numbers of cats in a home, that it's easier to remove the cats than the person, and neglect would certainly apply in that situation.

Miller amended his motion to include neglect, Edwards agreed and seconded amended motion.

Amended Motion to discontinue the Mauston Vet contract, and that the Sheriff's Office only respond when necessary per statute such as cases of abuse, neglect and health/safety (bites).

Trena questioned if we still need a vendor for quarantine for cats in cases. Trena advised we would, Miller asked if that could be on an as per basis. ACO Behling stated that there are times cats need to be held for a certain period of time depending on the situation, and that we currently have a contract with Mauston for this. Miller explained that he is wondering if we have to have a contract for that or if we can do it when it needs to be done instead. Larson stated we could negotiate a rate.

Sheriff Wollin asked if he have a contract for a negotiated rate but we just don't bring the number of animals over there if that would serve everyone's needs in this situation.

Supervisor James suggested that because the Adams Co Animal Shelter just received a grant and has a new cat program, perhaps we could approach them about taking the cats if the County paid the surrender fee. Wollin stated that it might be an option in cases of neglect where the cats are humanized, but the Shelter doesn't take strays.

Grosshuesch reiterated that the feral cats are not like surrenders, they may not be adoptable and wind up being euthanized.

Bev Ward stated that they only take surrenders, if we bring in strays they won't take them. Sheriff Wollin stated we weren't picking up strays, we were taking cats from an owner who will surrender the cats.

The Humane Society does hold currently for bites and we encourage citizens to take them there in those situations.

Miller stated that government does a lot of things for people, and when times were good, we took care of the cats. Now we can't so the burden must be put back on the citizens in times it is not statutorily necessary for law enforcement to respond.

Miller takes back his motion, and proposed an **amended motion to state that the contract remain in place with Mauston Vet, but that the Sheriff's Office is not to pick up strays, only responding when necessary per statute such as cases of abuse, neglect and health/safety (bites).** Seconded by Edwards. Discussion.

Edwards asked if we are restricting it to the Mauston Vet or if they could be taken to the Adams County Humane Society. Miller said he did not have a problem with going somewhere cheaper. Larson stated we could rebid the contract, but it ends December 31 and there may not be time. Miller suggested that the Mauston Vet be contacted and see if he would continue at the same rate, just getting less cats. Miller stated his motion was just to stick with Mauston Vet. Repercussions of the decision were discussed.

Roll Call vote Eggebrecht Yes, Edwards Yes, Sebastiani Yes, Miller Yes, James No. James added that he likes the theory but he wanted to give an alternative. **MCVV 4 Yes, 1 No.**

7. Discuss and or act transferring the oversight and fiscal responsibility of the Community Service program from Clerk of Courts to the District Attorney or the Circuit Court.

Sarah Grossheusch and Dale Behling left the meeting, and Dee Helmrick and Kathie Dye joined.

Trena gave a brief history of the topic, stating that the situation arose because the Clerk of Courts was the oversight office for the Community Service office. Because Kathie Dye was appointed Clerk of Court, she would directly oversee her daughter Carrie Allard who heads the Community Service Office.

Dee Helmrick advised the committee of the equipment belonging to CCAP that is in that office would at this point remain status quo as long as the Office remains in the building, so moving oversight from Clerk of Courts to the DA's Office would not affect that at all. DA Bonnett stated she would not have a problem with the oversight of that Office, as she has worked with the system in the past, and Carrie does a great job of managing the Department currently, so it wouldn't be a burden to her office. She would want to become more familiar with the day-to-day operations, but Bonnett feels that it is logical to move it to the DA's Office and she'd like to give it at least a year to see how it goes.

Supervisor James **motioned to transfer the oversight and fiscal responsibility of the Community Service program from Clerk of Courts to the District Attorney** Seconded by Edwards/Miller. No further discussion. MCVV Unanimous.

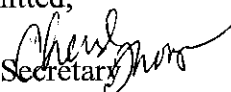
Motion to Adjourn by Edwards. Seconded /MCVV Unanimous. Meeting Adjourned at 10:53am.

These minutes have been approved by Committee on 01-09-13.

Respectfully Submitted,

Cheryl Thompson

Acting Recording Secretary



Public Safety & Judiciary Committee

MINUTES

Wednesday, January 9, 2013

9:00 a.m. – Conference Room A260

1. Chairman Al Sebastiani called the meeting to order at 9am.
2. Meeting was properly announced
3. Roll Call – All present. Others present are Cheryl Thompson, Carol Collins, Dennis McFarlin, Mark Rogers, Darcie Beckman, Jane Gervais, Nick Segina, Terry Reynolds, Kathie Dye, Deb Barnes.
4. Motion to approve the agenda by James, seconded by Eggebrecht. All in favor, motion carried, unanimous.
5. Committee reviewed the minutes to the prior meetings (Dec 12th and 28th), and the following corrections were noted:
 - Edwards: Eyes of Hope should be Mauston Vet on page 3 of 12-12 minutes
 - Miller: Kathie Day should be Kathie Dye on pg 2 of 12-12 minutes
 - Minutes will be corrected.
 Chair Sebastiani asked for any other corrections, receiving none, he called for a vote. All in favor, unanimously accepted.
6. Public participation will be taken will be taken as it comes.
7. No Correspondence.
8. Eyes of Hope Shelter to give summary of monthly report, but no one was present.
9. **Family Court Commissioner, Dennis McFarlin** provided the Committee with a written summary of the concerns he was about to bring to their attention. He reported to the committee that he feels there may be a security problem in Courtroom B, which is the small courtroom utilized by Small Claims, visiting Judges, Family Court and Child Support. He thinks it is one of the few places in the building that does not have a way to communicate with the Sheriff's Office for assistance in an emergency. The computers are all State owned so they are unable to use the network panic alarm, and there is no hard wired panic button on the bench. He stated that it doesn't happen often, he has only had to call for help twice, but the potential exists. Family cases are often emotionally charged and dramatic. McFarlin recounted a case he had as an example, and stated he would like to see two panic buttons installed, one of them directly on the judge's bench.

Committee Chair Sebastiani feels McFarlin should go to Property Committee with this concern. **Miller motions that this committee forward the recommendation to Property Committee, to have them and Maintenance Dept determine what needs to be done (to install panic buttons in Courtroom B). Seconded by James. All in favor, Motion Carried unanimously.**

McFarlin stated that the next concern is that there is no clerk often times in hearings held in Courtroom B. The extra set of eyes would also help with security as they can assist in scanning the room for potential threats. He does not have a clerk at this time and that was a decision made by the prior Clerk of Courts due to staffing, etc. McFarlin stated that this was probably a decision for Kathie as the new Clerk, and implored her to see what she could do.

Chair Sebastiani asked how many hours a week McFarlin felt would be necessary, and he estimated approximately 3-6 hours for 1 day a week. Kathie Dye was asked what she could do. Dye explained that the prior issue was also due to the fact that Family Court was on Tuesday, and that was also the same day of McFarlin's hearings, so the Clerk couldn't be two places at once. Starting in April this year Monday's intake will be moving to Tuesday and Tuesday's Family Court will be moving to Monday, so that will free up the Family

Clerk on Tuesdays. She feels she'd be able to provide a clerk after April without putting too much of a burden on her office, and will look into it further. McFarlin stated he had no problem waiting until April and thanked her for her cooperation.

Committee advised McFarlin that it would be good for him to attend the Property Committee meeting to explain his position. Miller advised the Property Committee meets on Monday February 4th at 8:30am, and he will make sure it's on the agenda. McFarlin thanked the committee.

10. Child Support – Deb Barnes

Review Performance Measures for December 2012 – Deb distributed the performance report and check summary for December. She noted that the cases were up over 1200 again, and reasoned that over the holidays family situations are sometimes unstable, and hoped to have it stabilize back under 1200 over the next few months. She noted that she does not have the performance money yet for 2013 as far as what we'll be receiving. She believes it is due to the budgetary talks which may have taken priority, but the information should be coming in soon.

Deb stated she agrees with McFarlin regarding the security concern in Courtroom B, noting that substance abuse is also a factor that concerns her.

She stated that she and Atty Wood met with Scott Krug regarding Child Support issues. He is now the Chair of Children and Family Committee at the State level, and stated it was a good meeting, they were able to discuss important issues regarding funding, etc with him. She has a tentative meeting on Friday in Madison with Secretary Anderson to promote the child Support program. Anderson has not been historically supportive of the program, but she's hoping to bring more understanding and positivity to the Secretary's opinion of the program.

Eggebrecht stated he thought there were buttons installed everywhere years ago. He feels all offices should be included. Terry Reynolds stated that they intended to put on in there, but she was advised by Dawn that they were unable to get the button on that side of the building to work because of all the bricks, just like her cell phone loses service. Further discussion followed.

11. Clerk of Circuit Court – Kathie Dye

Summary Report of Expense Vouchers, Community Service Coordinator's Report submitted for payment distributed

Approve conference/training. (Winter conference Feb 13-15, 2013) Kathie is attending this educational conference, she believes that Dee had already gotten this approved through the Committee.

Kathie stated again that she will work with Dennis McFarlin to try and accommodate his request for a Clerk, and will update Committee on the progress.

12. Register in Probate – Terry Reynolds – distributed her monthly reports. She noted that she is approximately \$25,000 over yearly budget but reminded Committee that they've had several high profile cases that have required the appointment of advocate counsel for the parents. Normally it doesn't happen, but the court deemed it necessary. At the same time, they are quite a bit over in the collection of GAL & Probate fees, approximately \$10,000, so all in all she is over approximately \$15,000 over in total. The attorney fees deemed necessary by the Court are not under her control. Chair Sebastiani asked how she is going to cover the overage, and she stated that it will have to come out of the General Fund. She tries to predict, but can't always do so. Discussion was held regarding a resolution, and Terry noted that she has never had to do a resolution before.

Supervisor James asked if they were still using the same attorneys listed, Croke and Screnock, for GALs. Reynolds responded they were, and unfortunately Croke doesn't take children any more so that is currently limiting her GAL selection, but they are recruiting others, including Mark Thibodeau.

Reynolds provided Committee with job descriptions for the Register in Probate and the Judicial Assistant. She said she still needs to tweak the descriptions a little, mainly in the educational requirements.

Update on Teen Court – There was a meeting on the 3rd at the school which she and the Judge were unable to attend due to being called into court, but it went well. The applications are due back to the school on Friday and there is a meeting set for Jan 28th to review them, so they are still on track for getting it up and running in 2013. Students will have to have parental approval. There are 16 students that were at the meeting and are interested. Training is the next step once the applicants are selected.

Terry is happy about the change to her court dates in April.

Terry has spoken with Cindy Phillippi about Student Government Day, which is coming up in April. They are checking calendar dates, believing that the 24th or the 30th will work best. The hope is to have a mock trial or some other type of mock activity, as the feedback from the participants is that they like to actually participate rather than just observe.

13. **District Attorney – DA Tania Bonnett** – was unable to attend

14. **Emergency Management – Jane Gervais** – asked if there were any questions regarding the check summary. Committee Chair stated that it's difficult for them to review since they just received the reports and haven't had proper time to review. Gervais noted that they were just placed in our boxes yesterday. Chair Sebastiani stated that he felt the best thing to do was to table the expense voucher acceptance until next month so they could properly review the report.

Gervais distributed copies of her current job description as well as a copy of a revised one with the changes highlighted. The revised version is more specific to her actual duties and contains percentages which she is required to submit to the state annually. She has an original for signatures if so approved by committee.

Adams County Safety Guidelines – Gervais was requested by the Administrative Coordinator to prepare a Safety Plan, and she reported to Committee that she had previously started working on a plan that included bomb threats, fire drills, tornado drills, evacuation plans, etc. She has spoken with other EM Directors and it was suggested that it should be completed by a Safety Compliance Officer, if we have one. She agreed to start it, and has done so, and there have been ongoing meetings between Gervais and Larson (last fall, briefly in December and one scheduled for later today). Gervais prepared an outline and will meet with Trena and report back to Committee.

Approve conference/training if any– Governor's Conference March 6,7 & 8 at Chula Vista in the Dells. The cost is already budgeted for this year.

Marilyn Rogers joined the meeting.

James motioned to approve the revised job description for the Emergency Management Director. Seconded by Miller. All in favor, motion carried unanimously.

Sheriff Wollin, Chief Deputy Fahrenkrug joined the meeting.

15. Sheriff's Office - Sheriff Wollin -

Chairman Sebastiani advised Sheriff Wollin that Committee would be tabling the voucher report until next meeting in order to have time to properly review it.

Sheriff Wollin advised the 2 new hires are reaching the end of their training cycle and will be on their own soon.

The Investigator position has two candidates and he would like to have a committee member sit in on the interview panel on the 16th at 1:30. Sebastiani stated he had been sitting in but if anyone else wanted to they were welcome. Edwards expressed interest and will sit in.

Brian Upton has accepted the offer and will start on Jan 14th as a new Patrol Officer. Carol will also start on the 14th at the Sheriff's Office, but will continue to go back and forth with Trena's office to assist in transitioning payroll and W2s on days already worked out between the two offices. The Sheriff's Office will be fully staffed at that point.

Motion by Edwards to appoint Carol Collins as Recording Secretary henceforth. Seconded by Eggebrecht. All in favor, motion carried unanimously.

Supervisor Eggebrecht provided Sheriff Wollin with an article he found in the Wisconsin Counties magazine regarding insurance on inmates, he'd like Sheriff to look into it to see if can alleviate the large medical costs like we are experiencing right now. Speaking of those expenses, the inmate situation was discussed, and his case was scheduled for trial but he changed his mind on the plea deal, now it is coming before the court again in February so hopefully this time the trial will proceed. Medical expenses were discussed, and Thompson noted that there are still 2012 expenses that do not yet appear on the expenditure report distributed to Committee as they haven't been processed yet.

Wollin informed the Committee of the current working relationship with the City of Adams Police Department. Chief Hanson has been placed on Administrative Leave, but prior to that happening, Chief Hanson and Sheriff Wollin had been trying to work through a plan for city coverage when they are short staffed. Hanson had been directed to leave the coverage to the Sheriff's Department without Sheriff Wollin being involved in the decision. Hanson had worked out a system whereby the city was left uncovered by a city officer only between the hours of for instance 3am-7am when call volume was the lowest, in order to save his allotted part-time hours for the summer so he could fill it and not put a burden on the Sheriff's Office. When Sheriff spoke with Bob Ellisor (sp?) recently, he informed him that the county is NOT dedicating a Deputy to full-time City coverage, but rather would continue to assist only when called for service. The city will receive diminished service during the times there is no city officer on duty. Currently Mark Klaus is in charge of the City PD, and Sheriff will work with him to continue the discussion of coverage for the city. Chief Deputy Fahrenkrug added that the Sheriff's Office can not enforce city ordinances and the center car is the busiest car and that contains the city, and responding to the city will diminish the service to the rest of the county. Sheriff Wollin has put out a directive that we will not respond to ordinance violations in the city.

Supervisor James asked how the dispatch would function, and it was explained that it would function the same as it currently does.

Eggebrecht reported that the City Council agenda for last evening's meeting had noted that they were to accept Chief Hanson's resignation. Sheriff Wollin believed it not to be the case, as he was with him last evening and he was under the impression it was a notice of retirement. Discussion followed.

Chief Deputy Fahrenkrug discussed the monthly Animal Control report, and noted that having the cats no longer be an issue was a good thing.

Fahrenkrug reported back to Committee that the 04 Ford truck that was questioned in the last regular meeting was in fact the ACO vehicle. The cost was for a 100,000 mile check up and some new tires. It is still in the fleet and is a good vehicle, they hope to get a few more years out of it.

Review of Mauston Veterinary statement/monthly report. Fahrenkrug questioned what the procedure was going forward. Committee reminded everyone that Trena was going to look into the contract, but the plan was to go forward with Mauston Vet as stated in the Dec 28th meeting. Fahrenkrug will track savings and present it to the committee each month going forward.

Chair Sebastiani entertained a motion for a recess, **James made that motion for a 10 minute recess, seconded by Eggebrecht. All in favor, motion carried unanimously.** Committee took a recess at approximately 10am, and reconvened at approximately 10:15am.

Corporation Counsel Jack Albert joined the meeting.

Chair Sebastiani stated that he has asked Corp Counsel to sit in to keep us on the straight and narrow.

16. Medical Examiner,

Corp Counsel stated that he was asked to sit in regarding the first item on the ME agenda, Discuss/Act on Motion in December 28th meeting regarding beginning hiring process for permanent ME. Thompson explained that she put the item on the agenda purely as a housekeeping measure, because in preparing the minutes, and reviewing the tape of the meeting, it was noted that there was a motion and a second on this issue but no formal vote, though the intent was clear. Thompson read the motion back. Albert stated that his review shows the same and advised that a vote would need to take place.

Motion by James that they start the process for hiring a Medical Examiner, Chief Deputy and other Deputy Examiners, and to authorize Marcia and Trena, with Dean's assistance in putting together the proper protocol and package to offer. Seconded by Miller. All in favor, motion carried unanimously.

Albert stated he has been in contact with Atty Dietrich and believed Personnel should go forward with the hiring process. Corp Counsel left the meeting.

Marilyn Rogers, Interim ME then reported to Committee that the December Report which was distributed contained comparison to 2011, and a page of an amended copy of a previous report which contained an adding mistake. She noted the correction, and noted that YTD 2012 under Cremations should be \$25,589.50.

Rogers reports the office is running smoothly and they have been busy, 6 calls in the last 8 days. She reports that the UW Forensic Pathologist has saved the county from one autopsy that would've been automatic. Naomi is still on the schedule, being accompanied on her calls.

Rogers reported that there are still \$1400 of removal fees that have not been recovered, she and Trena are looking into taking action on that. There needs to be a billing plan for families. She presented a sample letter to present to families, and she had previously been advised by Trena that it needed to contain a time frame for payment and an action to be taken if not paid within that time frame. Trena and Corp Counsel are going to work on that wording further and Rogers noted that it needs to be done soon as it is not being billed out right now.

The "no third party cash advances" which began in November has been ignored since, and Roseberrys is continuing to be billed, even though it was made clear. There were 15 cases in November and December and

Rogers needs a directive on how to handle those. On a personal note, Rogers does not want to bill the family of the victim of the Officer Involved shooting, and requests a directive on that. Rogers reports that all past files are now securely stored except for 7 files that are still out from December. Those files have not been entered into the database and they should be returned so that can be done. Trena has emailed Angela about the cases.

Rogers mentioned last meeting that the 20 heavy duty body bags that were in Columbia County would not be recovered. The purchase of a removal cot that was to cost \$2500, was supposed to have been budgeted for and was not.

Miller asked why the bags would not be recovered. Larson advised that she has had several correspondences with Angela and has done some research with Marilyn and provided the Committee with the information that the bags were last purchased in 2008. Angela is saying that any black bags that remained were Columbia County bags that she got from the Emergency Management Director, and that none of the Adams County funded bags remained. Neither Larson nor Rogers has time to go back and look at every death since 2008 to determine if our bags were in fact used up or not to dispute this claim.

Sebastiani inquired about the cost of the bags, and Rogers stated that they are expensive. She explained that the bags are heavy duty and only used for special occasions, and she has a call in for a quote. She recalled that knows she took two full boxes down there, and there is only the one in the vehicle. Larson then reported that the costs she has been able to find are approximately \$200 a case for the white bags, which are used primarily, and Marilyn was going to check into the costs of the black bags, which are needed in special circumstances.

Larson stated that when Angela created her budget sheet, she did not put the cot purchase on the sheet so it did not carry forward into the budget. Sebastiani questioned what they are doing now for a cot and Rogers advised she owns her own cot which is the one that is being used.

Larson updated the Committee that both Marilyn (Rogers) and Becky (Koehn) received official letters bringing them on as Interim ME and Interim Chief Deputy ME which were prepared by Atty Dean Dietrich. In those letters, she is their acting Department Head, so Rogers and Larson are having weekly meetings to discuss operations and Rogers has been given Larson's contact information for after hours. Overall she feels the transition has been very smooth and communications are open and responsive. Meetings will continue and there will be action items brought to Committee next month, but more research needs to be completed and written documents prepared.

Supervisor James asked if the personnel had current IDs. Koehn stated hers was created through 2013, so hers is current, but Rogers stated hers is not, and Naomi does not have an ID at all. Larson stated that the County's ID machine is currently out of service and MIS Dept is working on replacing it. Sebastiani stated that machine's been down quite a while already and Committee questioned if there was another place to go for making IDs.

Larson brought forward another item, that Naomi is currently operating under the MOU that expired on December 31st, so she does not have a current MOU, so that will need to be brought forward to Committee for action in some form next month. Supervisor James confirmed that that will be prepared with the assistance of Atty Dietrich. Supervisor Edwards asked if it was just the two of them working now, and Rogers reminded Committee that Naomi is going on calls, but she is accompanied by one of them on every call.

Wollin/Thompson offered to make temporary IDs for the ME personnel at the Sheriff's Office.

Sebastiani asked about the \$1400 fees that haven't been recovered. Rogers stated that it goes back to 2011 when Roseberrys began not paying for removal fees. That amount accounts for 7 removal fees. Larson stated that Jack Albert and Angela have had correspondence and she has requested a meeting to be updated on the status and will bring that information to the next meeting and hopefully have a solution to present as well.

Supervisor Eggebrecht asked how many bags were in a case for the \$200 cases, Rogers said that she thought there were 24 of the white bags per case and 12 of the black. Supervisor Sebastiani asked what the difference between the bags was. Rogers explained that the white ones were thin and standard issue. The black bags have handles and are very heavy-duty material, and can handle heavier bodies. Koehn added that they are also better for containment of decomposition. Larson will follow up today on getting some black bags.

Supervisor Eggebrecht questioned the cost of the cot, stating he's heard of costs ranging from \$2500 to \$25,000 mentioned right here in the room. Rogers stated that Hinze came up with the \$2500, and stated that there is a wide range of costs for a cot, that's probably the lower end for a new cot. Sebastiani asked if there were used cots available for purchase, and Larson stated they could look into that. Wollin suggested they ask the hospital since they no longer provide ambulance service, but Koehn believes all the equipment was sold to Curtis Ambulance Service.

Discussion then followed regarding the type of cot necessary. Miller stated that he believed if a cot was to be purchased that it should be one that will work with the vehicle they have now, which is higher than a car, to avoid back injuries from lifting. He recounted a scene recently where he assisted in lifting the cot into the vehicle and recalled how chincy the cot felt.

Supervisor Eggebrecht clarified that they were going to purchase the black bags.

17. Approval of all vouchers and monthly expense reports was tabled until next month.
18. Identify upcoming agenda items – Trena will have items for next month but does not have them prepared right now. She will get them to the Recording Secretary in time to be agendized.
19. Set next meeting date as February 13th at 9am.
20. Adjournment. **Motion to Adjourn by Miller, seconded by Edwards. All in favor, motion carried, meeting adjourned at approximately 10:39am.**

These minutes have not yet been approved by the committee.

Respectfully Submitted,


Cheryl Thompson,
Acting Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
January 9, 2013, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Nick Theisen, SAYL Student
Barb Morgan

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair, Larry Babcock at 6:07 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON, MORGAN, GATTERMAN, BAYS.

APPROVAL OF AGENDA: *Motion by Gatterman, second by Bays, to approve the Agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM DECEMBER 12, 2012: *Motion by Gatterman, second by Bays, to approve the Open Session minutes as presented for the December 12, 2012 meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other business to present.

FINANCIAL REPORT: Ms. Diemert presented the Financial Report for December 2012 and discussion was held. *Motion by Bays, second by Morgan, to approve the financial report as presented. All in favor. Motion carried.* Next, Ms. Diemert presented the Monthly Check Summary Report. Discussion was held. *Motion by Johnson, second by Gatterman, to approve the monthly check summary as presented. All in favor. Motion carried.*

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated January 9, 2013 (see attached copy). Discussion was held. *Motion by Gatterman, second by Bays, to approve the Site Report as presented. All in favor. Motion carried.*

UPDATE IROW PROJECT: Ms. Diemert presented a request from IROW to be released from the agreement to operate the recycling building effective 2/1/13. She informed the Committee that three major things happened immediately after they took over the operation that caused problems: we found out the day before IROW took over that we could not use the Huber people in the building which was

part of our responsibility to provide this additional labor; recycling markets plummeted to all-time lows and long term prospects remain gloomy; and, the markets for baled single-stream recycling permanently closed causing significant problems in the building. Because of these enormous issues IROW has asked to be released from the agreement and to have the December and January fees waived because the county caused additional labor costs for him. He will pay the utility and fuel bills for this period. ***Motion by Bays, second by Morgan, to terminate the agreement with IROW and waive the requested fees. All in favor. Motion carried.*** Ms. Diemert further explained that the County will have to continue to operate under these same constraints, although we can use Huber people and this had been arranged. Further discussion will take place on how this will affect our operations and budget. She explained that they are trying to find markets and trucking options for the single stream materials. We will travel to Pelliteri Waste in Madison to try to work out something with them and tour their new single stream MRF. We will continue to process and market the drop-off site materials.

JUNEAU/MONROE COUNTY AGREEMENT UPDATE: Ms. Diemert stated that the resolution and agreement will need to have some revisions based on recent Corporation Counsel review. She will try to have these done for the February County Board meeting.

FUEL CONTRACT DISCUSSION/APPROVAL: Ms. Diemert inquired what process the Committee would like to follow for fuel contracting and it was the consensus of the Committee that the Solid Waste Department should continue to get fuel prices and contract with the fuel provider that best fits the needs of the Department. She will also review the recent quotes that the Highway Department received.

DISCUSSION OF FAIR BOARD CLAY REQUEST: Discussion was held on the Fair Board's request to trade clay spoils for topsoil from the Fairgrounds. We will be need topsoil for our landfill capping project and will save future construction costs. ***Motion by Bays, second by Gatterman, to allow the Fair Board to have their volunteer contractors excavate and haul designated clay spoil materials and allow then to deposit top soil at our designated area near the landfill cells. All in favor. Motion carried.***

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were no new vehicle requests.

EMPLOYEE UPDATE: Ms. Diemert updated the Committee on the employees.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert handed out Committee room reservation information and a map to the conference facility in Green Bay.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: any other updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held Monday, February 11, 2013 at 6:00 PM at the Landfill. ***Motion by Bays, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*** Meeting adjourned at 7:40 P.M.

Respectfully submitted, Myrna Diemert, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934

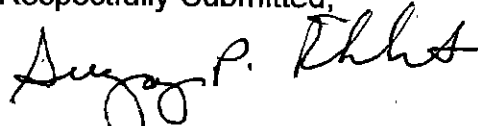
ADAMS COUNTY SURVEYOR'S REPORT # 470
February 6, 2013
Report for the month of January, 2013

Work has started on the 2103 Gov't Corner Maintenance Program project in Preston, Strongs Prairie and Big Flats. The area along the Wisconsin River in Strongs Prairie has been our focus this month. We will be continuing to work on areas that are off roads and normally wet through February and March.

I represented Adams County at the Wisconsin County Surveyor's Association meeting at WI Dells on January 25th.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read "Gregory P. Rhinehart", written in a cursive style.

Gregory P. Rhinehart,
Adams County Surveyor

2/6/2013

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2013

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY			
Balance			
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER			
Balance	\$		
Grand Total	\$ 0.00	\$ 0.00	\$ 0.00

*Your county
extension office*



**UW
Extension**
Cooperative Extension
Adams County

**Extension Committee
Minutes of Meeting
January 8, 2013 @ 1:00PM
Adams County Community Center
569 N. Cedar Street, Extension Conference Room 103
Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call: Board Members:** Jack Allen, Glenn Licitar, Joe Stuchlak and Florence Johnson – Present.

SaYI Member: Stacy Feldner – Present.

Extension Staff: Don Genrich, Mary Ann Schilling, Theresa Wimann, Jennifer Swensen and Linda Arneson - Present
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Stuchlak and Second by Licitar to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Stuchlak Second by Allen to accept minutes of the Extension Committee Meeting of December 11, 2012 as presented. Motion carried.
6. **Public Participation:** None
7. **Communication:**
 - Schilling advised committee that she had received communication that Adams County received a Promise Neighborhood Planning Grant of \$499,997.00. Schilling will be serving on the executive board for this grant planning. There were only seventeen grants awarded across the entire United States.
 - Genrich advised committee that he had received letters from three individuals willing to serve on the Adams County Drainage Board. These letters will be forwarded to Judge Pollex to review and select one to replace Mark Klish.
8. **Items for Action or Discussion:**
 - a) **Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen, Mary Ann Schilling and Theresa Wimann:** Committee discussed the monthly reports. Motion by Licitar Second by Allen to place Monthly Reports on file. Motion carried.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed January calendars for all education staff.

- c) Review Check Summary and Financial Statement for December 2012: Arneson advised Committee that we did not have a December Check Summary to present to Committee at this meeting. It will be presented at the February Extension Committee meeting. The members did review financial statements for December 2012.
- d) Support Staff Positions: Genrich provided the committee with figures provided by Administrative Coordinator/Director of Finance showing current wages and benefit expenses for Extension support staff and figures with the proposed change in staffing. Motion by Allen Second by Stuchlak that the Extension Committee supports the proposed change in support staff positions and for Genrich to proceed to Finance Committee with the request. Motion carried.
- e) WACEC Conference: Genrich advised Committee Members that registrations for the WACEC conference can be accepted until January 14th.
- f) Community Center:
- Discussed issues with the roof repair. Icicles and dams are forming again this year. Photos were provided to Allen.
 - Discussed possible purchases to be made with Henning Estate funds.
 - Arneson gave report to Committee on the number of groups/individuals using the Community Center in 2012 along with the total number of reservations and total amount of fees collected.
9. Set Next Meeting Date: Next regular meeting will be February 12, 2013 at 1:00 p.m. at the Adams County Community Center.
10. Agenda Items for Next Meeting:
- Support Staff Positions
 - Report - WACEC North-Central Region Conference
 - Out-of-State Travel - Swensen
11. Adjourn: Motion by Allen and Second by Licitar to adjourn. Motion carried. Meeting adjourned at 2:35 p.m.



Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Jack Allen, Committee Secretary

These minutes have not been approved by the Extension Committee.